**MISTERTON PARISH COUNCIL**

**Minutes of the Meeting of Misterton Parish Council held on 10th January 2018 in the Church Room, Misterton, Nottinghamshire.**

**Present:** Cllrs: A. Myers, A. Stead, P. Marsden. D. Pearce, H. Brand, I. Keat, W. Howe, S. Farmer, N Jaggard-Smith & B Cooper, D. Seymour

Mrs. A. Harrison –Clerk to the Council

3 members of the public

**17/18/197** Apologies and Approve Reasons for Absence

P. Potter (away)

**Resolved:** That the above apologies be approved.

**17/18/198** Declaration of Interests (Other than Standing Interests)

Item 22- Planning application 17/01655/FUL - W Howe pecuniary interest as the applicant. A. Myers non-pecuniary due to connection with the applicant.

**17/18/199** Minutes: Parish Council Meeting 12th December 2017

**Resolved:** That the minutes of the 12th December be approved as an accurate record.

**17/18/200** Matters of Information Arising from the above Minutes

17/18/177 District Councillor Report. Recycling guidance requested re: plastic bottles. All bottles could be recycled but not the tops. Disposal of supermarket wrappings – considered contaminated if food related. Noted two operatives were required for a number of tasks.

17/18/170 Matters Arising. Jubilee Garden centrepiece to be repaired by P Clay. Cllr Stead to progress.

17/18/178 Highways. Wheelie bins and highways matters still to be progressed by the Clerk

17/18/179 Sports field. Meeting still to be arranged regarding the siting of a new storage container. Clerk had requested a meeting but no response to date. The Clerk to chase this month.

17/18/183 Data Protection. New email issues noted. Members to advise the Clerk of any problems/success in setting up emails.

17/18/187 Library. The Clerk had requested amended hours and was awaiting a response.

**17/18/201** Public Discussion re: Agenda Items.

Item 22 Planning applications- 17/01688/OUT Neighbouring Prospect Mews residents reported that no trees were noted on the planning statement (paragraph 5.1) but there are a number on the boundary (6 conifers and 2 deciduous). Pheasants etc in the hedgerow so the application would also have an impact on wildlife. Parking suggested for 14 vehicles which raised questions regarding access.

Item 13 Highways - parking issues in the village raised.

**17/18/202** To Approve the Accounts for Payment

**Resolved:** That the sum of £5320.65 be approved including £228.50 cemetery payments (schedules attached).

**17/18/203** Bank Reconciliation – 30th November 2017.

**Resolved**: That the bank reconciliation be approved.

**17/18/204** Budget Monitoring - November

**Resolved:** That the budget monitoring be received.

**17/18/205** Approve Precept for 2018-19

Members discussed the recommendation by the Finance Committee

**Resolved:** That a precept of £82,000 be approved for 2018-19 (27p per week increase for a Band D property). This would enable an extension of the library service and cover associated costs, an allowance to investigate the viability of a community hall and entry into the best kept village competition.

**17/18/206** Police

Police report circulated to members prior to the meeting with a reduction in crime noted (3 reported in total).

Police priority meeting now scheduled for the 17th January. A request to vary the meeting dates had been made and declined but this had been queried in light of the subsequent change this month.

Speed gun repaired and now available. Speedwatch members to undertake new campaigns in the village in the near future.

**17/18/207** County Councillor Report

No written report received - attendance awaited.

**17/18/208** District Councillor Report.

Matters reported:

* Fly posting policy approved.
* Recycling and refuse policy approved.
* Bassetlaw food bank details.
* Goodwin Charity funds available (over 60s for one-off emergencies)
* Misterton Group Practice to merge with Retford Riverside Practice in March to allow wider access to GP’s and specialties.
* Hospital services review. Accountable care system with Citizens panel now set up with three Bassetlaw representatives.

**17/18/209** Highways inc village parking generally

Station Street - vehicle regularly parked in a manner that made it difficult for other vehicles to see when overtaking. Details to be provided to the Clerk to be reported to highways to see if the problem could be resolved. Similar problems near the Chinese take-away but harder to relocate vehicles.

Newell’s Terrace consultation to be followed up with the new highways officer.

Noted Hillsyde Avenue response.

LED light conversion update requested.

**17/18/210** Church Meadow/Sports Field /Windmill & Jubilee Garden.

Windmill Garden “ruts” – Clerk to approach the contractor to repair in due course (spring).

**17/18/211** Neighbourhood Plan Update

Character assessments currently being undertaken by the group. Next meeting scheduled for the 17th January.

**17/18/212** Website -Review

Members were happy with the site but photographs to be added for Councillors. (Photographs to be taken at the February meeting)

**17/18/213** Newsletter- Call for copy

Suggestions requested – copy deadline 19th January.

Precept. Responsible Parking. Best Kept Village Entry suggested.

(Arrival of PCSO Dave Airey and County Councillor Taylor)

Spate of burglaries noted in the area (not in Misterton) but arrests had been made.

**17/18/214** County Counciilor

School Holiday Changes noted from 2019-20 (for 5 years). Five weeks in the summer and two weeks in October with a fixed spring break at the start of April irrespective of Easter dates.

