**MISTERTON PARISH COUNCIL**

**Minutes of the Meeting of Misterton Parish Council held at The Granary Room Grove House Stables, Grovewood Road on 8th September 2021**

**Present:** Cllrs: P. Marsden (Chairman), S. Taylor, H. Brand, T. Allen, A. Myers, T. Wing, B. Cooper, M. Scott, D. Pearce

Mrs. A. Harrison, Clerk to the Council.

**21/22/029** Receive Apologies and Approve Reasons for Absence

A. Stead (isolating), N. Jaggard-Smith (other commitment), I. Keat, G. Collett (holiday)

**Resolved:** That the reasons for absence be approved.

**21/22/030** Receive Declarations of Interest (other than standing interests) – None.

**21/22/0****31** Approval of the Minutes –Council Meeting of the 5th May 2021

 **Resolved:** That the minutes of the Annual Council meeting of 5th May be approved as a true and accurate record.

**21/22/032** Matters Arising from the Minutes

 No matters raised

**21/22/033** Public Discussion Period

No public in attendance

**21/22/034** Financial Matters

1. Receive Bank Reconciliation- 31st July 2021

**Resolved:** That the bank reconciliation be received

1. Receive Budget Monitoring –to July 2021

**Resolved:** That the budget monitoring be received.

1. Approve Accounts to September 2021

**Resolved**: That the accounts to September be approved.

1. Conclusion of Audit inc External Audit Report

Members were advised that the audit for 2020/21 had been concluded with the relevant notices published. The External Auditors report was received and it was noted that there were no matters to bring to the attention of members.

**21/22/035** Police

Members received the police reports for July and August. The Clerk advised of the recent theft at the library site and vandalism at the skate park both of which had been reported.

**21/22/036** District Councillor Report

 Matters reported inc:

 Cabinet Report – District Enforcement contract extended for litter/dog fouling.

 Environmental Crime Officer to be appointed with remit detailed.

 Overview & Scrutiny Committee – Flooding report to be reviewed

 Local plan consultation details.

 North Notts Literary Festival details

 BDC awarded £320,000 to reduce carbon emissions/meet 2050 Net Zero target

 ASICS Power of Movement experiment in Retford 25th September

 Matters raised- Replacement of dog bags.

**21/22/037** County Councillor Report- Deferred until the arrival of Councillor Taylor

**21/22/038** Church Meadow/Sports Field /Windmill & Jubilee Gardens including

a)Church Meadow – Consider legal advice regarding boundaries, replacement of boundary hedge/fence, license options and correspondence

- moved to confidential session (Legal)

**21/22/039**  Public Bodies (Admission to Meetings) Act 1960

That in light of the confidential nature of the business to be transacted the press and public were excluded in the public interest.

**21/22/040** Church Meadow – Consider legal advice regarding boundaries, replacement of boundary hedge/fence, license options and correspondence.

 Members received the legal advice received to date and the options regarding replacement of the boundary or a license to allow access. Recent correspondence from the adjacent landowner also received.

 **Resolved**: That a licence would be offered in principal subject to terms and costs being agreed. (All members approved other than D. Pearce, against).

The Clerk & Chairman to meet with the owner.

 Noted that an access had also appeared on the old library site field with the clerk to contact the landowner and “private” signage to be removed at Church meadow

**21/22/041** Public session resumed.

**21/22/042** Church Meadow/Sports Field /Windmill & Jubilee Gardens

1. Sports field – Consider update re: Pavilion refurbishment and CCTV update and consider installation costs.

Members considered revised installation costs (additional door /boiler area) and electrical supply issues/earthing.

**Resolved:** That the revised boiler area costs of £549 be approved (extending the existing contract to complete the works). Earthing costs to be established and authorised by the Clerk under delegated powers due to the urgency. Quotes to be obtained for the replacement electrical supply.

CCTV at the sports field and repair to the skate park to be deferred until the electrical costs were known to limit any overspend from the budget.

