**MISTERTON PARISH COUNCIL**

**Minutes of the Meeting of Misterton Parish Council held at The Granary, Grovewood Road, Misterton on 27th September 2022**

**Present:** Cllrs: T. Wing, (Chairman) A. Stead, S. Taylor, H. Brand, A. Myers, I. Keat, N. Jaggard-Smith, T. Allen, P. Marsden G. Collett.

Mrs. A. Harrison, Clerk to the Council. 5 members of the public.

**22/23/049** Receive Apologies and Approve Reasons for Absence

 D Pearce M. Scott, B Cooper– reasons provided to members

**Resolved:** That the reasons for absence be approved.

**22/23/050** Receive Declarations of Interest (other than standing interests) – None

**22/23/0****51** Approval of the Minutes –Council Meeting of the 12th July 2022

 **Resolved:** That the minutes of the Council meeting of the 12th July be approved as a true and accurate record.

**22/23/052** Matters Arising from the Minutes

 22/23/032 Matters Arising - CCTV update provided. Clerk to meet on Monday 3rd October with BDC officer and an engineer.

 22/23/039 Village Dog Bins - Noted signage now fitted to most bins including all dog bins. Cleaning still to be arranged.

22/23/040 Highways - A161 barriers. Clerk still waiting for further documentation.

22/23/037 Haxey Road/Church corner signage. Clerk to chase for an update from the County Council officer.

22/23/043 Village Hall- measurements taken of available space and an architect approached but no feedback yet. Noted Alex and Gail to be invited as members of the working group to the next meeting.

**22/23/053** Public Discussion Period

Members of the Misterton Sparkles group attended and provided members with details of their Christmas light proposals for 2022. Lighting had now been purchased for the village - lamppost motifs. Lantern parade for schoolchildren proposed. The group will liaise with the school with the parade to run from Jubilee Garden to Church Meadow. (Start 5.30pm with Council’s switch on event at 6pm)

 Full details of arrangements to be provided to the Clerk. The Chairman (as also a member of the Events Working Group) would attend the Misterton Sparkles meetings. This would ensure there was liaison between the group and the Council to avoid the risk of duplication or two separate events running simultaneously.

The group was seeking a letter in support from the Parish Council.

(Members agreed to bring forward Item 14)

**22/23/062** Misterton Sparkles Christmas Proposals

**Resolved:** That the Parish Councilsupported the proposals subject to relevant risk assessments being undertaken, permissions /licences obtained (as necessary) and suitable qualified contractors being used for installation/dismantle.

**22/23/054** Financial Matters

1. Approve bank reconciliation – 31st July

**Resolved**: That the bank reconciliation be approved

1. Receive Budget Monitoring to July 2022

**Resolved:** That the budget monitoring be received.

1. Approve Accounts Aug/Sept 2022

**Resolved**: That the accounts to September be approved.

Noted new annual costs for grass cutting removal but otherwise the compound had been a notable success.

**22/23/055** Notice of Conclusion of Audit

Members received the External Auditors report (S3 of the AGAR). The Clerk reported the transcription error on the approved annual return that would be updated and also noted in next year’s documents.

The relevant notices had now been published to confirm the Conclusion of Audit.

**22/23/056** Police

Members received the police report noting crime statistics

**22/23/057** District Councillor Report

* Cabinet decisions reported including cost of living funding for the voluntary sector and ’Safer Street Wardens’ in Worksop. Annual Report to Tenants and the UK Shared Prosperity Fund with funding to deliver a “levellnig up” programme.
* Devolution update between the Secretary of State and the four Upper Tier Authorities (Notts and Derbyshire County councils and Nottingham and Derby city councils).
* North Notts Business Improvement District to continue.
* Advice regarding how to secure trustworthy tradespersons.
* Rise in fake messages from Ofgem offering a rebate.

**22/23/058** County Councillor Report

 County Council not in attendance.

**22/23/059** Church Meadow/Sports Field /Windmill & Jubilee Gardens

Consider Old Library site container cladding quotes (following planning advice).

Members provided with an approximate illustration at the meeting.

**Resolved:** That Adaptainer be instructed to provide a cladded container.

**22/23/060** Highways including:

1. Village gritting.

Nothing to be raised at this time.

 b) Approve Lengthsman Scheme Agreement

 **Resolved**: That the Agreement be approved with the Clerk to attend training in October.

**22/23/061** Green Report

Update on the recent tabletop sale with a further meeting of the group scheduled for October.

**22/23/063** Library- Consider new Service Level Agreement with Inspire and opening hours

Service Level Agreement- DEFERRED as not yet received a final draft.

 Opening hours discussed but noted Inspire’s requirements and the need for more volunteers.

**22/23/064** Review Neighbourhood Plan-Approve Misterton Review Neighbourhood Plan,

Design Codes Report and agree Regulation 14 Consultation

**Resolved:** That the Misterton Review Neighbourhood Plan, Design Codes Report and Regulation 14 consultation be approved.

**Resolved:** That funding for room hire, printing and an online surveybe approved as required.

**22/23/065** Footpath & Footpath Wardens

Discussed previous scheme with all public rights of way covered. However, noted issues weren’t always followed up or action taken by Notts CC.

**Resolved:** It was agreed that the Council would seek new wardens but also keep a log of all issues so that these could be monitored and pursued more vigorously.

**22/23/066** Newsletter Call for Copy

Members asked to submit any copy or ideas to the working group by the end of the week. Noted Christmas event, footpath wardens, Neighbourhood Plan, Hedgehog initiative.

**22/23/067** Consider Hedgehog Highway Proposal

 **Resolved:** That the Council purchase a box of 50 hedgehog highway surrounds for £150.

The scheme to be publicised in the newsletter and offered to interested residents without charge. Council also to promote via the school.

