**MISTERTON PARISH COUNCIL**

**Minutes of the Meeting of Misterton Parish Council held on 14th February 2018 in the Church Room, Misterton, Nottinghamshire.**

**Present:** Cllrs: A. Myers, A. Stead, P. Marsden. D. Pearce, H. Brand, I. Keat, S. Farmer, & B Cooper, D. Seymour

Mrs. A. Harrison –Clerk to the Council

1 member of the public

**17/18/224** Apologies and Approve Reasons for Absence

P. Potter (away), W. Howe & N Jaggard-Smith (other commitment)

**Resolved:** That the above apologies be approved.

**17/18/225** Declaration of Interests (Other than Standing Interests)

None

**17/18/226** Minutes: Finance Committee Meeting 10th January 2018

 **Resolved:** That the minutes of the finance committee meeting of the 10th January be approved as an accurate record.

**17/18/227** Minutes: Parish Council Meeting 10th January 2018

 **17/18/200** To read “repaired” not “reviewed”

 **Resolved:** That the minutes of the council meeting of the 10th January be approved as an accurate record subject to the above amendment.

**17/18/228** Matters of Information Arising from the above Minutes

 **17/18/200** Inspire had now advised thatthe proposed revised/extended hourswere approved and therefore could commence after Easter.

 **17/18/218** Casual Vacancy. It was noted that the Facebook page and news articles included a deadline of 7th February but other publicity (posters) did not provide such a deadline. It was proposed that 12pm 7th March should be the new deadline set with any presentations by candidates at the March meeting to ensure uniformity across all publications.

 **17/18/200** Jubilee Gardens. The sign on Jubilee Gardens was now repaired but some repainting still to be completed when the weather improved.

**17/18/229** Public Discussion re: Agenda Items.

None.

The attending candidate for the casual vacancy was advised of the proposed change in the date for applications

**17/18/230** To Approve the Accounts for Payment and appoint Councillor to undertake monthly online payment checks

**Resolved:** That the sum of £6808.85 be approved including £228.50 cemetery payments (schedules attached).

**Resolved:** That Cllr Seymour agreed to undertake the online monthly payment checks.

**17/18/231** Bank Reconciliation 31st December 2017.

**Resolved**: That the bank reconciliation be approved.

**17/18/232** Budget Monitoring - December

**Resolved:** That the budget monitoring be received.

**17/18/233** Police

* Noted police report from PCSO D Airey including monthly crime figures.
* Noted recent priorities meeting. Upcoming retirement of Tony Croft reported and current priorities (hare coursing and quad bike nuisance). Cllr Farmer advised that meetings were very repetitive. Police indicated that they did not feel the meeting should be a police organised event.
* Noted current situation regarding police use of The Misterton Centre & Library. Written approval still awaited with the Clerk having chased this in the last week.

**Resolved**: That the Police logo be included on any sign artwork and removed if required as opposed to added subsequently.

 - Speedwatch speed gun to be received on 17th February for a number of weeks.

 **17/18/234** Casual Vacancy

 Members agreed to defer the item until the March meeting with an extension of the deadline for applications to 12pm on the 7th March 2018.

 **17/18/235** County Councillor Report

Deferred until arrival

**17/18/236** District Councillor Report.

Matters reported:

* General Fund Revenue Budget approved by Cabinet. This included discretionary grants but these would be under review in future years
* Council tax rate rise (£5 per annum -Band D).
* New A1 Tenancy Agreement approved
* Living wage now £8.75 (effective from 1st April)
* Five Year Housing Land Supply Position Statement provided including Brownfield Register (Newell’s factory the only site in Misterton). Original target of 475 dwellings per annum now 680 per annum
* Misterton Practice Merger. 28th February session still available for the public to attend regarding the proposed merger.

**17/18/237** Highways inc consider dog fouling sign designs

Proposed that the “Yoga” and “Cowboy” designs be commissioned with relevant contact details included.

