**MISTERTON PARISH COUNCIL**

**Minutes of the Meeting of Misterton Parish Council held remotely on 10th February 2021 via Zoom.**

**Present:** Cllrs: P. Marsden (Chairman), A. Stead, S. Taylor, H. Brand, T. Allen, D. Pearce,

A. Myers, M. Scott, G. Collett, T. Wing, I. Keat, N. Jaggard-Smith.

Mrs. A. Harrison, Clerk to the Council. 1 member of the public

**20/21/132** Receive Apologies and Approve Reasons for Absence

B Cooper (unable to access),

**Resolved:** That the reason for absence be approved.

**20/21/133** Receive Declarations of Interest (other than standing interests)

Item 17 Cllr T Allen non pecuniary- First Responders correspondence as applicant related to the Councillor.

**20/21/134** Approval of the Minutes –Council Meeting of the 13thJanuary 2021

 **Resolved:** That the minutes of the Council meeting of the 13th January be approved as a true and accurate record.

**20/21/135** Matters Arising from the Minutes

20/21/124 Library- Noted no further progress to date re: lease.

 20/21/128 Newsletter - Now printed and to be distributed in the next couple of weeks, weather permitting.

 20/21/ District Councillor Report - Noted some vaccinations now being undertaken at the surgery.

**20/21/136** Public Discussion Period

Resident raised concern regarding lack of gritting on Gravelholes Lane/Grovewood Road in light of a recent serious accident. (Noted a petition had been suggested to forward to the County Council and it was understood that this was being undertaken).

**20/21/137** Financial Matters

1. Approve Bank Reconciliation –31st December 2020

**Resolved:** That the bank reconciliation be approved

1. Receive Budget Monitoring – December 2020

**Resolved:** That the budget monitoring be received.

1. Approve Accounts to February 2021

**Resolved**: That the accounts to February be approved

**20/21/138** Police

Report received from PCSO Airey for January with 4 incidents reported. Annual figures were 37 incidents since January 2020 compared to 56 the previous year.

Update provided regarding the request for a meeting with police to discuss drug issues in the village. Initial response received, but a face-to-face meeting had been suggested when this was available.

**20/21/139** District Councillor Report

* 2021 Local elections confirmed including County Council and the Police & Crime Commissioner. Venues will be Covid-19 secure.
* Warning to residents about Covid-19 scams and how to report.
* Funding bid for skills hub – outcome of the D2N2 bid awaited.
* Community Champions offering Covid-19 advice and information

**20/21/140** County Councillor Report

* Covid-19 update noted grant schemes available and progress of the vaccination roll out.
* County Council budget meeting scheduled for the end of February. (Up to 3% permitted together with 3% for adult care over 2 years, otherwise a referendum would be required)
* Gravelholes Lane accident noted with the original purpose of the bollards being investigated.
* Cllr Pearce raised a lack of A161 gritting noted during the recent inclement weather. Data to be provided to illustrate the lorry routes including dates and times.

**20/21/141** Church Meadow/Sports Field /Windmill & Jubilee Gardens

Noted tree work now completed on Church Meadow. Hedge cutting also now undertaken at the sports field.

**20/21/142** Highways including consider Church Street parking and provision of village salt/grit bins.

Noted cars parking on the corner of Church Street (in December) but this appeared to have resolved at present.

 Members considered salt/grit bins. (A map had been circulated with current locations). A grit bin on Station Road was suggested adjacent to the existing dog and litter bin. The logistics of both storing and filling any new bins was raised by the Clerk and who would be responsible for gritting any areas of concern.

 It was agreed that representatives be considered for the Emergency Plan Group at the March meeting in order that a meeting could be called to look at any logistical problems prior to any grit bins being purchased or installed.

Current bin locations and availability were being highlighted to residents to use on pavements etc. County Council contact numbers to have bins refilled had been published in local publications.

**20/21/143** Litter Bins – consider provision of additional litter bins at the lay-bys located at Haxey Road Cemetery and Flood Wall, Stockwith Road

It was agreed that the District Council would be approached to collect litter bins at the above locations and Gravelholes Lane (adjacent to the existing bench). The Soss Lane request for collection had already been made.

 **Resolved**: Bins to be purchased for Soss Lane, Haxey Road cemetery layby Gravelholes Lane (at the junction with Gringley Road) and the flood wall at Stockwith Road, subject to the District Council agreeing to add to their collection schedule.

Update provided regarding fast food litter.

