**MISTERTON PARISH COUNCIL**

**Minutes of the Meeting of Misterton Parish Council held at The Granary, Grovewood Road, Misterton on 8th November 2022**

**Present:** Cllrs: T. Wing, (Chairman) A. Stead, S. Taylor, H. Brand, A. Myers, I. Keat, N .Jaggard-Smith, P. Marsden, D Pearce, M Scott, B. Cooper

Mrs. A. Harrison, Clerk to the Council. 2 members of the public. County Councillor Taylor

**22/23/070** Receive Apologies and Approve Reasons for Absence

 G. Collett, T. Allen

**Resolved:** That the reasons given for absence be approved.

**22/23/071** Receive Declarations of Interest (other than standing interests) – None

**22/23/0****72** Approval of the Minutes –Council Meeting of the 27th September 2022

 **Resolved:** That the minutes of the Council meeting of the 27th September be approved as a true and accurate record (N Jaggard–Smith noted to be absent not present).

**22/23/073** Matters Arising from the Minutes

 22/23/037 Clerk still to chase county council officer for a response regarding Haxey Road/Church Corner signage.

**22/23/074** Public Discussion Period

A resident attended to comment on planning responses from the Parish Council relating to their property.

**22/23/075** Financial Matters

1. Approve bank reconciliation – September

**Resolved**: That the bank reconciliation be approved

b) Receive Budget Monitoring to September 2022

**Resolved:** That the budget monitoring be received.

1. Approve Accounts to November 2022

**Resolved**: That the accounts to November be approved.

**22/23/076** Police

Members received the police report noting crime statistics for October.

**22/23/077** District Councillor Report

 Prosperity fund details for rural enterprises.

 Carbon footprint cuts – decarbonisation of public buildings.

 Youth Club representation- Meeting scheduled for 17th November

**22/23/078** County Councillor Report

 West Burton STEP project update.

 Devolution deal update. Looking at the structures that would be to be in place.

Fracking – Moratorium still now in place after a brief lapse.

Solar Farm – Noted changes to recent plans.

**22/23/079** Church Meadow/Sports Field /Windmill & Jubilee Gardens

1. Sports field – Consider electrical supply quotes.

**Resolved**: That the quote of North Notts Landscapes be accepted subject to confirmation that installations will be in accordance with BS7671 and costs for any replacement of the electrical box be established.

1. CCTV – Update re: sports field and Church Meadow maintenance.

Noted costs of providing broadband costs for a camera at the sports field.

**Resolved:** That a camera not be installed at the sports field at this time.

Noted tree maintenance costs required at Church Meadow with possible camera replacement also required. To be considered in the January budget.

**22/23/080** Highways including Lengthsman scheme update

Clerk provided a report of the recent training attended and process for utilising the available funds.

Noted A161 barriers documentation that had been provided including accident data.

**22/23/081** Green Report

Members advised of recent activites of the working group including daffodil planting, a hire café suggested to NEBF members and a “save money, save energy” leaflet for distribution to residents.

**22/23/082** Approve Christmas switch-on arrangements

 Formal proposed similar to last year. Raffle and stalls available. Lions to bring the Santa sleigh. Roles of members discussed. Competition entries discussed.

 **Resolved**: That costs be approved up to the agreed budget of £1500.

**22/23/083** Consider proposal for a village event to mark the coronation- May 2023

 **Resolved:** That the Events Working Group look at the Council hosting an event for the coronation and report back to members with details and costs in due course.

**22/23/084** Library- Consider new Service Level Agreement with Inspire including Licence to Underlet, Underlease and tenancy declaration.

 **Resolved:** That the Library agreements (SLA, Licence to Underlet, Underlease & declaration) be approved and executed by the Clerk and Chairman.

**22/23/085** Consider paid business email service

Discussed the costs of providers Google mail and Microsoft 365 and also the benefits of business emails including the impact on FOI requests and enhanced security.

 **Resolved**: That the Clerk arrange business emails for members and admin staff with Microsoft 365.

**22/23/086** Neighbourhood Plan – Update

Members were advised that the Regulation 14 consultation was now underway (31st October to 16th December). A public drop-in event was being held at The Misterton Centre & Library on the 12th November. The allocated housing sites were not changing in the review plan, but detailed design analysis for each site was new together with key views, significant green gaps and a dedicated policy regarding the old Newell’s site and windfall development. All documents were available on the website. Any comments received would be reviewed in the New Year, prior to a final draft Plan being completed and submitted to BDC for public examination and referendum.

**22/23/087** Consider signing up to the “Civility & Respect” pledge

Members had received details of the pledge.

 **Resolved:** That the Civility & Respect pledge be approved.

**22/23/088** Newsletter Call for Copy

Next distribution 1st February – Any copy to be forwarded to the working group by early January.

