**MISTERTON PARISH COUNCIL**

**Minutes of the Annual Meeting of Misterton Parish Council held on 9th May 2018 in the Church Room, Misterton, Nottinghamshire.**

**Present:** Cllrs: A. Stead, P. Marsden., H. Brand, I. Keat, P. Potter, S. Farmer, W. Howe.

S. Taylor. D Pearce.

Mrs. A. Harrison –Clerk to the Council

4 members of the public & PCSO Dave Airey

**18/19/001** Appoint Chairman for the Ensuing Year

**Resolved**: That Cllr Peter Marsden be appointed Chairman for the ensuing year.

**18/19/002** Declaration of Acceptance of Office

 The Chairman signed the declaration of acceptance of office

**18/19/003** Receive Apologies and Approve Reasons for Absence

B. Cooper (away), A Myers (other commitment) & D. Seymour (personal commitment). N Jaggard-Smith (family commitment)

**18/19/004** Receive Declarations of Interest (other than standing interests) – None

**18/19/005** Elect a Vice Chairman for the Ensuing Year

**Resolved:** That Cllr D Pearce be appointed vice-chairman

**18/19/006** Approval of the Minutes of the Council Meeting of the 11th April

 **Resolved:** That the minutes of the 11th April be approved.

**18/19/007** Matters Arising from the Minutes

 **17/18/284** Matters Arising- Dog designs now adapted and members asked to fit these to relevant lamp posts

 **17/18/284** No further update regarding contact with the owners of Newell’s site

**17/18/289** Police- No contact received from Jason Fellows regarding the ANPR camera request. PCSO D. Airey agreed to follow up.

**17/18/296** Best Kept Village – Noted recently painted village seat that belonged to the Council. Clerk to contact.

**17/18/291** A1 Housing Consultation. 12 residents consulted. Consultation results awaited by Cllr Brand who had also asked whether A1 had considered alternative options.

**17/18/299** Spring Clean. The Youth Centre was only able to offer limited facilities on the night. The Red Hart was available and could provide refreshments.

**17/18/301** Haxey Gate Bridge. Noted lack of progress since the last meeting**.** Cllr Brand to asktheconservation officer for details of the likely completion date. The Haxey Gate Inn had been approached to remove the facebook comments.

**18/19/008** Public Discussion- Agenda Items

* Hillsyde Avenue condition noted again.

**18/19/009** To Approve the Accounts for Payment

**Resolved:** That the sum of £9761.76 be approved including £474.00 cemetery payments (schedules attached).

**18/19/010** Budget Monitoring – March

**Resolved:** That the budget monitoring be received.

**18/19/011** Approve Annual Accounts to 31st March 2018 & note Internal Auditor Report

**Resolved** That the 2017-18 Accounts be approved and the internal auditor report noted. (No matters of concern to bring to the attention of the Council).

**18/19/012** Annual Return- Approve S1 Governance Statements

 **Resolved**: That S1 of the Annual Return be approved.

**18/19/013** Annual Return- Approve S2 Accounting Statements

 **Resolved**: That S2 of the Annual Return be approved.

**18/19/014** Election of Committees, Representatives etc

(a) Finance Committee – All members excluding Cllr Farmer

(b) Strategic Review- Cllrs Potter, W. Howe, A. Stead, Cooper (Chair/Vice ex officio)

(c) Urgent Business Powers - PC Chairman, Vice Chairman and Clerk.

(d) Burial Committee - Cllr B. Cooper A. Stead W. Howe

(b) Working Groups

Newsletter working group - Cllr B Cooper, A. Stead, H. Brand

Events Working Group- Cllrs Jaggard-Smith, A. Myers, D. Seymour, P. Marsden, H. Brand

Neighbourhood Plan- Cllrs H. Brand, I. Keat, D. Pearce

Emergency Plan – Cllrs P. Potter, A. Myers, M Johnson, A. Stennett

Capital Projects Working Group – Cllrs Cooper. Marsden Farmer, Cooper, Myers

(Noted no meeting arranged for the Emergency plan during the year).

(c) Representatives

NEBF- Cllr Pearce

Parish Forum – Cllr S. Farmer (if available)

IGas Liaison Group - Cllr P. Marsden, D. Pearce

Speedwatch - Cllrs B. Cooper, I. Keat, D. Pearce

Police (priorities setting meeting) – Cllr S. Farmer

Standering Charity- N. Jaggard-Smith, H. Brand, I. Keat, Rev. Henson

Charles Cooper Trust- I. Keat

(Charities to be added to the next agenda)

**18/19/015** Police

* Staff changes noted. Sam Pearson had replaced Tony Croft.
* Monthly Crime stats with 6 reported incidents.
* Wildlife crime still a priority
* Seasonal crime noted

Annual figures (inc. Newell’s/ Pippin Close etc.) provided

2016- 17 - 55 incidents

2017-18 - 56 incidents

**18/19/016** Church Meadow/Sports Field/Windmill & Jubilee Garden inc approve illustrative map fees.

Sports field- meeting now undertaken between the sports clubs and Cllr Stead on behalf of the Council. Various locations at the site were considered. It was finally agreed that a container could be placed in the left corner without it causing any obstruction and it was aesthetically the most pleasing. Members were given a map of the proposed location.

Members agreed they had no objection to a new container subject to the club establishing that planning was not required and would cover any fees if planning was required.

Jubilee Garden – The agreed electrician had not attended and therefore an alternative electrician had been approached and a site visit was awaited.