**Resolved** That 15 each of each design be ordered at £4.90 per item

**17/18/238** Church Meadow/Sports Field /Windmill & Jubilee Garden.

a)Jubilee Gardens – update on village information map

 Map agent to meet with the Chairman on the 17th February to review the village and location of the sign.

b) Jubilee Gardens – update on removal of the telephone box

The clerk reported that BT now advised that it could be removed within the next 12 months. They had however agreed to schedule a repair to the phone/box.

c) War Memorial – stone repair/revision

It was reported that the corner stones had again been damaged. It was agreed that the raised stones (nearest the chip shop) be removed and the block paving reinstated. (Blocks to be retained) Clerk to arrange under delegated powers.

Planter designs discussed.

(Arrival of Cllr Tracey Taylor).

d) LIS application- sports field car park

Members were advised of and agreed the car park tarmac grant application. If granted the shortfall would be funded by the Parish Council from the capital reserve (£4200).

**17/18/239** County Councillor Report

Budget at the end of February- 4-5% anticipated

 Highways budget increase noted

 Lengthsman scheme expected to continue.

Youth service looking to expand from savings for reinvestment

Highways issues noted – Hillsyde Avenue, Dog signs, Gringley Road speed survey.

Gritting issues and criteria discussed.

**17/18/240** Neighbourhood Plan Update

 Draft Plan & Character Assessment Report to be completed and circulated to the group by next week. Amendments to be fed back to the planning consultant as soon as possible thereafter. The Draft Plan would then undergo the initial phase of public consultation (6 weeks). The plan would carry some limited legal weight from this point.

 Consultation comments would then be incorporated into the plan and the final revised plan would then be forwarded to statutory consultees and go forward to the formal consultation phase by BDC including public examination and referendum.

 Draft Neighbourhood Plan to be included on the March agenda for approval

**17/18/241** Consider Council Safeguarding Policy

Clerk to check Accident/Incident Report book availability at The Centre & Library

 Training on Safeguarding issues for the clerk to be investigated as the proposed safeguarding officer.

Requirements re: DBS checks to be clarified.

 **Resolved**: That the draft safeguarding policy be approved.

**17/18/242** Emails – update and agree deadline for group use.

 Members agreed that the new emails would be fully operational by 28th February from which point the clerk would circulate emails to these emails only.

**17/18/243** Arrival of PCSO Dave Airey who noted crime statistics for the month (2) and seasonal crimes with garden sheds, running vehicles etc being vulnerable.

Noted that there would be a replacement officer appointed for Tony Croft

**17/18/244** Citizen of the Year

**Resolved:** That the Citizen of the Year contest continue in 2018 with nominations by 30th March by email to the Clerk. Council to nominate at the April meeting with presentations at the annual parish meeting in May.

**17/18/245** Spring Clean- Approve and agree date.

 **Resolved** That the spring clean litter picking event would be held in the last week in May. Cllr Myers to approach the Youth Club to encourage local children participation.

BDCto supply equipment and collect rubbish. Red Hart to supply refreshments if available. Costs to be funded up to £100

**17/18/246** Consider Royal British Legion lamp post poppies

 **Resolved** That poppies would be purchased for the main routes.

Clerk to look at numbers and ascertain any RBL plans for commemorating 100 years since the end of the war.

**17/18/247** Christmas Working Group – Approve members

 **Resolved:** That Cllrs Marsden, Brand, Myers, Seymour & Jaggard-Smith be appointed to the group.

Noted recent purchase of a marquee in the sum of £145.00.

**17/18/248** Best Kept Village -update

 Still awaiting timescales.

**17/18/249** Old Newell’s site

 Noted now ten years without any development of the site. To be considered further but due to time pressures deferred until the March meeting.

**17/18/250** Items for Future Agenda

Draft Neighbourhood Plan –for approval.

 Old Newell’s site.

