**MISTERTON PARISH COUNCIL**

**Minutes of the Meeting of Misterton Parish Council held on 11th September 2019 in the Church Room, Misterton, Nottinghamshire.**

**Present:** Cllrs: P Marsden (Chairman), D Pearce, A. Stead, I. Keat, S Taylor, H Brand., G Collett, T Allen, B. Cooper, A.Myers.

Mrs. A. Harrison –Clerk to the Council

3 members of the public, County Councillor T Taylor, PCSO D Airey.

**19/20/082** Receive Apologies and Approve Reasons for Absence

 D Robbins (work commitment). N Jaggard-Smith (family commitment)

**19/20/083** Receive Declarations of Interest (other than standing interests- None

**19/20/084** Approval of the Minutes – Annual Council Meeting of the 10th July 2019

 **Resolved:** That the minutes of the meeting of the 10th July be approved as a true and accurate record.

**19/20/085** Matters Arising from the Minutes

19/20/072 Jubilee Garden - Electrician now completed the works. No further developments regarding the sports field landscaping. The Clerk to arrange a date with the contractor.

19/20/077 Litter picking had been undertaken along the canal by Cllrs Allen & Collett and thanks was given to them.

19/20/078 Visit by the planning officer had been agreed with the District Council once the development had been completed.

**19/20/086** Public Discussion Period

 Litter left by the gala to be raised with the committee.

**19/20/087** To Approve the Accounts for Payment

**Resolved:** That the sum of £13,531.85 be approved including £3328.71 for cemetery payments (schedules attached).

**19/20/088** Bank Reconciliation - July

 **Resolved:** That the bank reconciliation be approved.

Cllr Pearce appointed to check online payments on a monthly basis

**19/20/089** Budget Monitoring -July

 **Resolved:** That the budget monitoring report be received.

Noted miscellaneous administrative expenditure was now over budget in light of the recent replacement of the computers at The Misterton Centre.

**19/20/090** Notice of Conclusion of Audit inc Receive External Auditors Report

Members received the external audit report (S3) and noted no matters had been raised to be brought to the attention of the members.

**19/20/091** Casual Vacancy – consider co-option

Interest had been shown in the vacancy but Clerk to check District Council correspondence for confirmation that co-option could now take place.

**19/20/092** Police

The monthly police report had been circulated to members- 11 reported matters over two months. Decrease from 2018 over the period from April- August with 35 incidents in 2019 and 43 in 2018.

 Cllr Brand advised that a cherry picker was required to reinstall the Christmas lights and use of this had been offered for re-siting of the ANPR camera. However, the police had now advised that their own contractor had been instructed to review the work w/c 23rd September

 **19/20/093** District Councillor Report

* Support booklet for the Armed Services published
* Draft Council Plan 2019-23 in preparation
* Rural Action Plan to be drafted with parish councils consulted for their priorities.
* Brexit information to be published on the District Council website.
* Council Tax Reduction Scheme out for consultation.
* Council-run independent living schemes to be refurbished & service charges reviewed thereafter.
* Operation London Bridge noted.
* ‘Bassetlaw Conversations’ Report highlighting matters raised by residents

**19/20/094** County Councillor Report

* Minerals plan consultation underway.
* Historic child sexual abuse allegation enquiries noted with one recommendation to the County Council regarding vetting of foster carers.
* Clock invoice now submitted to the County Council
* Tree stump and general dilapidations at the library site reviewed this week by the County Council (site visit).
* Up to date crossing site assessment would be undertaken in order that a final decision would be made.

