**MISTERTON PARISH COUNCIL**

**Minutes of the Meeting of Misterton Parish Council held remotely on 25th November 2020 via Zoom.**

**Present:** Cllrs: P Marsden (Chairman), A. Stead, S Taylor, H Brand., T Allen, D Pearce,

N. Jaggard-Smith, I. Keat, A Myers, M. Scott & T.Wing .

Mrs. A. Harrison –Clerk to the Council

No members of the public, Callum Jones (Notts CC); County Cllr T Taylor

**20/21/071** Receive Apologies and Approve Reasons for Absence

B Cooper (unable to access),

**Resolved:** That the above reason for absence be approved.

**20/21/072** Receive Declarations of Interest (other than standing interests)

N Jaggard-Smith Item 19 20/01380/HSE Planning application – Non-pecuniary as relative of the applicant.

**20/21/073** Approval of the Minutes –Council Meeting of the 14th October 2020

**Resolved:** That the minutes of the Council meeting of the 14th October be approved as a true and accurate record.

**20/21/074** Matters Arising from the Minutes

**20/21055** Sports Field etc. Update provided regarding the repairs to the skate park and Church Meadow

**20/21/056-** District Councillor Report – Rough sleeping, Cllr Brand not aware of any rough sleepers locally at present.

CCTV - Meeting had been held with R Blagg regarding the outstanding CCTV at the sports field. Contact details of all businesses nearby had now been provided to seek the required broadband access, or if unsuccessful local residents to be approached.

**20/21/075** Public Discussion Period - No public in attendance.

**20/21/076** Financial Matters

1. Approve Bank Reconciliation –30th September 2020

**Resolved:** That the bank reconciliation be approved

1. Receive Budget Monitoring –September 2020

**Resolved:** That the budget monitoring be received.

1. Approve Accounts to November 2020

**Resolved**: That the accounts to November be approved

**20/21/077** Notice of Conclusion of Audit inc receive External Audit report (s3 AGAR**)**

Members received the external audit report and noted there were no matters that needed to be brought to the attention of members.

(Thanks was provided to the Clerk for the financial work undertaken throughout the year).

**20/21/078** Members agreed to bring forward Item 14 - Village internet Services

**20/21/079** Village Internet Services & Broadband Voucher Scheme - Attendance C Jones (Notts CC)

Callum Jones provided members with details of the funding for the government gigabit voucher scheme and how this worked as a group scheme. Cllr Brand provided an update on the steps taken by the Parish Council to date including a leaflet delivered with the recent newsletter. Thanks was provided to County Cllr Taylor for funding the recent leaflet.

**20/21/080** Police

Noted crime stats provided by PCSO D Airey. 2 incidents with warnings about telephone scammers, theft of trailers and scrap metal. Noted Clerk still seeking a meeting with the police regarding drug use in the village.

(Discussion regarding feedback from the CCTV cameras for data as to how often used etc). Loitering of a vehicle and individual around the sports field also noted.

**20/21/081** District Councillor Report

Matters reported:

* Draft Local Plan Consultation (No increase in Misterton to the housing allocation due to the Neighbourhood Plan).
* Current COVID testing in Worksop
* End of the brown bin scheme for the year.

**20/21/082** County Councillor Report

Matters reported:

* Local COVID testing
* Notts CC & Government Winter Guidance.
* Reopened Community Fund (for COVID needs)
* Review of Waste Contract (Disposal) underway.
* IGas update re: Mission Springs planning extension sought for remediation.
* Highways – Saddlery. Noted action taken in 2014 (chevron signage).

Matters raised:

* Highways officer request for site visit at the Saddlery (awaited).
* LIS Update (Decision at December committee meeting likely).
* West Stockwith sign update request (Site visit next stage)

**20/21/083** Church Meadow/Sports Field/Windmill & Jubilee Gardens including approve tree works Church Meadow

Reported footpath within Church Meadow now repaired and tree works near the Bowls Club underway.

Members considered the quotes for tree works/self-set removal – Church Meadow

**Resolved:** Tree works quote by Hilltop Tree Services at Church Meadow approved.

**20/21/084** Highways – Update and consider replacement gateway village entrance sign

**Resolved:** That the quote for a replacement sign by Sign of the Times be approved. (Budget from street furniture and village enhancements to be utilised) The Clerk to arrange including installation.

**20/21/085** Library -Update

Noted library &n Centre closed until 3rd December.

**20/21/086** Christmas – Consider gift for schoolchildren

Working group and school discussions has resulted in chocolate being the simplest option logistically.

