**MISTERTON PARISH COUNCIL**

**Minutes of the Meeting of Misterton Parish Council held remotely on 9th September 2020 via Zoom.**

**Present:** Cllrs: P Marsden (Chairman), A. Stead, S Taylor, H Brand., T. Wing, T Allen,

N. Jaggard-Smith, I. Keat, A Myers.

Mrs. A. Harrison –Clerk to the Council

2 members of the public

**20/21/026** Receive Apologies and Approve Reasons for Absence

B Cooper (unable to access via zoom), M. Scott & G. Collett (away)

**Resolved:** That the above reasons for absence be approved.

**20/21/027** Receive Declarations of Interest (other than standing interests)- None

**20/21/028** Approval of the Minutes –Council Meeting of the 8th July 2020

 **Resolved:** That the minutes of the Council meeting of the 8th July be approved as a true and accurate record.

**20/21/029** Matters Arising from the Minutes

20/21/017 County Councillor Report – Crossing report still awaited**.**

**20/21/030** Public Discussion Period

 Representatives of the Victoria Institute explained the parking required by the planners and the parking therefore proposed with a perpetual right of way across the access road to the library site being requested. Security to the rear of the site and current position of the gates also discussed to clarify vehicular positioning to access and egress the site.

**20/21/031** Members agreed to bring forward Item 15 - Victoria Institute.

(Arrival of Cllr D Pearce & Cllr Tracey Taylor)

**20/21/032** Victoria Institute

Members had received correspondence from the owner’s family member together with a plan of the proposed access. Members raised concern about the area required by vehicles to access/egress the building and in particular, the need to use an area beyond the rear of the institute. Concerns also expressed regarding the Parish Councils future use of the library site and the risk of a perpetual right fettering future development which could hamper the Parish Council. Conversely bringing the building back into use was also supported by the Council or at least a development of the site in some form including demolition if necessary.

**Resolved**: That members would not support giving a perpetual right of access over Council land at this time.

The Clerk would liaise with the family/representative regarding parking at the Wharf Road car park area, albeit this would still not be provided in perpetuity.

**20/21/033** Financial Matters

1. Approve Bank Reconciliation – 31st July 2020

**Resolved:** That the bank reconciliation be approved

1. Receive Budget Monitoring – July 2020

**Resolved:** That the budget monitoring be received.

1. Approve Accounts to September 2020

**Resolved**: That the accounts to September be approved with new salary rates

noted in accordance with 2020 NALC salary scales

**20/21/034** Police

Noted crime stats provided by PCSO D Airey.

 **20/21/035** District Councillor Report

Matters reported including**:**

* New allotment policy on keeping bees subject to certain criteria
* Plans for a Local Industrial Strategy.
* Community Infrastructure Levy- noted funds available to MPC for infrastructure projects .
* Local residents survey and potential devolution plans for Nottinghamshire.
* District Enforcement – littering and penalty details provided.
* Council Tax assistance for those struggling to make payments.
* Business funding (£26m) distributed during the pandemic.

**20/21/036** County Councillor Report

* Noted return of schools with 49% return on Tuesday 1st and 80% by Friday 4th.
* Council business beginning to return to normal in terms of services running.
* Noted devolution plans including possibly a single new authority being considered.
* Fox Covert Lane pavement removal now made safe. Reinstatement still required by the County Council but any planning enforcement to remain with the District Council
* Noted area outside the chip shop was currently adopted highway and therefore use was limited but processes were available to the property owner.
* Noted progress regarding the outbuildings at the old school site.
* High street crossing report still awaited and would be forwarded again.

**20/21/037** Church Meadow/Sports Field/Windmill & Jubilee Gardens including note play park cleaning regime, Receive Pavilion Covid Risk Assessment & Consider sports field clearance quotes.

* Clerk report on the current play park cleaning regime that had now been put in place with regular cleaning by the handyman of high use areas. (Equipment to be sprayed with antibacterial disinfectant)
* Pavilion Covid Risk Assessment approved with details forwarded to the clubs which limited use of the facility.
* Members considered grass/shrub clearance at the sports field and considered quotes.

