**MISTERTON PARISH COUNCIL**

**Minutes of the Meeting of Misterton Parish Council held remotely on 13th January 2020 via Zoom.**

**Present:** Cllrs: P. Marsden (Chairman), S. Taylor, H. Brand, T. Allen, D. Pearce,

A. Myers, G. Collett, T. Wing, I. Keat, N. Jaggard-Smih, (Later arrival :A. Stead, M Scott)

Mrs. A. Harrison –Clerk to the Council. 3 members of the public

**20/21/113** Receive Apologies and Approve Reasons for Absence

B Cooper (unable to access), A. Stead (late arrival expected)

**Resolved:** That the reasons for absence be approved.

**20/21/114** Receive Declarations of Interest (other than standing interests) - None

**20/21/115** Approval of the Minutes –Council Meeting of the 9th December 2020

 **Resolved:** That the minutes of the Council meeting of the 9th December be approved as a true and accurate record.

**20/21/116** Matters Arising from the Minutes

 **20/21/106** Wildflower planting - No update as group still to meet to finalise areas and ascertain costs.

**20/21/117** Public Discussion Period

Members of the public raised issue with the planning application 20/01478/FUL

* Concern about timing of the application with no neighbours notified.
* Concern over contravention of the Neighbourhood Plan.
* Concerns over land clearance during the lockdown, tree felling and a lack of wildlife protection.
* Lack of amenity for the planned properties and unsuitable access.

**20/21/118** Financial Matters

1. Approve Bank Reconciliation –30th November 2020

**Resolved:** That the bank reconciliation be approved

1. Receive Budget Monitoring – November 2020

**Resolved:** That the budget monitoring be received.

1. Approve Accounts to January 2021

**Resolved**: That the accounts to January be approved

(Arrival Cllrs Maggie Scott & Alan Stead during the budget discussion)

**20/21/119** Consider Revenue Budget/Precept for 2020/21

The Clerks Report and Budget estimates had been circulated to members.

In assessing the level of precept, members took into account the need to protect existing revenue balances but also to invest in new projects. Although funding was required for larger projects like the pavilion refurbishment it was agreed the majority of any shortfall would be taken from reserves thereby allowing the refurbishment to occur and enable the already secured grant to be retained. Savings were made and other projects scaled down where possible although storage at the TMC & Library was budgeted for as a capital project. Members were aware of the hardship caused to many people in the village as a result of the pandemic and therefore the agreed budget enabled the precept to be retained for another year at £93,500 (an increase of only £0.55 per annum due to the slightly decreased tax base) A Band D property charge would be £128.86pa (2019/20 Band D being £128.31)

 **Recommended:** That the precept for 2021/2022 be set at £93,500.00.

**20/21/120** Internal Audit Review **-** Review the system of internal control

 Consideration was given to the following Audit Regulations:

Regulation 4: Requires the findings of the review of the system of internal control to be considered by a committee of the relevant body, or by members of the body meeting as a whole.

**Resolved**: That the internal controls were satisfactory

Regulation 6: Requires bodies to review the effectiveness of the system of internal audit once a year, and for the findings of the review to be considered by a committee of the body, or by the body as a whole, as part of the consideration of the system of internal control referred to in Regulation 4.

**Resolved**: That David Ingman be appointed for another year if available or the Clerk to appoint an alternative independent suitably qualified auditor if required (2020-21 audit).

**Resolved**: That following consideration of the review of the system of internal control it was agreed that there were no outstanding matters that required attention.

**20/21/121** To Review the Following:

1. Council Risk Assessment Policy
2. Freedom of Information Publication Scheme

 (c) Protocol on Communications & Decision Making (amend reference to the finance meeting)

**Resolved** That the above documents were satisfactory subject to the above amendment.

**20/21/122** To Consider the 2021/22 Annual Investment Policy

 Noted amendment to include Community Infrastructure Levy receipts

**Resolved:** That the amended 2021/22 Annual Investment Policy be approved.

**20/21/123** Police

Noted crime stats provided by PCSO D Airey. 3 incidents during the month.

Noted hare coursing problems locally.

**20/21/124** Library – Consider 5-year extension with Inspire

Members agreed that they would be agreeable to the extension in principle but external storage would be requested. Documentation to be circulated on receipt.

**20/21/125**District Councillor Report

Matters reported**:**

* Noted vaccine rollout and issues with running from a local GP surgery.
* All care homes had now been completed.
* Community pilot testing re: lateral flow testing
* Noted brown bin scheme still to run in 2021.

**20/21/126** County Councillor Report

* Grant schemes still operating.
* Schools under pressure due to wider essential worker definition resulting in more children attending school.
* School meals, no national system with local arrangements in place which appeared to be a good standard
* Gritting schedule queried and location of grit boxes.