**Resolved:** A small chocolate selection box was approved (200 at £1.50 inc VAT)**.** Cllr Brand to arrange distribution with the school**.**

**20/21/087** Wildflower Planting – Revisit previous plans

Initial plan drafted. Village gateways envisaged with contractor to be approached for a quote to plant seeds/wildflowers. Members discussed the need to seek professional advice initially. (Also noted relevant consents would be required if areas were part of the highway). Clerk to seek advice.

**20/21/088** Community Garden- Update and consider draft Licence.

Member considered the draft licence terms circulated and map. Concerns raised about an individual licence as opposed to a licence to an organisation/registered charity. Issue of public liability and dogs. Also, members discussed at length the area to be utilised. A site visit to be arranged to finalise the area to be used including size. Cllrs Marsden and Brand to meet with the licencee.

**Resolved**: The draft licence terms were approved subject to charity details being included, dogs allowed on a lead and public liability by the licensee to cover any structures etc. Restitution of the area upon termination of the licence also to be included.

**20/21/089** Items for Future Agenda

McDonalds litter in the village

BDC Draft Local Plan Consultation

Green Working Group - Report

**20/21/090** Planning Applications

**20/01298/HSE** The Lodge 25 Old Haxey Road. Rear Ground Floor Extension, Replacement of Existing Conservatory with Sunroom and Replacement of Side Extension - ***No adverse comment***

**20/01304/HSE** 4 Grovewood Terrace, Erect Single Storey Rear Extension - ***No adverse comment***

**20/01353/LBA** 27 High Street. Replacement of Existing 1980's Single Glazed, Wooden Sash Windows with New Wooden Sash Windows with Slimline Double Glazing and Sash Removal System- ***No adverse comment***

**20/01380/HSE** 4 Old Forge Road

Erect two storey Side Extension, Single Storey Rear Extension attached to Existing Garage and Replace Garage Roof with a flat roof.

***No objection in principle but flat roof considered to be out of character with the street scene***.

**20/21/091** Planning Determinations

**20/01041/HSE** 14 Debdhill Road Misterton

Demolition of Existing Outbuilding and Erection of Single Storey Extension to Dwelling.-***Granted***

**20/00910/HSE** 2 Pinfold Lane Misterton

Conversion of Single Storey Double Garage into a Two Storey Double Garage with Office Space Above Main Garage Area, all as Plans Submitted- ***Refused***

**20/01030/TPO** The Old Maltings Misterton

Works to Trees Protected by a Tree Preservation Order - Weeping Willow Tree A and B - to Reduce Back to Previous Point- ***Granted***

**20/21/091** Note Next meeting – 9th December

There being no other business the meeting was closed at 9.20pm

Signed …………………………………………………. Dated……………………………..

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| **PAYEE** | **ACCOUNT** | **TOTAL** |
| PFK Littlejohn | External Audit fee | 480.00 |
| S Fotheringham | Sports field painting/repairs | 693.00 |
| A Richards | Website & domain renewals | 205.00 |
| Zoro UK Ltd | Sports field equipment paint (ALH) | 87.26 |
| North Notts Landscapes | Sports field/Library grass cutting contract | 864.00 |
| Notts CC | TMC&L Cleaning (Oct) | 156.17 |
| A Harrison | Quarterly allowance | 120.00 |
| S Fotheringham | Church Meadow - Path repair | 71.50 |
| Kingfisher Print | Newsletter print inc internet insert | 274.00 |
| The Poppy Appeal | Remembrance Sunday | 17.50 |
| J Smith | Newsletter delivery | 50.00 |
| J Jaggard Smith | Newsletter delivery | 50.00 |
| J Greenfield | Gardening contract | 460.00 |
| British Gas | Jubilee garden electricity | 9.59 |
| Daisy Communications | Phone/broadband | 38.59 |
| Smart Platforms | Cherry picker - Christmas lights | 241.20 |
| A Myers | Reimburse petrol re: cherry picker & winch | 35.00 |
| Various | Salaries November | 2566.01 |
| HMRC | NICS and Income Tax | 369.61 |
| Notts CC Pension Account | Employee/employer pension contributions | 816.15 |
| **TOTAL** |  | **7,604.58** |

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| **CEMETERY PAYEE** | **ACCOUNT** | **TOTAL** |
| Various | Salaries November | 650.00 |
| Viking Trees | Hedges | 840.00 |
| **TOTAL** |  | **1340.00** |