**Resolved**: That Planterior be approved to remove the shrubs/grass cuttings and debris and reinstate with grass.

* Noted recent accident on the sports field during a charity football match. Clerk had reported details to the insurers and ordered barriers to cordon off the area.

**Resolved**: That the Clerk have delegated powers to deal with removal of the concrete plinth including instruction of a contractor. (Understood to be a former bus shelter where residents watched sporting activities)

* Working group consisting of Alan Stead, Tom Allen and Peter Marsden to look at procedures at the sports field
* CCTV to be checked re: urination by young boys on the Pudge/Church Meadow. School to be approached and article to be included in the newsletter.
* - Handyman to be asked to tackle increased litter on Church Meadow.

**20/21/038** Library Update including review of delivery of The Misterton Centre services and receive TMC Covid Risk Assessment

 **Resolved**: Members received the TMC Coronavirus Risk Assessment and agreed that the TMC currently operate outside library hours with an appointment system to be encouraged.

**20/21/039** West Stockwith Road– Consider request for additional signage (dangerous bend when travelling from West Stockwith to Misterton).

 Noted the lack of suitable signage when coming from West Stockwith to Misterton. with a history of accidents and recent further damage noted.

 **Resolved**: That Cllr Tracey Taylor be approached regarding a suitable highways sign to be installed on approach to the bend and the possibility of an interactive speed sign.

**20/21/040** Consider Community Garden request.

Members had received the recent correspondence from a resident and fully supported the proposal. The District Councillor also advised she would be open to assisting with funding from her community fund.

**Resolved** That members fully supported the development of a community garden with the resident to be approached for suggestions regarding a location.

 (Additionally, noted that use of the brown bin scheme would be suggested for future grass cuttings by the bowls and cricket club).

**20/21/041** Soss Lane Consider request/funding for a litter bin and receive update from residents meeting regarding anti-social behaviour.

Members had received the report from Cllr S Taylor regarding the recent residents meeting. Noted main issues were youngsters congregating at the bridge and swimming in the water. Cars also congregating at the top of Soss Lane. The former likely to reduce with winter approaching.

Residents requested a litter bin (right hand side of the Pump House) due to litter issues from the above activities.

**Resolved** That members supported the installation of a litter bin in the area but the exact location/land ownership was required.to obtain relevant consents together with agreement by the District Council to empty the same

Cllr Taylor to make further investigations prior to the Clerk seeking relevant consents.

**20/21/041** Items for Future Agenda

 The Saddlery– Highway/road markings

 Recycling Centres – Use of the Gainsborough & Belton sites

 Drug dealing/use in Misterton

 Newsletter - Call for Copy

Haxey Quays Caravan site – No of vehicles using the site.

**20/21/042** Planning Applications

**20/00874/FUL** Tindale Bank Gatehouse Haxey Road

Front and Rear Extensions with Internal Remodel- ***No adverse comment***

**20/00910/FUL& 20/00910/HSE**  2 Pinfold Lane Misterton

Conversion of Single Storey Double Garage into a Two Storey Double Garage with Office Space Above Main Garage Area, all as Plans Submitted.

**Resolved**: Object due to failure to comply with Policy DM4 Detrimental effect on nearby residents due to the size and scale of the proposed development (in particular negative impact on 8 & 10 Coltern Street)

**20/00766/FUL** Grove House Farm 27 Grovewood Road

Change of Use of a Barn for Community Use Activities and Proposal for Additional Parking (Resubmission of P.A. 19/00767/COU) – ***No adverse comment***

**20/00957/LBA** 11 High Street, Misterton

Refurbish Windows, Shutters & Front Door, Replacement of Living Room Window & Missing Airbrick, Removal of Existing Render & Replace Concrete with Lime Render.

