**MISTERTON PARISH COUNCIL**

**Minutes of the Meeting of Misterton Parish Council held at the Granary Room, Grove House Stables on 10th November 2021 at The Church Room Church Lane, Misterton**

**Present:** Cllrs: P. Marsden (Chairman), S. Taylor, H. Brand, A. Myers, T. Wing, B. Cooper, M. Scott, I. Keat, G. Collett

Mrs. A. Harrison, Clerk to the Council.

**21/22/052** Receive Apologies and Approve Reasons for Absence

A. Stead (isolating), D Pearce (unwell), T Allen (other commitment), N Jaggard- Smith (work commitment).

**Resolved:** That the reasons for absence be approved.

**21/22/053** Receive Declarations of Interest (other than standing interests) – None.

**21/22/0****54** Approval of the Minutes –Council Meeting of the 8th September 2021

 **Resolved:** That the minutes of the Council meeting of 8th September be approved as a true and accurate record.

**21/22/055** Matters Arising from the Minutes

 21/22/042 Update re Church Meadow licence (now agreed and proceeding with the solicitors). Litter bins ordered and awaiting installation.

Tree works still due but scheduled.

**21/22/056** Public Discussion Period

No members of the public in attendance.

**21/22/057** Financial Matters

1. Receive Bank Reconciliation- 30th September 2021

**Resolved:** That the bank reconciliation be received

1. Receive Budget Monitoring –to September 2021

**Resolved:** That the budget monitoring be received.

1. Approve Accounts to November 2021

**Resolved**: That the accounts for October/November be approved.

**(**Noted Neighbourhood planning fees fully grant funded**)**

1. Appointment of an Internal Auditor 2021/22

**Resolved:** That A S Audit Services be appointed internal auditor for 2021/22

**21/22/058** Police

Members received the police reports/crime figures for October.

**21/22/059** District Councillor Report

* Noted the need for local involvement to any review of the approach to housing targets.
* Numbers needed (2500) for a petition to be considered maintained.
* Life streaming costs and technology being considered for public meetings.
* New scooters and wheelchairs available from Shopmobility
* Training provided to Councillors regarding Equality and Diversity
* Surgeries now bookings only (not walk-in)

**21/22/060** County Councillor Report

* 25th November next County Council meeting
* Devolution conversation still ongoing (outcome by Christmas expected).
* Committee update including flood paper
* Local Communities Fund (instead of LIS) now launched up to £20k per bid with quarterly bidding now available.
* Solar farm proposals noted (West Burton & Cottam) to be determined by the secretary of state & one further domestic scheme to be determined by BDC planning department.
* Old library/school site update including ARC activities and temporary relocation of the youth service to the children’s centre. Full assessment currently underway to decide on required capital expenditure. (Report anticipated in early 2022). Public statement requested from Notts CC to clarify plans.
* Resident issue raised regarding West Stockwith Road highways issue and possible solutions/signage
* Noted new Highways officer with Saddlery/highway site visit to be scheduled in due course.

**21/22/061** Church Meadow/Sports Field /Windmill & Jubilee Gardens

Noted recent sports field tap repair and repair to the Jubilee Garden crown**.**

Update regarding the sports field electrical supply with some initial quotes obtained but further clarification regarding the specification required before bringing the matter before the Council

**21/22/062** Library – Update

Members were provided with an update regarding the more extensive works anticipated to the building. The availability of external storage via the outbuildings was unlikely to materialise for some time and it was therefore proposed that alternative storage provision should be considered by the Council at the finance meeting in January (e.g. container at the old library site)

**21/22/063** Consider signing up to the Armed Forces Covenant

**Resolved:** That the Council agreed to sign up to the Armed Forces Covenant to support war veterans in the area where possible.

**21/22/064** Consider application to the Leadership Fund for War Veteran (K Jolland) Memorial reinstatement

**Resolved**: That a grant application to the Leadership Fund be approved to fund the reinstatement of the Jolland family memorial at Haxey Road Cemetery. This was warranted due to its historical value, being the grave of Nurse Kitty Jolland a war veteran as recorded on the Misterton War Memorial, and with no immediate family to maintain due to Nurse Jolland losing her life at a very young age as part of the war effort.

**21/22/065** Consider request for contribution to the Bassetlaw Food Bank

 **Resolved:** That a grant be provided in the sum of £100.00

**21/22/066** Christmas Event – Update including final plans

Members had received the risk assessment and details of the tasks allocated on the evening. Raffle arrangements noted.

Lighting installation arranged for Monday 15th November.

