**MISTERTON PARISH COUNCIL**

**Minutes of the Meeting of Misterton Parish Council held on 14th March 2018 in the Church Room, Misterton, Nottinghamshire.**

**Present:** Cllrs: A. Myers, A. Stead, P. Marsden., H. Brand, I. Keat, B Cooper, D. Seymour. P. Potter, N Jaggard-Smith

Mrs. A. Harrison –Clerk to the Council

2 members of the public

**17/18/252** Apologies and Approve Reasons for Absence

D. Pearce (work). S Farmer (unwell), W. Howe (away)

**Resolved:** That the above apologies be approved.

**17/18/253** Declaration of Interests (Other than Standing Interests)

None

**17/18/254** Minutes: Parish Council Meeting 14th February 2018

 **Resolved:** That the minutes of the council meeting of the 14th February be approved as an accurate record.

**17/18/255** Matters of Information Arising from the above Minutes

 17/18/233 Speedgun. - it was understood that due to inclement weather the group had yet to go out.

 17/18/237 Dog signs- the signs were now ready and could be collected by members to distribute in the village

 17/18/238(b) Phone box contractors had attended today but it wasn’t clear what actions they were undertaking.

 17/18/238 (d) LIS Grant- No response.to date.

 17/18/245 Spring clean. It was agreed that it was likely to be 24th May from about 6.30pm but this would be confirmed at the April meeting. Clerk to arrange equipment.

**17/18/256** Public Discussion re: Agenda Items.

Item 13 Highways -Hillsyde Avenue road surface raised.

Item 10 Casual Vacancy query regarding process and whether confidential historically.

**17/18/257** To Approve the Accounts for Payment

**Resolved:** That the sum of £8499.49 be approved including £228.50 cemetery payments (schedules attached).

**17/18/258** Bank Reconciliation 31st January 2018.

**Resolved**: That the bank reconciliation be approved.

**17/18/259** Budget Monitoring – January

**Resolved:** That the budget monitoring be received.

**17/18/260** Police

6 crimes reported including 2 daytime burglaries. Scrap metal incidents, garden (tool) theft and phishing noted.

 **17/18/262** Casual Vacancy

 Members considered the applications and the attending candidate addressed members.

**Resolved:** That Mr. S Taylor be co-opted onto the Council.

 **17/18/263** County Councillor Report

Deferred until arrival

**17/18/262** District Councillor Report.

Matters reported inc:

* Notts Police move from Worksop station into BDC Queens Buildings.
* CID unit to now be based in Bassetlaw.
* Review of Charter Markets (inc Retford & Worksop)
* Gender Pay Gap with BDC having women paid more than men on average
* Additional green bin collections until 14th December
* Polling Station Review noted with no planned changes in Misterton.

**17/18/263** Highways

A number of complaints received regarding damage to the verge from users of the Dance School. The matter had been raised with the school but no resolution to date. Cllr Cooper to approach Millennium House owners to see if car parking for users could be agreed.

Potholes School Corner to be reported/ schedule ascertained as work did seem to be underway.

Wharf Street bollard broken – to be reported

Damaged pavement opposite the Chinese takeaway to be reported

Overhanging hedge near the bus stop on the High St to be reported

“30 for a Reason” Signs being commissioned but Clerk to chase**.**

**17/18/264** Church Meadow/Sports Field /Windmill & Jubilee Garden.

 The timer at Jubilee Gardens to be checked by an electrician. Cllr Myers to arrange.

 Quote for war memorial blocks to be removed expected this week.

**17/18/265** Old library -School Field

It was proposed that wet loving trees planted at the bottom of the site e.g. willow. Fruit trees also considered. Cllr Cooper to make enquiries.

 (Arrival of County Cllr Taylor)

**17/18/266** County Councillor Report

Matters reported:

 Budget – 4.99% increase (including 2% for adult care)

 Adult care and highways being the headline issues.

 Winter gritting noted.

**17/18/267** Old Newell’s site

 Noted that the area had now been in a poor state for at least 10 years with no acknowledgement from Oakdale Homes to correspondence.

 Ideas for the area were discussed now that planning seemed unlikely with the area classified as within Floodzone 3 by the Environmental Agency.

A wildlife or walking area was suggested. Query whether the land could be gifted to the Parish Council.

Cllr Cooper and Marsden to attend Oakdale Homes to try and meet with representatives.

**17/18/268** Neighbourhood Plan Approve Draft Plan

The next consultation phase was reported with plans to have the statutory 6-week consultation commence on the 21st April. This would give the plan limited legal weight despite not yet being adopted**.**

Concerns were expressed regarding the lack of ideas regarding the Old Newell site in the plan. The Clerk advised that the plan was limited in what it could address when it was privately owned and in Floodzone 3. No allocation for development could be incorporated, although a windfall policy was included which supported brownfield site development if the constraints could be overcome. The Clerk advised she would discuss further with BDC and the planning consultant (and in response to any comments received during the consultation). The Steering Group were keen to support development of some sort at this site in line with consultee comments to date.