1. Church Meadow tree works - Consider quotes and approve double bin

**Resolved**: That the tree work quote be approved with Viking Trees

**Resoled**: That a double bin be purchased for Church Meadow (The District Council had agreed to empty but were then up to capacity for collections).

**21/22/043** County Councillor Report

LIS review completed - Commitment to retain (renamed) inc budget retained. Increase to 3 to 4 bidding windows per annum but match funding to be confirmed.

Five year plan currently but ten year plans being considered with the “Big Notts” Survey being used to consult.

**21/22/044** Library – Update and consider storage options

Outbuildings - Schedule of works still being considered together with further surveys in light of additional work being required when initial investigations were made. Noted wi-fi for the library service still not operational.

Storage container option to be deferred due to budget constraints with the outbuildings to be rescheduled within 12 months if possible.

**21/22/045** Soss Lane- Consider issues with leisure use/parking /ASB.

 Noted historic issues but less issues of late and generally seasonal.

**21/22/046** Christmas Event- Approve plans/costs

Plans well underway in terms of facilities to be offered/attendees. Any additional lights required still to be ascertained. Budget £1500 and it was envisaged this would not be exceeded. Items to be approved in due course.

 **Resolved**: Charities agreed to be the Church & the Citizen of the Years nominated charity.

 Discussion regarding Santa being provided by the Lions and the caveats of provision this year with a collection suggested. However, this would cause some concern as this would detract from the Councils nominated charities.

**21/22/047** Village Speeding

Speedwatch not currently operating but likely to recommence shortly.

**21/22/048** Items for Future Agenda & agree meeting frequency & dates including venue.

Remembrance Sunday arrangements - to be dealt with under delegated powers.

Call for copy (Suggestions to be made by email).

Member agreed meetings in November and January with a review in January.

Venue to remain at the Granary and review thereafter.

**21/22/049** Neighbourhood Plan Review – Update

 **Resolved:** Members approved the recent instruction of a planning consultant to undertake the review agreed by the Council in May. Further application for design codes technical support also agreed.

 Noted grant funding would cover all consultancy fees in full.

**21/22/050** Planning Applications

Note **APP/A3010/W/21/3276609** Land West pf Number 6 Deans Close

Erection of Nine Detached Dwellings and Garages Including New Access

– Response submitted under delegated powers (in consultation with the NP Steering Group).

**21/01275/FUL** Former Brick Works 30 Gringley Road

Erect Three Detached Dwellings with Garages and Construct New Access

***Objection*** – Not an allocated site, not infill and not in keeping with the Neighbourhood Plan. Not required to meet housing targets for the area. Also, possible access issues.

**21/01277/FUL** Former Garage Site Grange Close

Residential Development of 4 Two Bed Dwellings - ***Noted extant planning permission***

**21/01183/HSE** Rever Cottage 50A High Street

Retrospective Application for Alteration of Wall to the Front Elevation

***Objection* –** Wall too high for visibility (to be under 450mm), Style not in keeping and harmful to the surrounding street scene in light of the proximity to listed building.

**21/01347/LBA** The Pump House Soss Lane

Removal of a Concrete Infill in the Location of the Original Sluice Gate, Removal of Part of a Sluice Gate below Water Level- *No adverse comment*

**21/22/051** Planning Determinations

**21/00245/FUL** 12 High Street. Retain Change of Use from Hair Salon to Cafe, Alterations to Shop Fronts and Exterior Timber Cladding- ***Refused***

**21/00245/FUL** Land West of Number 6 Deans Close

Erection of Nine Detached Dwellings and Garages Including New Access- ***Refused***

**21/00656/HSE** The Old Stables Debdhill Road

Replacement Garden Shed/Summerhouse to Rear Garden***- Granted***

**20/01160/FUL** Mill House Stockwith Road. Erection of Two Detached Live/Work Units (Resubmission of P/A 19/01319/FUL) – ***Granted***