**21/22/067** Items for Future Agenda

Finance– precept setting

 Approve new Financial Regulations

 Consider new LGA Code of Conduct

 (Commencement 7pm)

**21/22/068** Planning Applications

None

**21/22/069** Planning Determinations

 **21/01392/COND** Plot 1 Land West Of Marsh Dene Stockwith Road

Discharge of Conditions 2 and 3 on 19/01600/RES - Reserved Matters Application Following Outline Application 17/01306/OUT (Approval Being Sought for Appearance Landscaping Layout and Scale) for One Dwelling – ***Refused (out of time)***

**21/01275/FUL** Former Brick Works 30 Gringley Road

Erect Three Detached Dwellings with Garages and Construct New Access- ***Refused***

21/01347/LBA The Pump House Soss Lane

Removal of a Concrete Infill in the Location of the Original Sluice Gate, Removal of Part of a Sluice Gate below Water Level - ***Granted***

**21/01277/FUL** Former Garage Site Grange Close

Residential Development of 4 Two Bed Dwellings- ***Refused***

**21/01183/HSE** Rever Cottage 50A High Street

Retrospective Application for Alteration of Wall to the Front Elevation – ***Refused***

**21/00444/COU** Victoria Institute 2 Wharf Road

Partial Demolition and Change of Use of Former Community Building to Provide a Single Storey Two Bedroom Dwelling – ***Granted***

**21/01345/OUT** Former Highways Depot Station Road

Outline Application with All Matters Reserved to Erect Five Residential Properties – ***Refused***

**21/01143/COU** The Forge The Pump House Soss Lane

Change of Use of Outbuilding to Holiday Let - ***Granted***

 There being no other business the meeting was closed at 8.35pm

Signed …………………………………………………. Dated……………………………..

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| **Cemetery PAYEE** | **ACCOUNT** | **TOTAL** |
| WAVE | Water rates | 15.57 |
| BDC | Waste contract (6 months) | 324.48 |
| Stuart Moody  | Petrol expenses | 78.28 |
| Various | Salaries October | 520.20 |
|  **TOTAL**  |   | **938.53** |

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| **OCTOBER PAYEE** | **ACCOUNT** |  | **TOTAL** |
| Metro Property Development ltd | Pavilion refurbishment | BACS | 30663.84 |
| EON | Sports field- electricity  | DD | 11.08 |
| North Notts Landscapes | Roundabout repair re inspection report | BACS | 192.00 |
| Lyreco Uk Ltd  | Stationery | BACS | 66.64 |
| S Fotheringham  | Sports field signage installation  | BACS | 36.00 |
| Grove House Stud & Facility  | Room hire Sept -Jan 22 | BACS | 120.00 |
| JAM Electrical Services | 5 Year Fixed EICR  | BACS | 140.00 |
| JAM Electrical Services | Replacement earthing and consumer unit | BACS | 802.00 |
| Wybone Ltd | Village Litter bins | BACS | 1101.50 |
| WAVE | Sports field water charges | DD | 79.90 |
| North Notts Landscapes | Grass cutting contract- September | BACS | 528.00 |
| Nottinghamshire CCouncil | TMC&L Cleaning | BACS | 159.84 |
| North Notts Landscapes | Playpark repairs  | BACS | 264.00 |
| Daisy Communications | Phone/broadband  | DD | 25.94 |
| EON | Jubilee garden electricity | DD | 28.36 |
| J Greenfield | Miscellaneous grass cutting contract | BACS | 420.00 |
| Various | Salaries October  | BACS | 2573.94 |
| HMRC  | NICS and Income Tax  | BACS | 437.66 |
| Notts CC Pension Account | Employee/employer pension contributions | BACS | 838.54 |
|  **TOTAL**  |   |   | **38,489.24** |

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| **Cemetery PAYEE** | **ACCOUNT** | **TOTAL** |
| S Fotheringham | Wall repair | 208.00 |
| S Fotheringham | Cemetery clearance | 192.00 |
| Various | Salaries November | 520.20 |
|  **TOTAL**  |   | **920.20** |
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| **NOVEMBER PAYEE** | **ACCOUNT** |  | **TOTAL** |
| JH Property Services | Pavilion boiler /door works | BACS | 658.80 |
| EON | Sports field- electricity  | DD | 17.32 |
| North Notts Landscapes | Grass cutting contract-October | BACS | 388.80 |
| Nottinghamshire County Council | TMC&L Cleaning | BACS | 159.84 |
| Daisy Communications | Phone/broadband  | DD | 25.94 |
| Notts ALC | Member training | BACS | 16.80 |
| Planning with People | Neighbourhood plan consultancy fee | BACS | 3500.00 |
| P Marsden | Remburse bunting/flags | DD | 29.38 |
| A Harrison | Quarterly allowance | BACS | 120.00 |
| J Greenfield | Misc grass cutting contract | BACS | 670.00 |
| Kingfisher Print | Quarterly Newsletter  | BACS | 138.00 |
| P Clay  | Sports tap/Jubilee Garden crown repair  | BACS | 50.00 |
| Nottinghamshire County Supp’s | Groundsman equipment | BACS | 27.66 |
| Lyreco UK Ltd | Stationery | BACS | 161.72 |
| Alex Myers | Reimburse Christmas light expenses | BACS | 40.61 |
| J Smith  | Newsletter distribution | BACS | 50.00 |
| J Jaggard Smith  | Newsletter distribution | BACS | 50.00 |
| Royal British Legion | Donation - wreath | BACS | 17.50 |
| EON | Jubilee garden electricity | DD | 26.76 |
| EON | Sports field electricity | DD | 18.81 |
| Various | Salaries November  | BACS | 2573.74 |
| HMRC  | NICS and Income Tax  | BACS | 437.86 |
| Notts CC Pension Account | Pension contributions | BACS | 838.54 |
|  **TOTAL**  |   |   | **10,018.08** |