Youth work–outdoor centres being refurbished and provision in the villages under review.

**17/18/215** Best Kept Village

Update provided. A meeting with the Council grass cutting contractor had been undertaken and the work required was discussed. Costs likely to be under £1000. Timescales to be ascertained but inspections likely to be June/July.

**Resolved:** That the Council enter the best kept village competition for 2018

**17/18/216** Pilgrim Fathers –overview

Deferred as presentation now arranged for June.

**17/18/217** Members agreed to move Item 20 – Staffing to confidential session

**17/18/218** Items for Future Agenda

Citizen of the Year 2017

Casual Vacancy

Christmas lights working group – approve members

Spring Clean - approve

Emails – update

**17/18/219** Planning Applications

**17/01631/FUL** Millenium house, Fox Covert Lane

Change of Use of Existing Building into B1 & B8 use (excluding Dance School)

***No adverse comment***

**17/01659/FUL** 5A Grovewood Road Misterton

Demolition of Existing Pre-fab Garage and Erection of New Brickwork Garage

***No adverse comment***

**17/01688/OUT** 27A High Street

Outline Application with Some Matters Reserved (Approval being Sought for Access) Erection of 3 Detached Dwellings and Garages. Alterations to Highway Access and Formation of Onsite Roadway

Earlier comments noted together with other objections raised to date. In particular highways/access issues and visibility. Current flooding and drainage/sewerage problems. Impact of nearby listed buildings and heritage assets. Local character assessment to conserve and contrary to allocations in neighbourhood plan

**Resolved:** That the Council object to the application on the above grounds

**17/01665/FUL** Misterton Golf Driving Range, Haxey Road

Change of Use of Land to Include a 30 Pitch Touring Caravan Site

Concerns noted regarding the extent of the site in light of problems with expansion being experienced at Haxey Quays. However access issues were noted not to be problematic.

**Resolved:** No adverse comment on planning issues but observation to be made that members were concerned about unlawful expansion.

**17/01682/FUL** Millenium House, Fox Covert Lane

Re-submission of Application Number 17/01433/FUL retain four metal container units for a maximum period of twenty four months for B8 use

***No adverse comment***

**APP/A3010/W/17/3189977** Land to the South of Fox covert Lane

Outline planning permission with all matters reserved for residential development of up to 65 houses including 23 social houses.

**Resolved:** Council comments to be reiterated and HSE stance. Support to be requested from Walkeringham Parish Council

**17/18/220** Planning Determinations – none noted

**17/18/221** Public Discussion

* Medical practice changes queried. (Unlikely that Retford residents would use the Misterton Practice).
* Neighbouring consultation letters queried regarding planning.

**17/18/222** Public Bodies (Admission to Meetings) Act 1960

That due to the confidential nature of the business to be transacted the public and press were excluded.

**17/18/223** Staffing Update

Update provided regarding library/centre. Training needs to be assessed in due course

**Resolved:** That £50 be provided for the relief receptionist for travel expenses as a one-off payment for January.

There being no other business the meeting was closed at 9.45pm

Signed …………………………………………………. Dated……………………………..

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| **PAYEE** | **CEMETERY ACCOUNT** | **TOTAL** |
| BDC | Trade waste contract | 49.75 |
| Various | Handyman/Clerk - Dec | 178.75 |
|  |  |  |
| **TOTAL** |  | **228.50** |

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| **DATE** | **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| 22/12/2017 | Anna Richards | New website design fees | BACS | 600.00 |
| 22/12/2017 | Margaret Watkins | TMC&L Relief cover -December | BACS | 219.70 |
| 10/01/2018 | D Pearce | Reimburse expenses- Christmas event | BACS | 3.58 |
| 10/01/2018 | Notts County Council | TMC&L - toiletries/stationery | BACS | 22.01 |
| 10/01/2018 | Anna Richards | hosting - NP website | BACS | 65.00 |
| 10/01/2018 | J A Greenfield | Misc grass cutting | BACS | 570.00 |
| 10/01/2018 | Notts ALC | Training fee | BACS | 25.00 |
| 10/01/2018 | Peter Marsden | Reimburse Christmas volunteer lunch | BACS | 280.90 |
| 10/01/2018 | EON | Sports field electricity | DD | 7.49 |
| 10/01/2018 | Notts ALC | Subscription - annual | BACS | 350.44 |
| 14/01/2018 | Daisy communications | Phone/broadband | DD | 37.15 |
| 15/01/2018 | Margaret Watkins | Relief cover -TMC&L | BACS | 211.25 |
| 15/01/2017 | WAVE | Water rates - sports field | DD | 36.36 |
| 22/01/2018 | British Gas | Jubilee Garden- electricity | DD | 30.95 |
| 25/01/2018 | Various | Jan salaries | BACS | 1983.09 |
| 25/01/2018 | Natalie Palmer | Jan salary | BACS | 752.66 |
| 25/01/2018 | Brain Alvy | Jan salary | BACS | 236.67 |
| 25/01/2018 | HMRC | NICS and Income Tax | BACS | 388.22 |
| 25/01/2018 | Notts CC Pension Account | Employee/employer pension contributions | BACS | 489.51 |
|  | **TOTAL** |  |  | **5,320.65** |