**22/23/068** Warm Hub Initiative

Members discussed the initiative. It was agreed that the library could offer a session once a week and also join a group at the Church Room to offer a couple of venues/times per week for people to be able to come and keep warm and have refreshments. This would be included in the newsletter with care in the way it was advertised.

**22/23/068** Items for Future Agenda

Christmas Event/Misterton Sparkles

**22/23/069** Planning Applications

 **22/00933/FUL** Land Adjacent to Rooks Lane

Erection of one dwelling

**Resolved:** That the proposal was out of keeping and in contravention of Policy DM4 & the Neighbourhood Plan. Developments should be of high quality and consistent with the character of the area including the immediate locality. The dwelling was too close to the road compared to other properties on the lane. The current positioning could cause visibility issues for adjacent properties accessing the lane. Highway access for the dwelling was not suitable or safe. In light of the above the Council objected to the proposal.

**22/01811/FUL** Land to the North of Fox Covert Lane

Erection of 48 dwellings with associated access and landscaping.

Noted that the developer had worked constructively with the Neighbourhood Plan Steering Group. Key issues such as connectivity with NP11 had now been agreed together with eight affordable housing units (bungalows). Green space had also been added. Although not every aspiration was likely to be realised, the design had come a long way from the initial drawings.

**Resolved**: That the proposals be supported by the Parish Council.

**APP/A3010/W/22/3298911** Former Langholme Cottages 1-2 Tindale Bank Road

Erect replacement dwelling, Double Garage & Outbuilding.

**Resolved:** Previous comments to be reiterated including reasons for refusal.

**22/23/069** Planning Determinations

**22/00838/HSE** 21- 23 Station Street; Ground Floor Side and Rear Extension with Flat Roof Open Sided Gazebo and Detached Outbuilding to Rear Garden ***- Granted***

**22/00772/FUL** Land to Rear of 123 Station Road; Proposed Detached Garage- ***Granted***

 There being no other business the meeting was closed at 9.20pm

Signed …………………………………………………. Dated……………………………..

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| **CEMETERY PAYEES AUGUST** | **DESCRIPTION** | **TOTAL** |
| Holmes Ground Maintenance  | Grass cutting- July | 93.75 |
| J A Greenfield | Grave- weed spraying | 150.00 |
| Various | Salaries - August | 85.80 |
|  **TOTAL**  |   | **329.55** |

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| **AUGUST** **PAYEES** | **DESCRIPTION** | **TOTAL** |
| Kingfisher Print | Newsletter printing | 148.00 |
| Nottinghamshire County Council | TMC&L cleaning -July | 167.11 |
| North Notts Landscapes Ltd | Grass cutting contract | 285.60 |
| Amazon | Water butt (Reimburse ALH) | 59.99 |
| A Harrison | Quarterly allowance | 150.00 |
| Daisy Communications | Phone/broadband  | 29.41 |
| J A Greenfield | Miscellaneous Grass cutting contract May-Jul | 1320.00 |
| J A Greenfield | Hedge cutting  | 260.00 |
| Lyreco | Stationery (inks) | 126.05 |
| EON | Jubilee garden electricity | 25.41 |
| EON | Sports field electricity | 18.33 |
| Various | Salaries August | 2719.28 |
| J Jaggard Smith | Newsletter delivery | 50.00 |
| Anna Richards | Newsletter delivery (Tilde/Oscar)  | 50.00 |
| HMRC  | NICS and Income Tax  | 461.42 |
| Notts CC Pension Account | Employee/employer pension contributions | 885.13 |
|  **TOTAL**  |   | **6,755.73** |

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| **CEMETERY PAYEES SEPT** | **DESCRIPTION** | **TOTAL** |
| DG Brownbridge | Cemetery groundworks | 2280.00 |
| Holmes Ground Maintenance  | Grass cutting- August | 280.00 |
| Various | Salariesi- Sept | 85.80 |
| WAVE | Water rates | 16.10 |
| **TOTAL** |   | **2,661.90** |

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| **PAYEES SEPTEMBER**  | **DESCRIPTION** | **TOTAL** |
| PKF Littlejohn | External audit fee | 480.00 |
| The Sign Workshop | Dog bin signage | 52.80 |
| Nottinghamshire County Council | TMC&L cleaning - August | 167.11 |
| North Notts Landscapes Ltd | Grass cutting contract | 493.20 |
| IPI Ltd | Annual play inspections  | 162.00 |
| Bassetlaw District Council | Annual small lottery licence  | 20.00 |
| Microsoft  | Annual PC back up storage (reimburse ALH) | 59.99 |
| Planning with People | Neighbourhood Plan consultancy fees | 2325.00 |
| Lyreco UK Ltd | Stationery | 45.41 |
| Daisy Communications | Phone/broadband  | 29.06 |
| J A Greenfield | Miscellaneous Grass cutting contract Aug/Sept | 660.00 |
| EON | Jubilee garden electricity | 25.38 |
| EON | Sports field electricity | 20.85 |
| North Notts Landscapes Ltd | sports field - grass cutting removal | 300.00 |
| Grove House Stables | Room hire  | 40.00 |
| Various | Salaries September  | 2718.88 |
| S Fotheringham  | Repairs -various | 392.00 |
| A Shores  | Sports field lighting repair  | 150.00 |
| WAVE | Sports field water charges | 51.98 |
| HMRC  | NICS and Income Tax  | 461.82 |
| Notts CC Pension Account | Employee/employer pension contributions | 885.13 |
|  **TOTAL**  |   | **9,540.61** |