 Concern was expressed regarding the length of time members had to consider the plan prior to approval (4 days). Members also discussed whether the plan needed formal approval or simply receipt by the Parish Council (in light of it being a community led initiative that the Council facilitated only). The Clerk to clarify with the planning department

 **Resolved**: That members receive the plan with any comments to be made by the Parish Council during the consultation phase.

**17/18/269** Best Kept Village -update

Noted the group was due to meet on 20th March to progress.

**17/18/270** Capital Projects Working Group Update

 Noted the group had considered what facilities would be needed in any project for a village hall and were looking to have a basic plan drafted (without charge) to bring to the Council. It was noted that the Council had yet to consider whether such a project was viable, what weight should be given to the responses in the Neighbourhood Plan and whether there was a need for a venue in the village. If it was to be supported in due course the format of any public consultation was also discussed.

**17/18/271** Christmas Working Group Update

Plans for the Christmas event were noted including confirmation of the band. Use of the Church and Church Room facilities were being discussed and the Christmas tree festival which would have a theme of “Christmas characters” this year.

**17/18/272** Items for Future Agenda

Citizen of the Year

 Spring Clean

 Neighbourhood Plan

**17/18/273** Consider Follow Up with Enforcement regarding Haxey Quays

The Clerk advised she had tried to contact the enforcement officer and left messages in the last two weeks but without any reply. Cllr Brand to try and obtain an update.

**17/18.274** Consider Follow Up of Land Ownership of the “drive” leading up to Fox Covert Farm

It was noted that the farm owner may not own the drive area and therefore it was unlikely to be brought up to the required standard as required by the planning consent.

The Clerk to review the land registry documents and report back to members.

**17/18/275** The Misterton Centre & Library

 a) Staffing – moved to confidential session

b) Service Level Agreements – The Clerk provided an update and advised that it was hopeful that the agreements with BDC and Nottinghamshire Police would be signed shortly. Both organisations had agreed to use the centre, BDC from April 2017 and the Police from around April 2018.

**17/18/276** Planning Applications

 18/00118/OUT Garden to 80 Station Road

 Outline Planning Application with some matters reserved (Approval being sought for Access) to Erect a Detached Dwelling with Detached Garage and Construct New Access

*No adverse comment*

**18/00119/FUL** Orchard Close, Soss Lane

Change of Use for the siting of Three Caravans to Provide Holiday Accommodation

*Members noted that the previous residential application was refused due to highway concerns/objections and that the Council would reiterate these in respect of the current application*.

**17/18/277** Planning Determinations

 **17/01477/FUL** Highways Depot Station Street

Erect 4 metal container units to replace existing concrete storage bunkers for a maximum of 24 months - ***Granted***

**17/18/278** Public Discussion

* Query regarding the need for a village hall at the old library location and likely costs

**17/18/279** Public Bodies (Access to Meetings) Act S60

In light of the confidential nature of the business to be transacted the public and press were excluded

**17/18/280** The Misterton Centre & Library

a) Staffing- Approve extension of Administrator hours

**Resolved:** That the administrator hours be increased to 25 hours from 4th April 2018

There being no other business the meeting was closed at 9.55pm

Signed …………………………………………………. Dated……………………………..

|  |  |  |
| --- | --- | --- |
| **PAYEE** | **CEMETERY ACCOUNT** | **TOTAL** |
| BDC | Trade waste contract | 49.75 |
| Various | Handyman/Clerk - Feb | 178.75 |
|   |   |   |
|  **TOTAL**  |   | **228.50** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **DATE** | **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| 15/02/2018 | Burton & Dyson  | Legal document annual storage | DD | 15.00 |
| 14/03/2018 | Daisy Communications  | Phone/broadband | DD | 37.15 |
| 14/03/2018 | The Sign Workshop  | Dog foulling signs  | BACS | 176.40 |
| 14/03/2018 | Kingfisher Print | Newsletter print fees  | BACS | 135.00 |
| 14/03/2018 | P Clay Fabrications  | Jubilee garden repair | BACS | 50.00 |
| 14/03/2018 | Lyreco Uk Ltd | Stationery | BACS | 142.76 |
| 14/03/2018 | Openplan Consultants Ltd | Neighbourhood plan fees  | BACS | 4907.79 |
| 14/03/2018 | Margaret Watkins | TMC&L Relief Cover  | BACS | 33.80 |
| 14/03/2018 | Fiona Law | Newsletter distribution | BACS | 100.00 |
| 14/03/2018 | Natalie Palmer | Cable ties | BACS | 30.10 |
| 19/03/2018 | EON | Electricity- sports field | DD | 10.67 |
| 25/03/2018 | Various | March salaries | BACS | 1982.89 |
| 25/03/2018 | HMRC  | NICS and Income Tax | BACS | 388.42 |
| 25/03/2018 | Notts CC Pension Account | Pension contributions | BACS | 489.51 |
|   |  **TOTAL**  |   |   | **8,499.49** |