**20/21/144** Library – Update

Documentation still awaited from Inspire regarding an extension of the library lease. Library still closed until restrictions were lifted.

**20/21/1****45** Old School Field Gate

Noted the gate had been overgrown with foliage. The Clerk to arrange for this to be cleared with notice to be given to Chapel Lane residents.

**20/21/146** Wildflower Planting – Report from Group

DEFERRED as it was now too late to undertake planting of spring bulbs.

**20/21/147** Cadent Gas Metering Station, Stockwith Road - Consider aesthetics

Noted the station was aesthetically an eyesore especially the blocks used which were completely out of keeping with the area. Armco blocks would be an improvement and ideally soft landscaping. Clerk to approach Cadent.

**20/21/148** Consider Correspondence from First Responders

 **Resolved:** That a grant of £500 be agreed for the First Responders.

**20/21/149** Consider process for dealing with items in the Clerks absence.

Clerk advised of the legal requirement to delegate actions to the Clerk or call an EGM (other than in an emergency). Delegation to a small committee was also allowed but this would still require notice etc. Actions taken without proper procedures being followed risked being challenged, although these were not automatically unlawful.

**20/21/150** Consider arrangements for the Annual Parish Meeting

**Resolved**: That the Annual Parish Meeting be held remotely at 7pm on the 14th April, prior to the ordinary Council meeting. This be limited to the receipt of reports.

**20/21/151** Consider Citizen of the Year 2021

**Resolved:** That the awards proceed in 2021 – particular interest be given to those who have undertaken activities relating to the pandemic or who have assisted vulnerable groups.

Nominations to be considered at the April meeting with awards given out as restrictions allow.

**20/21/152** Items for Future Agenda & Note next meeting (10th March)

Noted Strategic Review Committee meeting would precede the ordinary March meeting from 6.45pm.

**20/21/153** Planning Applications

 **21/00008/FUL** Misterton Golf Driving Range, Haxey Road.

Erection of Amenity Block for Caravan Site.

***No adverse comment subject to a satisfactory flood risk assessment & relevant***

***evacuation plan***

**21/00035/HSE** 10 Church Street.

Single Storey Side Extension

***No adverse comment***

 **20/01712/LBC** 103 Station Street. Replace 4 Yorkshire Sash Windows on South Elevation with Slimline Double-Glazed Units with Wooden Frames.

***No adverse comment***

**20/21/154** Planning Determinations

 **APP/A3010/W/20/3255273** Fox Covert Farm, Fox Covert Lane.

 Completion and permanent retention of partially completed dwellinghouse  ***Dismissed***

**20/01590/HSE** 12 High Street, Conversion of Garage to Residential Annex- ***Refused***

**20/21/155** Public Bodies (Admission to meetings) Act 1960

In light of the confidential nature of the business to the transacted the press and public was excluded.

**20/21/156** Planning Determinations & Other Enforcement Activities

For information purposes an update was provided in confidential session regarding District Council enforcement actions being undertaken in the village.

 There being no other business the meeting was closed at 9.30pm

Signed …………………………………………………. Dated……………………………..

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| **PAYEE** | **ACCOUNT** | **TOTAL** |
| A Myers | Reimburse locks/keys bollards Ch Meadow | 24.31 |
| S Fotheringham | Village Sign installation | 146.00 |
| Notts ALC | Annual Subscription | 384.85 |
| Notts CC | TMC&L Cleaning (Oct) | 156.17 |
| Sign of the Times Ltd | Replacement Gateway sign | 1651.29 |
| A Harrison | Quarterly allowance | 120.00 |
| Hilltop Tree Services | Tree works- Church Meadow | 600.00 |
| Kingfisher Print | Newsletter printing | 137.00 |
| Misterton PCC | Annual Parish News advertising  | 179.00 |
| J Smith  | Newsletter delivery | 50.00 |
| J Jaggard-Smith | Newsletter delivery | 50.00 |
| Information Commissioner | Annual Data Protection Fee | 35.00 |
| British Gas | Jubilee garden electricity | 12.48 |
| Daisy Communications | Phone/broadband | 11.32 |
| Various  | Salaries February | 2528.61 |
| HMRC  | NICS and Income Tax  | 407.01 |
| Notts CC Pension Account | Employee/employer pension contributions | 816.15 |
|  **TOTAL**  |   | **7,309.19** |

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| **CEMETERY PAYEE** | **ACCOUNT** | **TOTAL** |
| Various | Salary February | 650.00 |
|  **TOTAL**  |   | **650.00** |