(Cllr Stead to circulate current locations)

 (Cllr Keat left the meeting)

**20/21/127** Consider response toPublic Standards Consultation

 Points of response where relevant:

* Standards not upheld as well as they should be (high profile examples)
* Notable shifts included more emphasis on the importance of the standards of public life (Nolan principles) but equally more public breaches which did not appear to be acted upon or sanctioned sufficiently
* Most Significant Threats being an overlap of public and private sectors with more opportunity for to conflicts of interest to arise and the fact that there appeared was no such thing as a private life in public office which was unfortunate but uncertain how this could change.
* Current standards not robust enough as illustrated by recent cases e.g., Priti Patel
* Many organisations in local government well known and managed but also a perception of one rule of some and not others which eroded public confidence.

**20/21/128** Newsletter - Call for Copy

Request from the Council Green Group that the newsletter be largely dedicated to green/recycling issues. Members agreed (together with a piece about the precept).

**20/21/129** Items for Future Agenda & Note next meeting (10th February)

* Salt/grit bins

**20/21/130** Planning Applications

**20/01478/FUL** Land West of Number 6 Deans Close.

Erection of Nine Detached Dwellings and Garages Including New Access

**Resolved**: That the application be objected to in the strongest terms as it was in contravention of the Neighbourhood Plan which had clearly allocated housing to meet relevant targets after a lengthy public consultation. Overwhelming support for the plan at the referendum and no 5-year supply shortage by the District Council

The proposed housed were of poor design (in contravention of policy DM4 of the BDC plan) and didn’t offer owners suitable amenity space. There was also no need for 4 -5 bedroom housing in the village with the required housing mix detailed in the Neighbourhood Plan. There was poor access for 18 vehicles on a very narrow busy road and no commitment to a suitable housing mix or affordable housing as conveniently under the 10-unit threshold.

Disappointing to see that works appeared to be undertaken without relevant permissions It was understood that a dry ditch had recently been filled in with no permission for any access to be built. Trees had been felled and there had been a failure to look at the impact on local wildlife at the site.

**20/01528/HSE** 11-13 Marsh Lane. Proposed Single Storey Side Extension

No adverse comment

**20/01590/HSE** 12 High Street, Conversion of Garage to Residential Annex.

**Resolved:** That it be observed that members did have concerns that it was not ideal to lose a garage in an area where parking was limited.

**20/01624/TPO** The Thorns, 61 Grovewood Road.

Works to Trees Covered by a TPO - Remove and Carry Out Works to Various Trees

No adverse comment

**20/01642/COU** Highfield, 38 Gringley Road. Change of Use of Annex to Holiday Let

No adverse comment

**20/01597/FUL** Haxey Quays, Haxey Road.

Replacement of Existing Site Reception Offices and Toilet/Shower Blocks with Larger Facilities (Resubmission of P.A. 20/01239/FUL)

**Resolved**: That the application be objected to on the basis that the evacuation plan remained inadequate by still largely suggesting users simply exit the site into the village.

Moreover, theuse of an embankment (as now suggested) was totally inadequate for the significant number of vehicles on site. The bank being approximately 550m long but with 105 touring caravans of average length together with a car needing an area of at least 1.2kms to accommodate if they could park wheel to wheel. This was without taking into account vehicles from 72 static caravans. A limit to the overall number of pitches was therefore again requested as a condition of any future applications.

**20/01211/HSE** 3 Church Lane Misterton . Erect Two Storey Side and Single Storey Rear Extension (Resubmission of P.A 20/00302/HSE)

**Resolved:** Members supported the concerns raised by the conservation officer

**20/21/131** Planning Determinations

 **20/01380/HSE** 4 Old Forge Road

 Erect two storey side extension, single storey rear extension attached to existing

 garage and replace garage roof with a flat roof- ***Refused***

 There being no other business the meeting was closed at 9.45pm

Signed …………………………………………………. Dated……………………………..

|  |  |  |
| --- | --- | --- |
| **PAYEE** | **ACCOUNT** | **TOTAL** |
| WAVE | Water bill- sports field | 64.85 |
| The Sign Workshop | Sports field./Church Meadow signage | 57.00 |
| Arco Ltd | Replacement combination gate lock  | 21.74 |
| Notts CC | TMC&L Cleaning (Oct) | 156.17 |
| Anna Richards | Website updates (Bi-annual) | 15.00 |
| SLCC | Annual Subscription | 146.00 |
| British Gas | Jubilee garden electricity | 10.85 |
| Daisy Communications | Phone/broadband | 38.59 |
| Various | Salaries January | 2528.61 |
| HMRC  | NICS and Income Tax  | 407.01 |
| Notts CC Pension Account | Employee/employer pension contributions | 816.15 |
|  **TOTAL**  |   | **4,261.97** |

|  |  |  |
| --- | --- | --- |
| **CEMETERY** **PAYEE** | **ACCOUNT** | **TOTAL** |
| Various | Salaries January | 650.00 |
|  |  |  |
|  **TOTAL**  |   | **650.00** |