**22/23/089** Items for Future Agenda – 10th January including budget meeting from 7pm

**22/23/090** Planning Applications

 **22/01405/FUL** The Pump House Soss Lane.

Replace Gravel Driveway with Permable Paving

***No adverse comment***

**21/01720/FUL** Former 30 Gringley Road - Erection of 2 detached dwellings with a further dwelling being erected under extant permission 33/06/00008

***No adverse comment subject to there being no highway safety issues.***

**22/01070/FUL** The Thorns 61 Grovewood Road

Demolish Existing Dwelling and Outbuilding, Re-build Replacement House plus Two Semi-detached Dwellings, including New Private Driveways and Garaging.

***Noted very comprehensive application that was welcomed but noted potential issue regarding a party wall to one of the outbuildings.***

**22/23/091** Planning Determinations

**22/00933/FUL** Land Adjacent to Rooks Lane, Proposed Single New Dwelling - ***Refused***

**22/01811/FUL** Land to The North of Fox Covert Lane. Erection of 48 dwellings with Associated Access and Landscaping ***- Granted***

**22/00983/CONR** Misterton Holiday Park Haxey Road. Removal of Condition 6 on P/A 21/01881/COU - Change of Use of Part of Caravan Touring Site to 5 Holiday Park Homes - ***Refused***

Land And Buildings at Fox Covert Lane:

**22/01036/FUL** The Completion and Permanent Retention of Partially Completed Dwellinghouse. **22/01035/FUL** Continued Stationing of Temporary Mobile Home

**22/01034/FUL** Retain and Complete Partially Constructed Agricultural Building Comprising Farm Equipment Store and Farm Workshop, Facilities for Hay, Straw and feedstuffs Storage and Farm Office and Records Store ***- All refused***

 There being no other business the meeting was closed at 9.20pm

Signed …………………………………………………. Dated……………………………..

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| **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| HedgehogsRUs | Hedgehog highway surrounds | BACS | 157.50 |
| Nottinghamshire County Council | TMC&L cleaning - Sept | BACS | 167.11 |
| North Notts Landscapes Ltd | Grass cutting contract | BACS | 648.00 |
| Lyreco UK Ltd | Groundsman equipment/Stationery | BACS | 233.88 |
| Daisy Communications  | Phone  | BACS | 29.41 |
| Anna Richards | Website Domain/hosting fees-  | BACS | 238.00 |
| Wybone Ltd | Litter bin | BACS | 254.39 |
| BT | Phone/broadband (initial set up)  | BACS | 52.84 |
| EON | Jubilee garden electricity | DD | 24.76 |
| EON | Sports field electricity | DD | 20.80 |
| P Marsden | Travel Expenses (Green Mile trees) | BACS | 14.85 |
| Kingfisher Print | Newsletter and NP leaflet | BACS | 238.00 |
| Adaptainer Ltd | Cladded container | BACS | 7812.00 |
| Grove House Stud | Hire fee - Nov | BACS | 40.00 |
| A Harrison | Reimburse land registry fees for NP | BACS | 9.00 |
| A Harrison | Travel expenses (Training) | BACS | 20.70 |
| Various | Salaries Oct | BACS | 2719.08 |
| HMRC  | NICS and Income Tax  | BACS | 461.62 |
| Notts CC Pension Account | Pension contributions | BACS | 885.13 |
|  **TOTAL**  |   |   | **14,027.07** |

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| **CEMETERY PAYEES- Oct** | **ACCOUNT** | **TOTAL** |
| BDC | Waste contract - 6 months (Aug-Feb) | 351.00 |
| Holmes Ground Maintenance  | Grass cutting- September | 560.00 |
| Various | Salary-Oct | 85.80 |
| **TOTAL** |   | **996.80** |

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| **CEMETERY PAYEE- Nov** | **ACCOUNT** | **TOTAL** |
| Holmes Ground Maintenance  | Grass cutting- October | 350.00 |
| Various | Salary- Nov | 92.67 |
| **TOTAL** |   | **442.67** |

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| **PAYEE** | **ACCOUNT** |  | **TOTAL** |
| Retford Memorials | Jollands stone restoration (grant funded) | BACS | 185.00 |
| A Richards | Website SSL certification | BACS | 45.00 |
| Nottinghamshire County Council | TMC&L cleaning - Oct | BACS | 167.11 |
| A Harrison | Quarterly allowance | BACS | 150.00 |
| Royal British Legion | Remembrance wreath donation | BACS | 20.00 |
| Sign Workshop Ltd | Stickers NP | BACS | 12.00 |
| A Myers | Reimburse Jubilee Garden items  | BACS | 40.13 |
| T Wing | Chairmans allowance and travel expenses  | BACS | 222.50 |
| Green Mile Trees | Windmill Garden Jubilee tree  | BACS | 297.00 |
| North Notts Landscapes | Grass cutting contract -Oct | BACS | 648.00 |
| North Notts Landscapes  | Hedge cutting inc poplars | BACS | 1320.00 |
| Jen Pacheco | Newsletter delivery | BACS | 50.00 |
| Anna Richards | Newsletter delivery | BACS | 50.00 |
| Daisy Communications  | Phone /broadband (final) | BACS | 51.20 |
|  **TOTAL**  |   |   | **3,257.94** |