**MISTERTON PARISH COUNCIL**

**Minutes of the Meeting of Misterton Parish Council held at The Granary Room, Grove House Stables, Grovewood Road on 12th September 2023.**

**Present:** Cllrs: S. Taylor, A. Bland, G. Collett, A. Stead, H. Brand & B. Cooper,

Mrs. A. Harrison –Clerk to the Council.

1 member of the public. County Cllr Tracey Taylor, Youth Councillor H. Jackson

**23/24/058** Receive Apologies and Approve Reasons for Absence

P. Marsden; N Jaggard-Smith M Robertson, I. Keat.

(Reasons given be absent members)

**Resolved:** That the reasons for absence be approved.

(Vice- Chairmen Alex Bland in the chair).

Members discussed briefly the impact of losing the Power of Competence & the impact of the frequency of meetings on members.

Councillor Brand to seek a review after 6 months.

**23/24/059** Receive Declarations of Interest (other than standing interests)

 None

**23/24/****060** Approval of the Minutes of the Parish Council Meeting –11th July 2023

 **Resolved:** That the minutes be approved as a true and accurate record.

**23/24/061** Matters Arising from the Minutes

 23/24/038 District Councillor Report - Waste bins Church Meadow/Windmill Gardens – site meeting scheduled with officers on 13th September.

 23/24/041 Highways - Cllr Bland to approach bin collectors regarding ‘underused bins’

**23/24/062** Public Discussion Period.

 No matters raised

**23/24/063** Councillor Casual Vacancy - Co-option.

 **Resolved:** That Tony Shrewsbury be co-opted onto the Council.

 Cllr Shrewsbury signed the Declaration of Acceptance of Office.

**23/24/064** Financial Matters

1. Receive Bank Reconciliation

**Resolved:** That the bank reconciliation be received to 31st July.

b) Budget Monitoring –July 2023

 **Resolved:** That the budget monitoring schedule be received.

Members noted any items that were over budget.

c) Approve Monthly Accounts August/September 2023

**Resolved:** That the monthly accounts be approved to September 2023.

(Youth Cllr Jackson declared a financial interest in the newsletter delivery payment in August).

 d) Notice of Conclusion of Audit including receive External Audit Report.

 The Clerk asked members to note that the External Auditor had indicated that Box 4 to include all pension costs going forward with this year’s figures to be restated in 2024. Otherwise, no other matters to bring to their attention. The Notice of Conclusion of Audit had now been published as required, including the external auditors report (s3 of the AGAR).

**23/24/065** Police including Misterton Watch update

Members received monthly crime figures for August. 5 incidents including anti-social behaviour. Speed Watch process provided by police re: contact with drivers.

Misterton Watch update deferred due to Cllr Robertson’s absence.

**23/24/****066** District Councillor Report

* RAAC – None present in District Council stock reviewed to date, and none at the local school.
* Wilko - redundancy support event arranged by the District Council.
* Smoking & Tobacco Control Declaration signed - Formally recognising BDC work to protect & promote the health & wellbeing of their employees/service users.
* Details of recent fly-tipping cases/prosecutions.
* Local Plan Main Modifications Consultation extended until 3rd October
* Statutory Review of Licensing Policy Statement underway.
* Vision 2040 details.

**23/24/067** County Councillor Report

* No County Council meetings due to recess.
* Devolution bid – Some senior posts recruited including a Chief Executive. Mayoral elections still expected May 2024
* STEP events noted
* Democratic Services including elected members moving to Wighay, Sutton in Ashfield when built.
* Tour de Yorkshire noted to have been a success.

Three major planning applications underway (not directly affecting Misterton):

* Shale Gas at Misson with remediation of site from the 18th September &full remediation expected by 31st January 2024
* Soil treatment facility at Lound with use of contaminated soils refused by EA, but now under appeal.
* Extraction of fuel at Lound & Sutton, more technical information being sought.

RAAC – none in schools in Bassetlaw and only one school in Nottinghamshire affected (an academy) resulting in partial closure. None in County Council stock.

**23/24/068** Church Meadow/Sports Field/Windmill & Jubilee Gardens inc:

1. Church Meadow land sale - Update

The Clerk advised this was now with solicitors which were arranging the conveyance of the land on the condition that a fence be installed and the right to access, directly onto Church Meadow from the existing gate, be relinquished.

1. Sports field - Lease update

The Clerk advised of recent email correspondences with Mr Langley.

c) Sports field – New cricket club update

Members had received email correspondence from Cllr Mike Robertson regarding the new cricket club. A constitution governing the club had now been drafted, a committee set up to manage the club and public liability insurance obtained (a copy of which had been provided to the Clerk).

d) Sports field – Consider Anglian Water Smart Meter Antenna.

**Resolved:** That Clerk to revert to the company to express an interest in investigating the proposal further. (Noted potential issue with the tenancy/lease which would need discussing in due course).

**23/24/069** Highways including consider waste problems on The Pudge and PC employee workwear

(i)Pudge waste bin problems – Officers being met this week to address the problem.

