**MISTERTON PARISH COUNCIL**

**Minutes of the Meeting of Misterton Parish Council held on 18th July 2018 in the Church Room, Misterton, Nottinghamshire.**

**Present:** Cllrs: A. Stead, H. Brand, I. Keat, S. Taylor. A Myers, B Cooper, D. Seymour

Mrs. A. Harrison –Clerk to the Council

1 member of the public & PCSO Dave Airey

**18/19/053** Receive Apologies and Approve Reasons for Absence

 D Pearce & P Marsden, N Jaggard-Smith, S. Farmer (away), P. Potter (other commitment),

**18/19/054 I**n the absence of the Chair and Vice-Chair members resolved to appoint Cllr A. Stead as Chairman for the meeting.

**18/19/055** Receive Declarations of Interest (other than standing interests)

18/00777/HSE – A Myers – Non-pecuniary as a neighbour of the applicant

**18/19/056** Approval of the Minutes of the Council Meeting of the 13th June

 **Resolved:** That the minutes of the 13th June be approved. (Delete “annual”)

**18/19/057** Matters Arising from the Minutes

18/19/037- County Councillor Report – Library tree removal now agreed by Nottinghamshire County Council & would hopefully occur in the next few weeks.

 18/19/046- Blue plaque proposal- Update provided with consent still being sought via the church diocese committee.

**18/19/058** Public Discussion- Agenda Items

**18/19/059** To Approve the Accounts for Payment

**Resolved:** That the sum of £6452.84 be approved including £699.37 cemetery payments (schedules attached).

Noted the water rate bill to be discussed under Item 13 - sports field.

D Seymour advised that the monthly bank account audit accorded with the approved accounts.

**18/19/060** Bank Reconciliation- 31st May 2018

 **Resolved:** That the bank reconciliation be approved.

**18/19/061** Budget Monitoring – May

**Resolved:** That the budget monitoring be received.

**18/19/062** Police

June police report had been circulated to members. 16 incidents noted. No update regarding apprehension of those responsible for spate of burglaries.

**18/19/063** County Councillor Report

Apologies given by Cllr T Taylor. An email update had been circulated to members including consideration of the LIS grant this week by the committee and recent concerns/changes regarding the Children’s Centre

**18/19/064** District Councillor Report

 Children’s Centre developments - Contracting for childcare provision underway.

 Midwifery services to be transferred to Retford due to low numbers and to reduce risks associated with lone working. Home visits will however be available for those unable to travel.

 Bulky item service - Revised (reduced) fees noted and review of items.

 Clean Air Strategy out to consultation until 14th August

 Loan to Grant scheme update for businesses

 ‘Care Leavers Council Tax Local Discount Scheme- now exempts care leavers from Council Tax

 CIL Annual Report - now available on the District Council website.

 A1 Housing consultation underway but closes on 25th July

**18/19/065** Highways

* Litter bin request to be deferred until the September meeting for specific

 details of location on Fox Covert Lane.

* Dog waste bins also required maintenance and to be considered at the

 September meeting.

* No contact from Jason Fellowes regarding the ANPR camera re-location
* Debdhill Lane byway – dumping of a large amount of soil (20-30 tonnes)

 reported. Clerk to report as now impassable.

**18/19/066** Church Meadow/Sports Field/Windmill & Jubilee Garden

Sports field

Water charges- Members discussed the recent large water bill and the

likelihood that the meter has not been read for several years

**Resolved:** That the clubs be charged a maximum of £120.00 each with the

Council to fund the balance of the current bill.

Future years costs would need to be funded by the clubs however but meter readings to be monitored to accurately assess annual costs going forward.

Request for surplus concrete and cycle holders to be removed – Clerk to seek costs and possibly to be included in the car park tender.

Sports field car park - Tender specification and tender list to be sent out with a view to obtaining at least 3 comparative quotes.

 Jubilee Garden

 Light on Jubilee Garden now repaired.

