**MISTERTON PARISH COUNCIL**

**Minutes of the Meeting of Misterton Parish Council held on 10th October 2018 in the Church Room, Misterton, Nottinghamshire.**

**Present:** Cllrs: A. Stead, I. Keat, S. Taylor. B. Cooper, S. Farmer, P. Potter, P Marsden, W Howe. A Myers, D Pearce, N Jaggard-Smith

Mrs. A. Harrison –Clerk to the Council, 1 member of the public

The Chairman provided thanks to Cllr Stead for chairing the July and September meetings. Cllr Pearce also provided his apologies for one-off work commitments at the said meetings, that were not likely to be repeated.

**18/19/103** Receive Apologies and Approve Reasons for Absence

 H. Brand (away), D. Seymour (other commitment)

 **Resolved**: That the reasons for absence be approved.

**18/19/104** Receive Declarations of Interest (other than standing interests) - None

**18/19/105** Approval of the Minutes of the Council Meeting of the 12th September

 **Resolved:** That the minutes of the 12th September be approved.

**18/19/106** Matters Arising from the Minutes

18/19/080 Library tree removal now scheduled for 22nd October with a meeting with L Summers also scheduled on this date regarding Debdhill Lane

18/19/086 Police – No further information received regarding annual crime figures. The request regarding the relocation of the ANPR camera had been resubmitted to Jason Fellows together with a request for attendance at the November meeting.

18/19/089 Fox Covert litter bin now ordered and BDC had agreed to collect.

18/19/090 War Memorial – weeds still required removal. Clerk to arrange weed suppression with the grass contractor.

**18/19/107** Public Discussion- Agenda Items – Nothing raised

**18/19/108** To Approve the Accounts for Payment

**Resolved:** That the sum of £5173.11 be approved including £1255.28 for cemetery payments (schedules attached).

**18/19/109** Bank Reconciliation- 31st August 2018

 **Resolved:** That the bank reconciliation be approved.

**18/19/110** Budget Monitoring – August

 **Resolved:** That the budget monitoring be received.

**18/19/111** Police

The monthly report and additional information had been circulated to members.

**18/19/112** County Councillor Report

 No report received

**18/19/113** District Councillor Report

Apologies provided by Cllr Brand. Monthly report had been circulated to members prior to the meeting.

* Recruitment underway for a Head of housing
* Successful Heritage Lottery fund bid for the Pilgrims Roots Project to fund a state-of-the-art Pilgrims Gallery in Retford, an enhanced Pilgrims Trail, a dedicated new website and two new members of staff to visit schools and groups across the Roots area and work with tour operators.
* District Council consultation on the options available for the Local Council Tax Reduction (CTR) scheme for 2019/20
* Purchase of two properties to provide a temporary home for people who cannot leave hospital until their own home has been adapted or to provide short-term accommodation for vulnerable residents

**18/19/114** Highways- inc Footpath maintenance

Soss Lane – footpath overgrown. Clerk to report.

 Overgrown hedge on the right of the old centre to be reported.

**18/19/115** Church Meadow/Sports Field/Windmill & Jubilee Garden.

 a) Consider request for contribution by GP surgery for sports field car park re-surfacing (Cllr Farmer declared a non-pecuniary interest as a member of PPG)

 Members agreed that a contribution should be sought from the balance being otherwise funded by the Parish Council.

 **Resolved:** That a contribution be requested from the GP/Pharmacist for £2000 being 50% of the sum the Council is required to fund excluding grant monies.

Jubilee Garden floodlight damaged and repaired today and stone uplighter bulb replaced.

 Church Meadow Blue Plaque – costs currently being established to transport the stone

**18/19/116** Neighbourhood Plan- Approve submission to Bassetlaw District Council

It was noted that the draft plan was now ready for submission to Bassetlaw District Council. The plan would then proceed to public examination, further consultation and referendum with further amendments expected throughout this process**.**

**Resolved:** That the draft plan be submitted to Bassetlaw District Council in order that additional consultation, public examination and referendum could be undertaken in due course.

**18/19/117** Library – Update

Noted that the Ladybird’s group did attend the Rhyme Time sessions in light of sessions running simultaneously.