 (ii) PC Workwear- noted new staff has been given workwear but not identifying them as employees of the parish council.

 **Resolved:** That the Clerk arrange Parish Council name/logo on workwear worn by staff members (Groundsman/Lengthsman).

 (iii) Gringley Road resurfacing (surface dressing) – County Cllr Taylor advised of the process with members questioning possible issues with the finish.

**23/24/070** Village CCTV – Update and consider alternative monitoring provider

Clerk provided a summary of contact with an alternative provider but a full report was awaited and would be provided at the October meeting for consideration.

**23/24/071** Green Report – Update

Noted “Growing and Foraging” leaflet had been approved by the group and would by circulated with the next PC newsletter. ‘Swap shop’ car boot type event was also being considered (indoors) with a coffee morning.

Request for funding for further bulb planting from the Council (Volunteers for planting also requested). Noted there was a small environmental project budget from the Coronation Event to fund such initiatives.

**Resolved:** That funding would be approved for village bulb planting. Cllr Collett to source the bulbs required up to the sum of £200.00.

**23/24/072** Library - including note planned Halloween Event by volunteers.

The Clerk advised of the recent Library Working Group meeting and the events being undertaken by the volunteers. (Halloween event/Saturday morning craft sessions/entry into the Christmas Tree festival).

**23/24/073** Village Hall Working Group Report.

The Capital Working Group met on 11th September and proposed consideration of a merger between the Village Hall Working Group and Capital Projects Working Group at the October meeting. (Alex Bland elected chair of the group)

The Five-Year Plan was also reviewed and a revised copy would be circulated to members for consideration & approval in due course.

**23/24/074** Event Working Group– Plans for Christmas Event and 2024 D-Day Anniversary

Christmas Event to be held at Church Meadow on Friday 1st December from 6pm. (Assistance from members sought).

* Christmas Tree Festival in the Church planned
* Donations to be collected for the Lincolnshire & Nottinghamshire Air Ambulance (L&NAA)/Misterton Church.
* Estimated budget £1500.
* Noted the Sparkles group was no longer operating. They had offered the Parish Council their motifs and outstanding funding.

The Clerk advised of the difficulties of arranging Christmas installations at this time of year and any acceptance of funding/motifs needed to be conditional on the group accepting that it was unlikely this would be arranged until 2024. Any funds received would however be earmarked for Christmas Lighting only.

**Resolved:** That the beneficiaries for the donation from the event be agreed (L&NAA/Misterton Church) with a budget of £1500

D-Day Event for 6th June planned. Picnic type event with entertainment, singer, beacon etc. The group to continue to investigate and revert to members by the December meeting regarding a potential budget

**23/24/075** Newsletter Call for Copy

Members to provide any idea/copy to the working group.

**23/24/076** Items for Future Agenda

Misterton Watch Capital Projects /Village Group merger and receive updated 5-year plan

Christmas Event – Update

Speed Watch (to seek volunteers in the interim including on Facebook page)

**23/24/076** Planning Applications

**23/00906/FUL** Land Rear of 111 Fox Covert Lane

Erect Two Storey Building for 4 Self Contained Apartments and a Detached Garage Block with One Self Contained Apartment Above

**Resolved:** That the Highways comments (objecting to the development) be supported.

**23/00861/HSE** 32 Grovewood Road Misterton

Two Storey Side and Single Storey Rear Extension

**Resolved:** That the development be objected to as out of keeping with the street scene (DM4) and negatively impacts on the neighbouring property due to an overdevelopment of the site.

**APP/A3010/W/23/3320465** Marsh Dene, Stockwith Road Outline Application with Some Matters Reserved (Approval Being Sought for Accesses) to Erect Two Dwellings (Planning Ref: 22/00792/OUT).

**Resolved:** Reiterate previous comments objecting to the development.

**23/00997/CTL** Land and Buildings Fox Covert Lane

Application for a Lawful Development Certificate for an Existing Use for the Retention and Continued Use of 7 Agricultural Buildings.

**23/00992/CTL** Land and Buildings Fox Covert Lane

Application for a Certificate of Lawfulness Existing to Retention and Continued Occupation of 1 No Dwelling.

**Resolved:** That having objected to the developments throughout the planning process, the Parish Council would expect the applications to be refused by BDC should the applicant not meet the relevant legal tests/criteria to warrant the certificates being granted.

(The Parish Council noted they were not privy to any legal interventions or correspondence between BDC & the applicant so could not therefore comment as to whether the applicant could make the case for a Certificate of Lawfulness being issued in these matters).

