**MISTERTON PARISH COUNCIL**

**Minutes of the Meeting of Misterton Parish Council held on 15th May 2019 in the Church Room, Misterton, Nottinghamshire.**

**Present:** Cllrs: A. Stead, P Marsden, B Cooper, A Myers, N. Jaggard-Smith, I. Keat, D. Pearce. S Taylor

Mrs. A. Harrison –Clerk to the Council

PCSO David Airey & PC Jason Fellowes

1 member of the public

**19/20/001** Confirm that all members had made their Declaration of Acceptance of Office and delivered them to the proper officer

Noted that all the declaration of Acceptance of Office forms had been received and signed in the presence of the proper officer

**19/20/002** Appoint Chairman for the Ensuing Year

**Resolved**: That Cllr Peter Marsden be appointed Chairman for the ensuing year

**19/20/003** Declaration of Acceptance of Office

 The Chairman signed the declaration of acceptance of office

**19/20/004** Receive Apologies and Approve Reasons for Absence

 H Brand (other commitment)

 **Resolved**: That the reasons for absence be approved.

**19/20/005** Receive Declarations of Interest (other than standing interests)

None

**19/20/006** Elect a Vice Chairman for the Ensuing Year

**Resolved:** That Cllr. D Pearce be appointed vice-chairman

**19/20/007** Approval of the Minutes – Strategic Review Committee of the 10th April 2019

 **Resolved** That the minutes of the Strategic Review Committeebe approvedas a true and accurate record

**19/20/008** Approval of the Minutes - Council Meeting of the 10th April 2019

Noted amendment to 18/19/262 to read LIS Application withdrawal and 18/19/272 – The Council to fund not supply plants.

 **Resolved** That the minutes of the meeting of the 10th April be approved as a true and accurate record subject to the above amendments.

**19/20/009** Matters Arising from the Minutes

18/19/272 a) Sports field Landscaping- Update provided. Unfortunately, upon investigation the area to be planted was not deep enough to rotovate and therefore a revised scheme needed to be considered with plants to suit the ground conditions. The matter to be referred back to the Gardeners Club.

18/19/272 b) Some clarification regarding Legacy Oaks but further information required.

18/19/272 Jubilee Gardens- An electrician had been approached to look at the electrics but had not attended to date.

18/19/284 Tree works- Meeting in the next couple of weeks by the Burial Committee to consider the tree works at the cemetery and burial ground.

18/19/282Public discussion - Noted previous comments regarding the precept. To be noted that other public services have been severely cut. Although our precept had increased in the last few years this has been largely to delivernew services by the Parish Council and although the percentage increase seemed high it still remained a low increase in amount to individual households.

18/19/263 Cllr. Brand was still seeking a response from the ASB Bassetlaw officer regarding the horses on Haxey Road and sought a deferral of the Heritage Application until the June meeting due to her absence.

**19/20/010** Public Discussion- Agenda Items - No matters raised

**19/20/011** Reaffirm Adoption of the General Power of Competence

Members noted that the relevant criteria were still met

**Resolved:** That the adoption of the power of competence be reaffirmed

**19/20/012** To Approve the Accounts for Payment including Annual Insurance

**Resolved:** That the sum of £7498.04 be approved including £701.48 for cemetery payments (schedules attached).

**19/20/013** Budget Monitoring – March

 **Resolved:** That the budget monitoring be received.

**19/20/014** Approve Annual Accounts to 31st March 2019 & note Internal Auditor Report

**Resolved** That the 2018-19 Accounts be approved and the internal auditor report noted. (No matters of concern to bring to the attention of the Council).

Thanks was provided to the Clerk for her efforts in ensuring the financial records were kept to a high standard

**19/20/015** Annual Return (AGAR) - Approve S1 Annual Governance Statement for the Year ended 31st March 2019

 **Resolved**: That S1 of the Annual Return (AGAR) be approved.

**19/20/016** Annual Return (AGAR) - Approve S2 Accounting Statements for the Year ended 31st March 2019

 **Resolved**: That S2 of the Annual Return (AGAR) be approved.

**19/20/017** Election of Committees, Representatives etc

(a) Finance Committee – All members excluding Cllr Alex Myers

(b) Strategic Review - Cllrs A. Stead, B. Cooper, I. Keat, S. Taylor, Marsden, Pearce (Chair/Vice ex officio)

(c) Urgent Business Powers - PC Chairman, Vice Chairman and Clerk.

(d) Burial Committee - Cllr A. Stead, S. Taylor, P. Marsden

(b) Working Groups

Newsletter working group - Cllr A. Stead, H. Brand, N Jaggard-Smith

Events Working Group- Cllrs Jaggard-Smith, A. Myers, P. Marsden, H. Brand, S. Taylor

Neighbourhood Plan- Cllrs H. Brand, I. Keat, D. Pearce

Emergency Plan – Cllrs A. Myers, M Johnson, A. Stennett (Meeting to be sought)

Capital Projects Working Group – Cllrs Cooper. Marsden, Myers. Pearce

Members agreed to bring forward Item 18 - Police

**19/20/018** Police

The policereport had been circulated to members from PCSO Dave Airey. Thanks was given by the Police to Council members and local residents for their diligence, which was helping to reduce crime in the area.