 (Arrival of PCSO Dave Airey who summarised the recent spike in reported incidents. No feedback received regarding the apprehension of anyone for the recent burglaries.)

**18/09/067** Members agreed to move Item 14 Burial Committee- Employment of a groundsman, to confidential session (staffing).

**18/19/068** Neighbourhood Plan

 Responses from the consultation had now being assessed with an amended plan to be prepared for submission in due course. Further grant funding had also been sought for preparation of the final documents required. Referendum possibly by Spring 2019

**18/19/069** Best Kept Village- Update.

Members were advised of the Round 1 results and judges comments. Although the application had not moved forward to the 2nd Round Misterton had been awarded the Best New Entrant prize of £100 together with a Certificate of Merit.

 Results to be publicised.

**18/19/070** Items for Future Agenda

* Sports field tender for the car park
* Litter bin request and dog bin maintenance
* Charles Cooper Trust (developments)
* Library Update
* Old library parking
* Children’s Centre (update if required)

**18/19/071** Planning Applications

**18/00734/HSE** At Long Last, Station Close

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| --- |
| Proposed First Floor Extension and Balcony with External Stairs**18/00777/HSE** 143 Station Road MistertonRear and Side ExtensionNo adverse comment to the above applications **18/00119/FUL** Orchard Close Soss Lane Change of Use for the Siting of Three Static Caravans to Provide Holiday AccommodationNoted that this was an amended application with the position of the caravans on the site being relocated to nearer the entrance. The Council’s objections were unchanged however from the original application regarding the vehicular issues. (Also, no flood risk assessment as previously raised by the planners)**18/00740/HSE** 127 Station Road Two Storey Side Extensions to Both GablesNo adverse comment |
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**18/19/072** Planning Determinations

**18/00056/FUL** Land including 29 Gringley Road

Two new Six Bedroomed Dwellings- ***Granted***

**18/19/073** Public Discussion

* Children’s Centre query.

**18/19/074** Public Bodies (Access to Meetings) Act 1960

Due to the confidential nature of the business to be transacted the members of the public and press were excluded.

**18/09/075** Burial Committee –Consider and approve employment of a Cemetery

 Groundsman and approve draft contract of employment

 **Resolved**: That the contract of employment be approved for Mr S. Moody.

There being no other business the meeting was closed at 9.05pm

Signed …………………………………………………. Dated……………………………..

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| **PAYEE** | **CEMETERY ACCOUNT** | **TOTAL** |
| BDC | Trade waste contract | 50.62 |
| Various | Handyman/Clerk - June | 178.75 |
|  P Hinds  | Grass cutting - June |  470.00 |
|  **TOTAL**  |   | **699.37** |

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| **DATE** | **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| 20/06/2018 | Weston Park Hospital | Donation | BACS | 50.00 |
| 15/07/2018 | Daisy Communications | TLCL Broadband/phone | DD | 38.59 |
| 16/07/2018 | WAVE | Water rates – sports field | DD | 981.87 |
| 18/07/2018 | North Notts Landscapes | Library grass contract - June | BACS | 127.20 |
| 18/07/2018 | North Notts Landscapes | Sports field June | BACS | 600.00 |
| 18/07/2018 | J A Greenfield | Grass cutting inc BKV & hedges  | BACS | 960.00 |
| 18/07/2018 | N Palmer | Reimburse postage | BACS | 10.00 |
| 18/07/2018 | D Ingman  | Internal audit fee | 5507 | 125.00 |
| 18/07/2018 | Viking Trees | tree works - old library site | BACS | 300.00 |
| 20/07/2018 | British Gas | Jubilee garden electricity | DD | 25.09 |
| 25/07/2018 | EON | Sports field - electricity  | DD | 11.45 |
| 25/07/2018 | Various | Salary | BACS | 2285.62 |
| 25/07/2018 | HMRC  | NICS and Income Tax | BACS | 388.04 |
| 25/07/2018 | Notts CC Pension Account | Pension contributions | BACS | 549.98 |
|   |  **TOTAL**  |   |   | **6,452.84** |