



PLATINUM JUBILEE: RISK ASSESSMENT

This Risk Assessment relates to potential issues that may arise before, during, and after the Parish Council's events for the Platinum Jubilee (Thursday 2 to Sunday 5 June 2022). There are four key events:

THURSDAY 2 JUNE

Lighting the Beacon

Jubilee Garden, Misterton, 9.30pm. Stewards arrive at 8.00pm

FRIDAY 3 JUNE

Civic Service

Misterton Parish Church, 10.00am

SATURDAY 4 JUNE

A Night at the Races

Red Hart, Church Street, Misterton, 7.00 for 7.30pm. Stewards arrive at 6.00pm

SUNDAY 5 JUNE

Family Picnic

Old School Field, Wharf Road, Misterton. 12noon-4.00pm. Stewards arrive at 10.00am. Marquees erected from 6.00pm, Friday 3 June and dismantled immediately after the event.

Each has a separate risk assessment (below).

First Aid First aid will be provided by an experienced parish councillor.

Fire Generally, it is expected that venues (Parish Church and Red Hart) will make their own arrangements to deal with fire, as will caterers and stallholders. In the event of a fire, the Fire & Rescue Service will be called.

Emergency medical facilities Emergency medical facilities are at Bassetlaw Hospital and Doncaster Royal Infirmary in the case of a serious accident or injury.

Residents No residents of Misterton should be inconvenienced.

Toilets Toilets are available in the Church Room (Friday 3 June), Red Hart (Saturday 4 June), and hired for the Family Picnic (Sunday 5 June).

Electrics A parish councillor is responsible for all electrical installation, cabling, co-ordinating the switch-on, etc. Cable crossing public areas will be channelled in rubber cable protector, where necessary.

Detail of Task:	Overall Risk Assessment for the Platinum Jubilee events				Date: 2 June 2022	Assessed by: Events WG		
Hazard	What could go wrong? How harm could occur	Severity 1 = Low 5 = High	Likelihood 1 = Low 5 = High	Initial Risk = S x L	Control Measures	Severity 1 = Low 5 = High	Likelihood 1 = Low 5 = High	Residual Risk = S x L
Beacon lighting (Jubilee Garden). Duration, including singing, 30 minutes	Burns Fire out of control	5	1	5	Jubilee Garden coned off to the public along the line of the footpath at the junction of High Street/Station Street/Wharf Road. Stewards wear hi-viz vests, briefed and in place. Fire extinguisher on site. Wet cloths on site (in water bucket). Stewards only to be on Jubilee Garden. Musicians to be outside the old school (by the barrier). Public to be in the old school car park or outside 1 Wharf Road. In the case of fire, a steward will inform the Fire & Rescue Service.	5	1	5
Traffic	Event takes place on either side of A161	1	5	5	Stewards to assist with anyone wanting to cross the road.	1	2	2
Crowd disorder	The audience and spectators may become unruly	1	1	1	Stewards have been briefed. Stewards will have been briefed of their duties prior to the event, including lost children policy, first aid, etc. Stewards will be identified by high-vis jackets There will be 6 stewards, allocated specific areas of Jubilee Garden and surrounds to monitor.	3	1	3
First Aid	First Aid requirement for any accident	1	1	1	First aid will be provided by an experienced councillor	1	1	1
Slips, trips, and falls	Slips, trips, and falls could occur. Hazards are road kerbs	2	1	2	Visitors will be advised to take care	1	1	1
Emergency evacuation procedures	<i>Force majeure</i> may necessitate emergency evacuation of the event	5	1	5	In an emergency, stewards will be responsible for clearing the area. The area will be well-known to all attending, with 3 routes for evacuation	2	1	2
Adverse climate	First Aid Injury	4	1	4	In extreme adverse weather conditions, PC Chair will make the decision to stop/postpone activities	4	2	8

Detail of Task:	Overall Risk Assessment for the Platinum Jubilee events				Date: 3 June 2022	Assessed by: Events WG		
Hazard	What could go wrong? How harm could occur	Severity 1 = Low 5 = High	Likelihood 1 = Low 5 = High	Initial Risk = S x L	Control Measures	Severity 1 = Low 5 = High	Likelihood 1 = Low 5 = High	Residu al Risk = S x L
Civic Service	Slips, trips, and falls could occur while people are walking from parking area to church. Hazards are road kerbs	3	1	3	Church to put cones at any potentially dangerous points	2	1	2
First Aid	First Aid requirement for any accident	1	1	1	First aid will be provided by an experienced councillor	1	1	1
Emergency evacuation procedures	<i>Force majeure</i> may necessitate emergency evacuation of the church	5	1	5	In an emergency, church stewards will be responsible for clearing the building. The area will be well-known to all attending.	2	1	2

Detail of Task:	Overall Risk Assessment for the Platinum Jubilee events				Date: 4 June 2022	Assessed by: Events WG		
Hazard	What could go wrong? How harm could occur	Severity 1 = Low 5 = High	Likelihood 1 = Low 5 = High	Initial Risk = S x L	Control Measures	Severity 1 = Low 5 = High	Likelihood 1 = Low 5 = High	Residu al Risk = S x L
Race Night	Slips, trips, and falls could occur while people are walking from parking area to pub. Hazards are road kerbs and crossing the road	3	1	3	Steward to monitor road crossing	2	1	2
First Aid	First Aid requirement for any accident	1	1	1	First aid will be provided by an experienced councillor	1	1	1
Emergency evacuation procedures	<i>Force majeure</i> may necessitate emergency evacuation of the pub	5	1	5	In an emergency, pub staff will be responsible for clearing the building. The area will be well-known to all attending.	2	1	2

Detail of Task:	Overall Risk Assessment for the Platinum Jubilee events				Date: 5 June 2022	Assessed by: Events WG		
Hazard	What could go wrong? How harm could occur	Severity 1 = Low 5 = High	Likelihood 1 = Low 5 = High	Initial Risk = S x L	Control Measures	Severity 1 = Low 5 = High	Likelihood 1 = Low 5 = High	Residual Risk = S x L
Family picnic	Electrical short	4	1	4	Stewards wear branded T-shirts, briefed and in place. Access to building to turn off electricity In the case of fire, a steward will inform the Fire & Rescue Service.	3	1	3
Vehicles	Vehicles present	1	5	5	Public to park off site; disabled drivers and equipment carriers leave vehicles behind their stands or in the old school car park.	1	2	2
Crowd control	The audience and spectators may become unruly. ASB problems	1	1	1	Stewards have been briefed. Stewards will be identified by high-vis jackets Police informed of any ASB issues. There will be 6 stewards.	3	1	3
First Aid	First Aid requirement for any accident, inc insect bites	1	1	1	First aid will be provided by an experienced councillor	1	1	1
Slips, trips, and falls	Slips, trips, and falls could occur while people are walking around the event area. Hazards are uneven grass surface	2	1	2	Visitors will be advised to take care	1	1	1
Emergency evacuation procedures	<i>Force majeure</i> may necessitate emergency evacuation of the event	5	1	5	In an emergency, stewards will be responsible for clearing the area. The area will be well-known to all attending, with three roads for evacuation	2	1	2
Adverse climate	First Aid Injury	4	1	4	In extreme adverse weather conditions, PC Chair will make the decision to stop/postpone activities	4	2	8