**21/00384/FUL** & **21/00385/LBA** Demolition of Barn and Outbuildings and Erect Detached Dwelling Including New Garaging and Alterations to Access- ***Granted***

**21/00510/HSE** 14 High Street

 Erect Single Storey Detached Garage- ***Granted***

**21/00341/HSE** 2 Pinfold Lane. Carry Out External Alterations and Erect Single Storey Side Extension to Existing Detached Double Garage***- Granted***

**21/00922/HSE** Debdhill Cottage Haxey Road. Demolish Existing Conservatory and Replace with extended Masonry Conservatory/Orangery - ***Granted***

 There being no other business the meeting was closed at 9.40pm

Signed …………………………………………………. Dated……………………………..

|  |  |  |
| --- | --- | --- |
| **PAYEE** | **CEMETERY ACCOUNT** | **TOTAL** |
| S Fotheringham  | Wall Repair  | 745.00 |
| Various | Salaries Aug-Sept  | 1040.20 |
|  **TOTAL**  |   | **1,785.20** |

|  |  |  |  |
| --- | --- | --- | --- |
| **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| Metro Property Services  | Sports field external repairs  | BACS | 296.00 |
| J A Greenfield | Misc grass cutting contract inc hedges | BACS | 700.00 |
| EON | Sports field- electricity  | DD | 6.35 |
| Peter Marsden | Chairman’s allowance | BACS | 150.00 |
| Proclean  | Church meadow surface cleaning | BACS | 285.00 |
| PKF Littlejohn Ltd | External Audit fee | BACS | 480.00 |
| Kingfisher Print | Newsletter print | BACS | 139.00 |
| Nottinghamshire County Council | TMC&L Cleaning | BACS | 159.84 |
| A Harrison | Quarterly allowance | BACS | 120.00 |
| J A Greenfield | Misc grass cutting contract | BACS | 420.00 |
| British Gas | Jubilee garden electricity | DD | 22.34 |
| Daisy Communications | Phone/broadband (Aug) | DD | 25.34 |
| Various  | Salaries August | BACS | 2573.74 |
| HMRC  | NICS and Income Tax  | BACS | 438.06 |
| Notts CC Pension Account | Pension contributions | BACS | 838.54 |
| EON | Sports field- electricity  | DD | 14.63 |
| North Notts Landscapes | Grass cutting contract- July | BACS | 1046.40 |
| IPI Play Inspections | Annual Play inspections  | BACS | 144.00 |
| S Fotheringham | Old library site gate repairs | BACS | 311.48 |
| North Notts Landscapes | Grass cutting contract- Aug | BACS | 907.20 |
| Nottinghamshire County Council | TMC&L Cleaning | BACS | 159.84 |
| ARCO Ltd | Replacement TMC lock | BACS | 28.16 |
| Viking Trees | Boundary works Church Meadow | BACS | 144.00 |
| Planterior Landscape Services | Sports field clearance | BACS | 1980.00 |
| J Smith | Newsletter delivery | BACS | 50.00 |
| J Jaggard-Smith  | Newsletter delivery | BACS | 50.00 |
| Bassetlaw District Council | Small lotteries annual fee | BACS | 20.00 |
| S Fotheringham | Skate Park graffiti repainting | BACS | 150.00 |
| The Sign Workshop | Sports field signage | BACS | 102.00 |
| British Gas | Jubilee garden electricity | DD | 20.89 |
| Daisy Communications | Phone/broadband  | DD | 25.94 |
| J Greenfield | Misc grass cutting contract | BACS | 420.00 |
| Angela Harrison | Salary September  | BACS | 1249.01 |
| HMRC  | NICS and Income Tax  | BACS | 437.86 |
| Notts CC Pension Account | Pension contributions | BACS | 838.54 |
|  **TOTAL**  |   |   | **16,078.89** |