**18/19/118** Christmas Event Working Group

 Costs noted including band fees, additional lights and tree for Jubilee

 Gardens. Electrician and sundries in the region of £1379

**Resolved**: That members approve up to £1500 for the Christmas event in

 accordance with the budget.

**18/19/119** Newsletter- Call for copy

 Christmas event & Neighbourhood Plan were suggested

**18/19/120**  Council Representatives

 Members were reminded to give apologies to any organisations they attended

as Council representatives.

 The Clerk advised of feedback from J Fellows regarding the police priority

setting meetings and that she had given standing apologies for the Council as

these fell on the same date as Council meetings.

 Alternate members were not available for the Parish Forum or NEBF.

**18/19/121** Consider Grant Request – History Group

 Members considered the grant request. It was suggested that WWII names were

 added in addition to the 23 WWI names noted

 Proposal for £100 to be donated and counter proposal for £100 subject to the

 inclusion of WWII names.

 **Resolved**: That £100 be approved subject to WWII names being included.

**18/19/122** Correspondence from resident re: barbers

 Noted request but it was not possible to provide space at the library as this was

 prohibited in the lease with Notts CC. It was not considered appropriate to use

 the old library site due to potential parking, noise and drainage problems.

**18/19/123** Staffing IR35 Rules- Moved to confidential session (Staffing)

**18/19/124** Items for Future Agenda

* Trees, leaves and drains

**18/19/125** Planning Applications

 **18/01179/RSB** 127 Station Road

Erect Two Storey Side Extensions to both Gables (Resubmission of p.a 18/00740/HSE)

**18/01139/VOC** Carr Lodge & Land to East Cattle Road

Variation of Condition 2 on P/A 18/00113/FUL Erection of Three Holiday Mobile Timber Holiday Lodges. Retention of existing access off Cattle Road. Upgrading of existing driveway, Formation of new parking and landscaping works

**No adverse comment to the above applications**

**18/19/126** Planning Determinations - None

**18/19/127** Public Discussion

* Comments regarding GP/Surgery request
* Overhanging foliage -1 Church Lane (to be reported)

**18/19/128**  Public Bodies (Admission to Meetings) Act 1960

That in light of the confidential nature of the business to be transacted the public and press were excluded in the public interest.

**18/19/129** Staffing IR35 Rules

 **Resolved:** That all staff in respect of the burial committee be run through HMRC payroll as employees with statement of particulars of employment to be issued

There being no other business the meeting was closed at 8.50pm

Signed …………………………………………………. Dated……………………………..

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| **PAYEE** | **CEMETERY ACCOUNT** | **TOTAL** |
| BDC | Trade waste contract | 50.62 |
| Viking Trees | Tree works | 300.00 |
| Mrs S Moody  | September fees  | 130.00 |
| Mr S Moody  | Petrol (Aug/Sept) | 46.66 |
| Mr S Moody  | Grass cutting – September  | 728.00 |
|  **TOTAL**  |   | **1255.28** |

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| **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| EON | Sports field electricity | DD | 6.18 |
| Lyreco UK Ltd | Stationery | BACS | 36.30 |
| D Seymour | Reimburse 'Rhyme time' expenses  | BACS | 200.00 |
| D Seymour | Reimburse reading challenge refreshments | BACS | 37.83 |
| Anna Richards | Print costs - N Plan | BACS | 96.25 |
| North Notts Landscapes | Grass cutting contract | BACS | 727.20 |
| Nottinghamshire County Council  | Library cleaning | BACS | 140.71 |
| Bassetlaw District Council  | Print fees NP | BACS | 314.96 |
| Nottinghamshire County Council  | Stationery | BACS | 56.72 |
| N Palmer | Reimburse sports field man hole key (Screwfix) | BACS | 8.98 |
| WAVE | Water rates - sports field | DD | 243.20 |
| Daisy Communications | TLCL Broadband/phone | DD | 38.59 |
| British Gas | Jubilee garden electricity | DD | 42.55 |
| Various | October Salaries | BACS | 2285.62 |
| HMRC  | NICS and Income Tax (inc NP) | BACS | 388.04 |
| Notts CC Pension Account | Employee/employer pension contributions | BACS | 549.98 |
|  **TOTAL**  |   |   | **5,173.11** |