No further update was available to date regarding the ANPR cameras.

**19/20/019** **ELECTION OF COMMITTEE REPRESENTATIVES**

(c) Representatives on other bodies

NEBF- Cllr Pearce

Parish Forum - H Brand (as District Councillor)

IGas Liaison Group - Cllr P. Marsden, D. Pearce

Speedwatch - Cllrs B. Cooper, I. Keat, D. Pearce

Police (priorities setting meeting) – Hazel Brand (when available)

Standering Charity- N. Jaggard-Smith, H. Brand, I. Keat, Rev. Henson

Charles Cooper Trust- I. Keat

**19/20/020** County Councillor Report

Apologies given by Cllr. Tracey Taylor

**19/20/021** Church Meadow/Sports Field/Windmill & Jubilee Garden including confirm CCTV arrangements

 **Resolved** That financialregulations 10.3 and 11.1(g) be suspended following the recommendation that having approached three further companies none could provide monitoring of open spaces as opposed to secure premises and that preference would be to work in partnership with the principal authority.

 **Resolved** That the quote by Bassetlaw District Council be approved subject to further clarification regarding the areas each camera would cover.

Old library site – Noted tree planting and thanks given by the resident

**19/20/022** Highways - Consider relocation of bench formerly at The Pantry

Noted that the bench required removal.

 **Resolved**: That the Clerk seek permission from the Highways department to have the bench relocated on Grovewood Road.

 Fox Covert – Noted problems with the verge and parking around the Dance School. The matter to be taken up with the County Councillor.

**19/20/023** “Spring Clean”- Update

Noted to be on the 18th May from 10am from the War Memorial with refreshments at 12pm at The Red Hart

**19/20/024** Christmas Lights

 Brief update provided.

**19/20/025** Library – Update inc new relief cover required

 The Clerk advised that the relief cover had decided to not continue in the role.

 Members agreed that the relief position would be advertised in the Parish News

 and on the notice boards.

The library working group members to be considered at the June meeting.

**19/20/026** Laptops

 **Resolved** That a budget of £600 excluding VAT per laptop (including software) be approved. Model & specification to be investigated by the Clerk.

**19/20/027** Items for Future Agenda

 Library working group

 Zebra Crossing

 Public Discussion Periods

 **19/20/028** Planning Applications

 **19/00410/OUT** 94 Station Road

Outline Application with some matters reserved (Approval being sought for Access) to Erect One 3 Bedroomed House & Garage.

*The Council to express concerns about parking in the area which is already congested.*

**19/00419/HSE** The Bungalow North Carr Farm Haxey Road

 Erect Detached Garage

*No adverse comment*

**19/00351/OUT** 1 Wharf Court

Outline Application with All Matters Reserved for Conversion of Existing Hay Barn to Two Self Contained Holiday Lets

*The Council to raise concerns about the access both to the proposed holiday lets from the highway and the passage between the two properties on the site.*

  **19/20/029** Planning Determinations – None received

**19/20/030** Public Discussion

. - Concerns raised about the precept increases in the last few years.

There being no other business the meeting was closed at 9.10pm

Signed …………………………………………………. Dated……………………………..

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| **PAYEE** | **ACCOUNT** | **TOTAL** |
| BDC | Trade waste contract- May | 51.48 |
| Various | Salaries May | 650.00 |
|  |  |  |
|  **TOTAL**  |   | **701.48** |

|  |  |  |  |
| --- | --- | --- | --- |
| **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| EON | Sports field electricity | DD | 7.61 |
| P J Barnard | PA System | BACS | 250.00 |
| Nottinghamshire County Council | TMC&L cleaning  | BACS | 144.94 |
| North Notts Landscapes Ltd | Sports field/library grass cutting- April | BACS | 634.80 |
| J A Greenfield | Miscellaneous Grass cutting contract  | BACS | 580.00 |
| A Harrison | Quarterly allowance | BACS | 120.00 |
| Notts ALC  | Annual Subscription | BACS | 367.88 |
| Zurich Municipal | Annual Insurance | BACS | 1452.19 |
| Lyreco UK Ltd | Stationery | BACS | 92.93 |
| N Palmer | Reimburse Easter egg hunt expenses | BACS | 17.50 |
| Ms V Taylor | Citizen of the Year prize | 5508 | 50.00 |
| Mr & Mrs Clay | Citizen of the Year prize | 5509 | 50.00 |
| Daisy Communications | TLC&L Broadband/phone | DD | 38.59 |
| Active Trade Maintenance Group | PAT testing | BACS | 58.80 |
| N Palmer | Reimburse keys re police TMC | BACS | 36.75 |
| EON  | Sports field electricity | DD | 12.15 |
| British Gas | Jubilee Garden- electricity | DD | 17.38 |
| Various | May Salaries | BACS | 2463.55 |
| HMRC  | NICS and Income Tax  | BACS | 494.41 |
| Notts CC Pension Account | Employee/employer pension contributions | BACS | 608.56 |
|  **TOTAL**  |   |   | **7,498.04** |