**MISTERTON PARISH COUNCIL**

**Minutes of the Meeting of Misterton Parish Council held at The Granary Room, Grove House Stables, Grovewood Road on Tuesday 8th March 2022.**

**Present:** Cllrs: P. Marsden (Chairman), S. Taylor, H. Brand, T. Allen, A. Myers, G. Collett, T. Wing, N. Jaggard-Smith, B. Cooper, A Stead, M. Scott, D. Pearce, I. Keat.

Mrs. A. Harrison –Clerk to the Council. 6 members of the public, PC D Airey.

**21/22/098** Apologies and Approve Reasons for Absence

 No apologies or absences

**21/22/099** Receive Declarations of Interest (other than standing interests)

 None

**21/22/100** Approval of the Minutes –Council Meeting of the 12th January 2022

 **Resolved:** That the minutes of the Council meeting of the 12th January be approved as a true and accurate record.

**21/22/101** Approval of the Minutes –Strategic Review Committee Meeting of the 12th January 2022

 **Resolved:** That the minutes of the Strategic Review Committee meeting of the 12th January be approved as a true and accurate record.

**21/22/102** Matters Arising from the Minutes

 21/22/076 The Grange Footpath - Apology from Cllr Collett for not providing further information about the item or inviting other residents to attend. As agreed at the January meeting that matter would be brought back to members to consider in due course.

 21/22/088 Library Update - Noted latest developments regarding a new lease.

 21/22//073 Matters arising - Noted outstanding issues regarding the installation of bins. (Junction at Gravelholes Lane/Gringley Road and on West Stockwith Road)

**21/22/103** Public Discussion Period

Members raised matters regarding the planning application on Fox Covert Lane including flooding, drainage, effect and adequacy of the SuDS, highways, traffic congestion, loss of amenity to neighbouring properties, use of agricultural land.

**21/22/104** Moved item 22- Planning application 21/01811/FUL forward in light of the pubic attendees.

**21/22/105** Planning Applications

**21/01811/FUL** Land to the North of Fox Covert Lane

Erection of Sixty-Three, 2, 3 and 4 Bed Dwellings with Associated Access and Landscaping – Proposed comments attached herewith inc the NP steering group

**Resolved**: That a joint statement be agreed with the NP Steering Group (the draft details of which had been circulated by the Clerk). Additional comments would be included to cover any proposed development in Flood zone 2, which would not arguably meet the sequential test, density requirements not being exceeded, use of renewables and comments by Trent Valley Drainage Board regarding the impact on surrounding properties which already had significant flooding and drainage problems. Relevant matters raised by residents at the recent public meeting and in correspondence were also to be incorporated into the response.

**22/00200/HSE** Weatherhogs Edge Chapel Lane

Installation of Dormers to Side and Rear Elevations Including Recessed Balcony to Rear.

***No adverse comment***

**22/00160/FUL** Former Garage Site Grange Close

Residential Development for 4 One Bed Dwellings (Resubmission of P.A 21/01277/FUL)

**Resolved:** That the previous grounds for refusal had not been materiallyaddressed by the new proposal and therefore the application should be refused.

**21/22/106** Financial Matters

1. Approve Bank Reconciliation –3st January 2022

**Resolved:** That the bank reconciliation be approved

1. Receive Budget Monitoring –January 2022

**Resolved:** That the budget monitoring be received.

1. Approve Accounts February to March 2022

**Resolved**: That the accounts February-March 2022 be approved

**21/22/107** Police

 Reports circulated from the Police. Thanks was given to PCSO D Airey who was shortly to retire.

**21/22/****108** District Councillor Report

Noted emergency matter re: Ukraine with plight of one million refugees to date.

 Emergency motion was passed by BDC last week to condemn the war in Ukraine, committing to the provision of humanitarian assistance and calling on the government to welcome refugees with fast tracked applications.

 **Resolved:** That the Parish Council commits to playing our part to help with the resettlement of refugees, be that with school or education, use of the food bank or provision of clothing, bedding and furniture for as long as required.

(Noted Lions current fundraising for Ukraine - detail on the North Notts Lions website).

 Other matters:

* Assurances sought from the Secretary of State for Transport on the future shape of Bassetlaw’s rail and bus services
* White ribbon pledge for male Councillors and staff.
* Council Tax levels for 2022/23 approved (2.73% increase)
* Parish councillor numbers in parishes to be reviewed to ensure parity across parished areas.
* Proposed highways works on Haxey Road.
* Sources of help leaflet for the cost of living crisis.
* Food Action Week

**21/22/109** County Councillor Report – Cllr Taylor not present.

**21/22/110** Church Meadow/Sports Field/Windmill Gardens

1. Approve sports field composting container

Members considered the quotes but felt that the suggestion was cost prohibitive so a simple container made of posts and wire was proposed with the Clerk to approve under delegated powers. (Some hedging also to be planted).

1. Consider repair/works to the pathway at the rear of the sports field pavilion.

Noted the area should be shored up with the Clerk to investigate.

1. Consider tree planting on Windmill Gardens to mark Queens Jubilee

**Resolved**: That a tree would be planted to commemorative the Queen’s Platinum Jubilee.

That a suitable species to be investigated by Cllr Cooper–preferably a native tree with limited spread and some colour variation.

**21/22/111** Library – Update

1. Approve purchase of a storage container (subject to planning permission)

Member considered the three quotes received.

**Resolved:** That subject to planning permission being granted (if required) a container would be purchased from Adaptainer.

**Resolved:** That the container be located on the old scout hut pad.

1. Approve appointment of Relief Cover Office Administrator at TMC&L

Members reviewed the draft terms and conditions of employment.