* ***No adverse comment providing any concerns by conservation addressed***

**20/00072/FUL** Millennium House Fox Covert Lane. Retain Four Metal Container Units

* ***No adverse comment (noted 24 month time limit)***

Recently received applications noted which the Clerk would respond to under delegated powers

 **20/01041/HSE** 14 Debdhill Road

 Demolition of Existing Outbuilding and Erection of Single Storey Extension to Dwelling

 (*No adverse comment*)

**20/00996/COU** The Pump House Soss Lane

Change of Use of Part of the Property (Ada) From a Dwelling to a Holiday Let

(*Request environmental agency report/ statutory consultation and highlight potential parking concerns).*

**19/00890/FUL /APP/A3010/W/20/3255273** Fox Covert Farm, Fox Covert Lane

 *(Provide comments to the appeals inspectorate reiterating previous concerns and addressing and additional matters in the grounds of appeal).*

 **20/21/043** Planning Determinations

* **120/00598/FUL** 111 Fox Covert Lane

 Resubmission of PA 19/00679/HSE Drop Kerb in Front of Property- ***Refused***

* Noted recent 12 High Street Appeal also dismissed

**20/21/044** For information purposes only, the Clerk provided members with additional details regarding the recent incident at the sports field in confidential session.

There being no other business the meeting was closed at 9.40pm

Signed …………………………………………………. Dated……………………………..

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| **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| EON | Sports field electricity | DD | 23.73 |
| British Gas | Jubilee garden electricity | DD | 9.14 |
| P&N Accountants Ltd | Internal Audit fee | BACS | 150.00 |
| A Harrison | Reimburse competition vouchers/post  | BACS | 28.90 |
| The Sign Workshop | Signage -play parks | BACS | 43.20 |
| A Harrison | Reimburse competition vouchers  | BACS | 40.00 |
| Job Earnshaw & Sons | Sportsfield panels | BACS | 1595.66 |
| Viking Trees | Tree felling - Windmill gardens | BACS | 540.00 |
| IPI Ltd | Annual Play park inspections | BACS | 138.00 |
| Kingfisher print | Newsletter print | BACS | 137.00 |
| J Smith | Newsletter distribution | BACS | 50.00 |
| J Jaggard-Smith | Newsletter distribution | BACS | 50.00 |
| North Notts Landscapes | Sports field/Library grass cutting -June | BACS | 654.00 |
| Notts CC | TMC&L Cleaning (August) | BACS | 156.17 |
| A Harrison | Quarterly allowance | BACS | 120.00 |
| S Fotheringham | sports field fencing | BACS | 720.00 |
| J Greenfield | Miscellaneous grass cutting and hedges | BACS | 400.00 |
| Notts County Supplies | Library -baby changing unit  | BACS | 156.48 |
| North Notts Landscapes | Sports field/Library grass cutting -July | BACS | 864.00 |
| EON | Sports field electricity | DD | 35.77 |
| British Gas | Jubilee garden electricity | DD | 8.86 |
| Daisy Communications | Phone/broadband | DD | 38.59 |
| Various | Salaries August  | BACS | 2471.72 |
| HMRC  | NICS and Income Tax  | BACS | 380.26 |
| Notts CC Pension Account | pension contributions | BACS | 798.34 |
| North Notts Landscapes | Sports field/Library grass cutting  | BACS | 864.00 |
| Notts CC | TMC&L Cleaning (Sept) | BACS | 156.17 |
| J Greenfield | Miscellaneous grass cutting and hedges | BACS | 520.00 |
| BDC | Annual gaming licence  | BACS | 20.00 |
| Nottinghamshire County Council  | Play park sprayer/disinfectant | BACS | 34.94 |
| Nottinghamshire County Council  | PPE/wipes | BACS | 5.94 |
| N Palmer | PPE Gel/sanitiser (Reimburse NP) | BACS | 22.00 |
| Lyreco UK Ltd | Stationery | BACS | 131.97 |
| S80 Partnership | Annual CCTV monitoring | BACS | 1440.00 |
| Daisy Communications | Phone/broadband | DD | 38.59 |
| Various | Salaries September inc pay award back | BACS | 2780.92 |
| HMRC  | NICS and Income Tax  | BACS | 572.98 |
| Notts CC Pension Account | pension contributions | BACS | 905.15 |
|  **TOTAL**  |   |   | **17,102.48** |

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| **CEMETERY A/C PAYEE** | **ACCOUNT** | **TOTAL** |
| Stuart Moody  | Petrol expenses | 40.00 |
| Various | Salaries August | 650.00 |
| Various | Salaries September | 650.00 |
|  **TOTAL**  |   | **1,340.00** |