**19/20/095** Church Meadow/Sports Field/Windmill & Jubilee Gardens inc approve shower pavilion repairs

* Consider additional roadside signage to highlight local amenities including the sports field. “Pointer” sign to be requested from the County Council by Cllr Taylor.
* Noted that “30 for a Reason” signs were not present from the Red Hart to the vet’s surgery when travelling towards Gainsborough. Further signs to be requested.
* Noted sports field hedge cutting was required. Clerk to instruct grass cutting contractor to cut boundary hedges including removal of self-set shrubs/trees from the base of the hedges.
* Soakaway to be reviewed to minimise water accumulation during inclement weather.
* Members considered the quotes for the shower repairs as the sports field pavilion

**Resolved**: That the quote from S. Fotheringham be approved.

**19/20/096** Events Working Group – Consider approval of a VE picnic on the school field on 8th May 2020 from 2-6pm

 **Resolved:** That a picnic be approved in principle

**19/20/097** Burial Committee- Update

Three new benches had been purchased to replace two old benches together with one new one at Haxey Road Cemetery

Remaining tree works to be completed this month.

 Grassed area in the Churchyard now settled with responsibility falling to the Burial Committee and maintenance of this area was now underway.

 Any railings and wall repairs would be subject to planning permission. Repair rather than replacement was favoured by the conservation officer. The Committee to consider options in due course including parking/lay-by.

**19/20/098** Remembrance Sunday – Approve cornet player

Members approved the instruction of a cornet player for a small donation to the Hatfield Band**.**

**19/20/099** Highways

 a) Consider patrolled crossing on the High Street

 Members considered whether the existing school patrol person could be approached to provide a limited service for an hour per day. Some concern expressed regarding how beneficial a service would be and whether a suitable time could be established.

It was agreed that a final response would be awaited from Notts CC for the provision of a crossing and in the interim would be approached to ask whether consent would be given for a patrol. If a crossing was refused but a patrol was agreed Cllr Collett agreed to draft a survey for approval.

 b) 50a High Street- House naming.

 It was considered inappropriate to advertise the builders name with preference for just a house number, in keeping with adjacent properties.

 c) Consider “Autumn Sweep”

 Members agreed that in light of current litter picking activities a specific sweep in October would not be arranged

 d) Notts CC had been approached for a solution to the repeated accidents at the saddlery with an anti-slip road surface being considered or an interactive “corner” sign.

The highways department also to be approached regarding the current safety of the unrepaired wall.

**19/20/100** Library- Update

Noted recent meetings and developments with volunteers including a volunteer ‘Whatsapp’ group. The supply of newspapers and the offer of tea/coffees had also been arranged.

A book sale had been approved with Inspire for older books and a donation box installed as no fines were collected for late returns.

 Use of the facility for a chess club including an outdoor set was being considered.

Summer reading challenge underway with event on the 21st September.

**19/20/101** Consider “Look for a Book” Initiative

Members advised they had no objection to a resident progressing this initiative.

**19/20/102** Neighbourhood Plan - Update (Referendum Result)

 415 votes: 375 – Yes, 35 – No, 4 spoilt papers

91.5% in favour with a 23.5% turnout.

Members considered implications and weight to be given to the Plan, impact on CIL payments and review requirements.

 **19/20/103** Consider 5 Year Plan

Members considered and made suggestions for the Councils priorities over the next 5 years. Cllr Marden to draft a plan in due course.

**19/20/104** Consider response to Nottinghamshire County Council Draft Mineral Plan Consultation

 No specific comments

**19/20/105** Items for Future Agenda

 Christmas lights – approve charity proceeds.

 Library update including purchase of a chess set.

 **19/20/106** Planning Applications

 **19/00861/HSE** 11 Gringley Road

 Proposed retention and continuation of partly completed dwellinghouse.

 **Now decided**.

 **19/00890/FUL** Fox Covert Farm. Fox Covert Lane

 Proposed retention and continuation of partly completed dwellinghouse.

 Noted consultee comments to date.

 Site for cattle within the application was not owned by the applicant and was now an allocated site in the Neighbourhood Plan. Further adjacent land was also an allocated site. The owner of the adjacent land had highlighted the extent of the applicant’s ownership in response to the application.

The plan submitted was inaccurate in that it noted an approved “extension” to the agricultural barn that had not been approved.

**Resolved**: It was agreed that an objection be submitted noting the above together with non-compliance with the Neighbourhood Plan, or local and national planning policies.