**23/24/077** Planning Determinations.

**23/00658/HSE** 27 Marsh Lane. Two storey Side Extension - ***Granted***

**22/01034/FUL** Land at Fox Covert Lane. Retain and Complete Partially Constructed Agricultural Building Comprising Farm Equipment Store and Farm Workshop - ***Appeal dismissed.***

**22/01036/FUL** Land at Fox Covert Lane. The Completion and Permanent Retention of Partially Completed Dwellinghouse ***- Appeal dismissed.***

**22/01035/FUL** Land at Fox Covert Lane. Continued Stationing of Temporary Mobile Home - ***Allowed with conditions.***

**23/24/078** Public Bodies (Admission to Meetings) Act 1960

That due to the confidential nature of the business to be transacted the public and press were excluded in the public interest.

**23/24/079** Staffing – Note changes to West Stockwith lengthsman hours

The Clerk reported an increase in hours offered by West Stockwith Parish Council to the lengthsman. However, although paid by Misterton Council, the costs would be recharged to West Stockwith Council quarterly.

There being no other business the meeting was closed at 9.39pm

Signed …………………………………………………. Dated……………………………..

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| **CEMETERY PAYEE AUG**  | **ACCOUNT** | **TOTAL** |
| Viking Trees | Tree branch removal - emergency  | 180.00 |
| P J Nightingale | Aggregate/gravel - cemetery kerb sets | 1589.88 |
| S Fotheringham | Cemetery kerb sets - labour  | 1500.00 |
| Holmes Groundcare Ltd | Grass cutting contract- cemetery | 560.00 |
| Various | Salaries | 75.47 |
| HMRC | Tax- Aug | 19.00 |
| **TOTAL** |   | **3,924.35** |

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| **CEMETERY PAYEE Sept** | **ACCOUNT** | **TOTAL** |
| Addlesee Timber & Haulage Ltd | Skip- cemetery kerb set works | 240.00 |
| Holmes Groundcare Ltd | Grass cutting contract- cemetery | 560.00 |
| Various | Salaries | 75.67 |
| HMRC | Tax- Aug | 18.80 |
| **TOTAL** |   | **894.47** |

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| **PAYEE- August** | **ACCOUNT** | **TOTAL** |
| Wybone Ltd | Old school field - litter bin  | 254.39 |
| Trees-Away | Tree Stump removal - library  | 350.00 |
| Amazon Payments Ltd  | Library - Games inc outdoor | 199.59 |
| B&Q  | Lengthsman sweeping brushes (Reimburse PB) | 21.88 |
| Wilko  | Lengthsman- cable ties/hand weeder/shovel (PB) | 15.83 |
| Swimming Club | Donation | 150.00 |
| Valda Energy | Sports field electricity | 16.67 |
| Screwfix | Hippo pump (Reimburse A Bland) | 59.99 |
| North Notts Landscapes | Sports field grass cutting  | 800.40 |
| North Notts Landscapes | Grass cutting disposal sports field | 324.00 |
| North Notts Landscapes | Replacement electrical supply/electrical box/socket | 4296.00 |
| Jalapeno Business services | Monthly email subscription 365 | 85.08 |
| Notts County Council | TMC cleaning | 187.79 |
| Kingfisher Print | Newsletter printing | 156.00 |
| J A Greenfield | Misc Grass cutting & hedge cutting | 830.00 |
| HP Instant Ink | HP ink subscription (Reimburse NP) | 19.98 |
| Notts ALC | Training fee (ALH) | 40.00 |
| A Harrison | Quarterly allowance | 150.00 |
| PKF Littlejohn | External Audit fee | 504.00 |
| Viking Trees | Tree works - sports field | 660.00 |
| B&M | Library expenses (Reimburse N Palmer) | 17.00 |
| Harry Jackson | Newsletter delivery | 100.00 |
| EON | Jubilee Garden electricity | 25.72 |
| BT Services Ltd | Broadband | 56.92 |
| Various  | Salaries August | 3441.06 |
| Jalapeno Business services | Monthly anti-virus software | 9.31 |
| HMRC  | NICS and Income Tax (£629.72 inc cemetery) | 610.72 |
| Notts CC Pension Account | Employee/employer pension contributions | 962.55 |
| Valda Energy | Electricity-sports field | 19.59 |
| **TOTAL** |  | **14364.47** |

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| **PAYEE** | **ACCOUNT** | **TOTAL** |
| Amazon Payments | Handyman strimmer | 104.99 |
| Notts ALC | Training fees | 60.00 |
| Jalapeno Business services | Monthly email subscription 365 | 85.08 |
| S Fotheringham | Bin installation library/JG wall repairs | 209.69 |
| Nottinghamshire County Council | TMC cleaning | 187.79 |
| North Notts Landscapes | Sports field/old library Grass cutting | 1342.80 |
| HP Instant Ink | HP ink subscription (Reimburse NP) | 19.98 |
| EON | Jubilee Garden electricity | 22.22 |
| BT Services Ltd | Broadband | 54.52 |
| Various | Salaries September | 3318.33 |
| Jalapeno Business services | Monthly anti-virus software | 9.31 |
| HMRC  | NICS and Income Tax  | 588.12 |
| Notts CC Pension Account | Employee/employer pension contributions | 962.55 |
| **TOTAL** |  | **6965.38** |