Capital Projects (standing item)

Library/School field

**17/18/251** Planning Applications

 **17/01736/HSE** 67 Marsh Lane

Single Storey Rear Extension Housing Garden Room and Shower Room

**No adverse comment**

**17/01696/RSB** Land Adjacent to No14 Marsh Lane

Detached Dormer Property with Attached Double Garage and Access Road - (Resubmission of 17/00397/FUL)-

**Objections**

Lack of flood assessment and detrimental to residential amenity.

**18/00005/HSE** 14 Haxey Road

Demolition of Existing Rear Utility Room and Conservatory and Erection of Rear Lounge Extension.

**No adverse comment**

**18/00059/HSE** 16 Gravelholes Lane

Demolish Existing Conservatory and Erect Single Storey Rear Extension

**No adverse comment**

**18/00056/FUL** Land Including 29 Gringley Road Misterton

Two new six-bedroom dwellings

**Objections.**

* Overdevelopment of the site. 2 ½ storeys not in keeping.
* Impact on village entrance
* Not below level of the road compared to the large property opposite
* Below canal level.
* Overshadows the neighbouring bungalows
* 2- 3 bedroom properties required (NP) not 6 bedroom properties
* Drainage ditch to the rear of the site not taken onto account

**18/00071/HSE** 38 Station Street

Erect Single Storey Rear Extension

**No adverse comment**

**17/18/252** Planning Determinations

 **17/01306/OUT** Marsh Dene, Stockwith Rd

Outline application with some matters reserved to erect two dwellings **- Granted**

**17/18/253** Public Discussion

No matters raised

There being no other business the meeting was closed at 9.35pm

Signed …………………………………………………. Dated……………………………..

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| **PAYEE** | **CEMETERY ACCOUNT** | **TOTAL** |
| BDC | Trade waste contract | 49.75 |
| Various | Handyman/Clerk - Jan | 178.75 |
|   |   |   |
|  **TOTAL**  |   | **228.50** |

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| **DATE** | **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| 22/01/2018 | EON | Sports field electricity- Jan | DD | 3.28 |
| 14/02/2018 | J A Greenfield | Windmill garden- grass repair | BACS | 80.00 |
| 14/02/2018 | Daisy Communications  | Phone/broadband | DD | 37.15 |
| 14/02/2018 | Margaret Watkins | Jan Relief cover -TMC&L | BACS | 379.55 |
| 14/02/2018 | Angela Harrison | Quarterly allowance | BACS | 120.00 |
| 14/02/2018 | Misterton PCC | Annual advertising | BACS | 160.00 |
| 14/02/2018 | Inspire  | Library cleaning April-Dec 2018 | BACS | 1665.60 |
| 14/02/2018 | VIA | Annual School crossing patrol  | BACS | 702.14 |
| 14/02/2018 | Alex Myers | Reimburse-Christmas marquee | BACS | 145.00 |
| 14/02/2018 | M Watkins | Feb Relief cover -TMC& L | BACS | 71.40 |
| 14/02/2018 | Nottinghamshire County Council | Stationery | BACS | 70.56 |
| 14/02/2018 | Water Plus | TMC&L Water rates (Apr-Oct) | BACS | 70.43 |
| 14/02/2018 | The Cumbria Clock Company Ltd | TMC&L Annual clock servicing | BACS | 198.00 |
| 19/02/2018 | Information Commissioner | Annual Data Registration Fee | DD | 35.00 |
| 19/02/2018 | EON | Sports field electricity- Feb | DD | 10.12 |
| 25/02/2018 | Salaries – Feb  | Feb salary | BACS | 1982.89 |
| 25/02/2018 | HMRC  | NICS and Income Tax | BACS | 388.22 |
| 25/02/2018 | Notts CC Pension Account | Pension contributions | BACS | 489.51 |
|   |  **TOTAL**  |   |   | **6,608.85** |