 **19/01027/LBC** 103 Station Street

 Listed building consent for replacement of wooded single glazed Yorkshire sliding sash window with double glazed Yorkshire sliding sash windows on rear elevation.

**No adverse comment**

**19/00801/HSE** Marshlyn, Stockwith Road

Erect Front Boundary Wall.

**No adverse comment**.

  **19/20/107** Planning Determinations

 **19/00679/HSE** 111 Fox Covert Lane

 Drop Kerb in Front of Property- ***Refused***

There being no other business the meeting was closed at 9.45pm

Signed …………………………………………………. Dated……………………………..

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| **PAYEE** | **ACCOUNT** | **TOTAL** |
| EON | Sports field electricity | 31.19 |
| British Gas | Jubilee gardens electricity | 4.34 |
| A C Gas | Toilet repair - Pavilion | 60.00 |
| North Notts Landscapes | Play park repairs | 480.00 |
| Notts ALC | LCR Review subscription | 17.00 |
| N Palmer | Laptop bag | 14.00 |
| J Jaggard-Smith  | Newsletter/NP leaflet distribution | 50.00 |
| J Smith | Newsletter/NP leaflet distribution | 50.00 |
| S Fotheringham | Sports field - fit gate latch | 55.00 |
| K Collins | Jubilee gardens /sports field lighting repairs | 140.00 |
| Kingfisher Print | Newsletter/NP leaflet  | 274.00 |
| Lyreco UK Ltd | Stationery | 21.20 |
| Nottinghamshire County Council | TMC&L cleaning  | 144.94 |
| North Notts Landscapes Ltd | Sports field/library grass cutting- July | 844.80 |
| North Notts Landscapes Ltd | Sports field/library grass cutting- June | 760.80 |
| EON | Sports field electricity | 19.44 |
| Daisy Communications | TMC&L Phone/broadband | 38.90 |
| British Gas | Jubilee Gardens electricity | 8.69 |
| Various | August Salaries  | 2454.20 |
| HMRC  | NICS and Income Tax (exc cemetery of £33.80)  | 401.36 |
| Notts CC Pension Account | Employee/employer pension contributions | 586.36 |
| Misterton PCC | Church Room hire inc NP (2018-19) | 235.00 |
| Nottinghamshire County Council | TMC&L cleaning  | 144.94 |
| North Notts Landscapes Ltd | Sports field/library grass cutting- August | 904.80 |
| J A Greenfield | Grass cutting contract/Hedges -July/August | 820.00 |
| IPI Ltd | Annual play inspection | 132.00 |
| PPK Littlejohn LLP | External Audit fee | 480.00 |
| Lyreco UK Ltd | Library supplies/tea urn | 158.98 |
| Notts County Supplies | Stationery | 41.51 |
| Notts County Supplies | Library whiteboard | 59.16 |
| D Ingman | Internal Audit Fee | 130.00 |
| A Harrison | Quarterly allowance (June-Aug) | 120.00 |
| Misterton PCC | NP room hire 10/08 | 42.00 |
| Play & Leisure  | Replacement cradle swing- Church meadow | 147.60 |
| P Marsden | Chairman’s allowance | 150.00 |
| EON | Sports field electricity | 13.71 |
| Daisy Communications | TMC&L Phone/broadband | 44.58 |
| British Gas | Jubilee gardens -electricity | 9.43 |
| Various | September Salaries  | 2454.20 |
| HMRC  | NICS and Income Tax (exc cemetery of £17.20) | 401.36 |
| Notts CC Pension Account | Employee/employer pension contributions | 586.36 |
|  **TOTAL**  |   | **13,531.85** |

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| **PAYEE** | **ACCOUNT** | **TOTAL** |
| WAVE | Water rates | 47.02 |
| BDC | Trade waste contract- Aug/Sept | 102.96 |
| Various | Salaries - -August/Sept | 1509.10 |
| Glasdon  | Seating  | 1618.63 |
| HMRC  | Income tax | 51.00 |
|  **TOTAL**  |   | **3328.71** |