Village map quotes considered by members–

**Resolved:** That Anna Richards be instructed to design the village map

Sports field – Noted grass cuttings in the dyke. The Clerk to check with the cricket club to ensure the cricket square contractors were not placing cuttings in the dyke.

Notts Landscapes to be approached to strim around the car park.

Repositioning of the concrete bicycle racks raised.

Windmill Gardens- Tree works request from Western Power Distribution noted – no objections

**18/19/017** Highways

* Hillsyde Avenue noted.
* The Best Kept Village group had agreed to clean some of the village signs. VIA to also be approached to clean larger signs around the village.

**18/19/018** District Councillor Report

**18/19/019** Approve Annual Insurance

Members had been advised of the 4 quotes received to date and the Clerk had circulated a comparison of the cover provided.

**Resolved**: That Zurich be approved as the Council insurance provider on a 3-year deal

**18/19/020** Neighbourhood Plan -Update

Consultation until 8th June. Comments to be considered at the meeting on the 13th June. Clarification regarding consultee comments and how these would be presented to the public examiner (in full/summary) The Clerk to seek advice.

**18/19/021** Christmas Lights Working Group – update

 No further update.

**18/19/022** Library- Consider tree removal

Library now appeared to be running well.

Tree removal suggested – Clerk to approach Notts CC to obtain consent and then approach the owner of the VI regarding a disclaimer in respect of any resulting damage to her property

**18/19/023** Items for Future Agenda

Charities

(Cemetery matter raised)

Blue Plaque

GDPR

**18/19/024** Planning Applications

 **18/00451/RSB** 14 Haxey Road

 Proposed Single Storey Rear Extension (resubmission of P/A 18/00005/HSE).

**No adverse comment**

 **18/00461/FUL** Former Co-operative Society, 31 High Street

Change of Use from Class B1 (Offices) to a Flexible Class A1 (shop), A2 (Finance and Professional). A3 (Café/restaurant). A5 (Hot Food Takeaway) and D1 (Non-residential) Use

 Cllr Farmer declared a potential pecuniary interest as a local business owner

 **Resolved:** That members did want the building to be developed although further details would be desirable to know the specific use.

**18/19/025** Planning Determinations

**18/00118/OUT** Garden to 80 Station Road

Outline with some matters reserved (approval being sought for access) to erect a detached dwelling with detached garage and construct new access--***Refused***

**18/00071/HSE** 38 Station Street

Erect Single Storey Rear Extension - ***Granted***

**18/00271/HSE** 10 Station Street

Provide drop kerb and form driveway- ***Granted***

 **18/19/026** Public Discussion

* Pleased that the “eye sore” at the Church had been removed although there were more “eye sores” down the side of the Church.
* Dog fouling. Resident requested a sign.

 Cllr Taylor arrived and members raised the following issues:

* Hillsyde Avenue resurfacing (no further news)
* Consent requested for tree removal at the library.
* Parking at Hillsyde raised
* LIS results by the end of the week.
* Street signage request for cleaning (particularly large signage)
* DPO service request from Notts CC (to be looked into)

There being no other business the meeting was closed at 9.25pm

Signed …………………………………………………. Dated……………………………..

|  |  |  |
| --- | --- | --- |
| **PAYEE** | **CEMETERY ACCOUNT** | **TOTAL** |
| BDC | Trade waste contract | 49.73 |
| WAVE | Water rates  | 10.52  |
| Various | Handyman/Clerk - Apr | 178.75 |
|  P Hinds  | Grass cutting -Apr |  235.00 |
|  **TOTAL**  |   | **474.00** |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **DATE** | **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| 16/04/2018 | WAVE | Water rates - sports field | DD | 30.73 |
| 17/04/2018 | Groundwork UK | Refund unused NP grant | BACS | 2657.25 |
| 20/04/2018 | EON | Electricity sports field | DD | 10.20 |
| 24/04/2018 | Nottinghamshire County Council  | Library annual utilities 2017-18 | BACS | 1664.21 |
| 09/05/2018 | North Notts Landscapes | Sports field /library grass contract - Apr | BACS | 727.20 |
| 09/05/2018 | Nottinghamshire County Council  | Stationery | BACS | 70.80 |
| 09/05/2018 | Misterton PCC | Room hire - parish council 2017-18 | BACS | 140.00 |
| 09/05/2018 | Misterton PCC | Room hire Neighbourhood plan | BACS | 202.50 |
| 09/05/2018 | A Harrison | Quarterly allowance | BACS | 120.00 |
| 09/05/2015 | Active Management Ltd | Pudge/memorial reinstatement. | BACS | 318.00 |
| 09/05/2018 | Lyreco UK Ltd  | Stationery | BACS | 136.87 |
| 09/05/2018 | Natalie Palmer | Reimburse replacement keys library | BACS | 6.50 |
| 09/05/2018 | M Darley | Citizen of the year prize | 5505 | 50.00 |
| 09/05/2018 | Misterton Primary School  | Citizen of the year prize | 5506 | 50.00 |
| 09/05/2018 | Anna Richards | Neighbourhood plan - designer fees | BACS | 315.00 |
| 13/05/2018 | Daisy Communications | TLCL Broadband/phone | DD | 38.86 |
| 25/05/2018 | Various | Salaries – May  | BACS | 2285.62 |
| 25/05/2018 | HMRC  | NICS and Income Tax | BACS | 388.04 |
| 25/05/2018 | Notts CC Pension Account | Employee/employer pension contributions | BACS | 549.98 |
|   |  **TOTAL**  |   |   | **9,761.76** |