**Resolved:** That the terms and conditions of employment for relief cover be approved for 25 hours at the Real Living Wage (currently £9.90), with the Clerk given delegated powers to interview and appoint a suitable candidate.

**21/22/112** Burial Committee - Approve recommendation and appointment of part-time caretaker.

 Members reviewed the draft terms and conditions of employment.

**Resolved:** That the terms and conditions of employment be approved including the appointment of Mr. D Smith as the burial ground caretaker (subject to the Real Living Wage also applying to this appointment and the existing groundsman).

**21/22/113** Old Library Site- Consider construction of Village Hall

 Members considered the merits and feasibility of providing a village hall and noted the existing facilities in the village and what these could accommodate. Investigation of the use/viability in other villages having similar facilities (Gringley/Sutton) agreed with the range of availability potential materials and structures also to be considered.

Working Group to be established with Cllrs Cooper, Pearce, Myers, Allen and Collett to look into the above matters and report back to the full Council in due course.

**21/22/114** Consider defibrillator at the West End of the Village

 First responders to be approached by Cllr Stead and the Red Hart to be approached. Clerk to investigate costs

(North Notts Lions could be approached for a contribution to funding).

**21/22/115** Consider Grant for the First Responders

 **Resolved:** That the sum of £250 be granted to the organisation (paid in April for the new financial year).

**21/22/116** Approve Platinum Jubilee Event /Arrangements inc consider beacon.

 Chairman summarised the plan to date:

 March: Tree planting (£180 plus plaque)

 Thursday 2nd June 9.45pm Beacon lighting and bugle call. Beacon to be installed on Jubilee Garden (temporary feature) – no cost to the Council anticipated.

Friday 3rd June - Civic Service at the Church (time to be confirmed)

Saturday 4th June – Race Night (£185.00)at the Red Hart. Two charities to be supported from the proceeds – Queen’s Charity and First Responders.

Sunday 5th June - Marquees to be erected, Band (£350) and food to be provided including a hog roast. Own picnics could be brought by residents.

Raffle and a Children’s entertainer (£200) and competitions of best dressed hat and platinum pudding.

Budget including grants from the District and County Councillor - £2000.

 **Resolved**: That the above plans and costs be approved.

**21/22/117** Consider Annual “Spring Clean”

**Resolved**: That the annual litter pick be arranged for Saturday 28th May with the usual arrangements for refreshments etc.

**21/22/118** Newsletter - Call for copy

 Members to submit any ideas or copy to the Newsletter group.

**21/22/119** Citizen of the Year 2022

Noted no public nominations received this year in either category. Members agreed to defer this in 2022 to concentrate on delivering the Platinum Jubilee events.

**21/22/120** Items for Future Agenda

 Village Hall – Working group feedback

Grange Footpath

**21/22/121** Planning Determinations- None

 There being no other business the meeting was closed at 10.00pm

Signed …………………………………………………. Dated……………………………..

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| **PAYEE (Feb-March)** | **ACCOUNT** |  | **TOTAL** |
| N Jaggard Smith | Reimburse Christmas lights | BACS | 45.95 |
| Nottinghamshire County Council | TMC&L Cleaning | BACS | 159.84 |
| Daisy Communications | Phone/broadband  | DD | 25.94 |
| Angela Harrison | Quarterly allowance | BACS | 120.00 |
| Kingfisher Print  | Newsletter print | BACS | 143.00 |
| Lyreco UK Ltd | Stationery | BACS | 95.26 |
| Angela Harrison | Reimburse Groundsman float | BACS | 30.00 |
| Burton & Dyson | Annual deed storage | DD | 15.00 |
| S Fotheringham | Bin installation x3 hoardings removal | BACS | 512.00 |
| Information Commissioner | Annual data protection fee | DD | 35.00 |
| J Jaggard Smith | Newsletter distribution | BACS | 50.00 |
| J Smith | Newsletter distribution | BACS | 50.00 |
| EON | Jubilee garden electricity | DD | 27.52 |
| EON | Sports field electricity | DD | 20.20 |
| Misterton PCC | Annual advertising | BACS | 179.00 |
| Various | Salaries February inc burial backpay | BACS | 3180.02 |
| HMRC  | NICS and Income Tax - Feb | BACS | 864.22 |
| Notts CC Pension Account | Pension contributions - Feb | BACS | 1085.39 |
| Nottinghamshire CC | TMC&L Cleaning | BACS | 159.84 |
| Daisy Communications | Phone/broadband  | DD | 26.27 |
| Saanvi (Porchester) Ltd | Flags - Jubilee  | BACS | 15.99 |
| Kingfisher Print  | NP leaflet | BACS | 50.00 |
| Grove House Stud Facility  | Room Hire | BACS | 40.00 |
| Angela Harrison | Travel expenses Apr - Mar 22 | BACS | 57.85 |
| EON | Jubilee Garden electricity | DD | 22.83 |
| EON | Sports field electricity | DD | 18.00 |
| Misterton PCC | Annual advertising | BACS | 179.00 |
| Various | Salaries - March inc pay award  | BACS | 3231.34 |
| HMRC  | NICS and Income Tax (exc cemetery) | BACS | 829.98 |
| Notts CC Pension Account | Pension contributions - March | BACS | 1061.46 |
|  **TOTAL**  |   |   | **12318.90** |

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| **CEMETERY PAYEE** | **ACCOUNT** | **TOTAL** |
| Various | Salaries - Feb | 520.20 |
| The Sign Workshop | Signage (compost) | 12.00 |
| HMRC | Tax & NICS - March | 17.00 |
| Various | Salaries - March | 65.80 |
| (Misterton Parish Council  | Clerk contribution salary Jan-March  | 300.00) |
|  **TOTAL**  |   | **915.00** |