**MISTERTON PARISH COUNCIL**

**Minutes of the Strategic Review Committee held on 10th April 2019 in the Church Rooms, Misterton, Nottinghamshire.**

**Present:** Cllrs: B. Cooper, A. Stead, P. Marsden, P.Potter

Mrs. A. Harrison –Clerk to the Council.

**18/19/255** Elect a Chairman

**Resolved:** That Cllr Stead be elected to be chairman for the ensuing year.

**18/19/256** Apologies and Approve Reasons for Absence

D Pearce (other commitment).

**18/19/257** Declaration of Interests (Other than Standing Interests)

None. (Clerk pecuniary interest Item 4)

**18/19/258** Members moved item 4 into confidential session (staffing)

**18/19/259** Staff Review

Members received staff reports from the Clerk and Cllr Marsden.

 **Resolved:** That the recommendation regarding the groundsman salary be approved. NJC Spinal Point 2 under the revised scale.

**Resolved:** That the administrative assistant salary be approved at NJC Spinal Point 7 under the revised scale.

Members agreed for training at Retford Library with this to be scheduled within 2 months.

A laptop to be priced to enable the assistant to work flexibly in the office area when the library was open and to request that the cemetery records be electronically stored

**Resolved:** That the Clerks salary be approved at NJC Spinal Point 31 under the revised scale.

Staff inductions and feedback from the library working group to be reviewed/improved.

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There being no other business the meeting was closed at 7.25pm

Signed …………………………………………………. Dated……………………………..