**MISTERTON PARISH COUNCIL,**

**Minutes of the Meeting of Misterton Parish Council held at The Granary Room, Grove House Stables, Grovewood Road on 14th November 2023.**

**Present:** Cllrs: P. Marsden, S. Taylor, A. Stead, H. Brand, T. Shrewsbury, A. Bland, G Collett,

B. Cooper, N Jaggard-Smith, I. Keat, M. Robertson. H. Jackson

Mrs. A. Harrison –Clerk to the Council.

County Cllr Tracey Taylor.

**23/24/101** Receive Apologies and Approve Reasons for Absence

 No absences.

**23/24/102** Receive Declarations of Interest (other than standing interests)

Youth Councillor Jackson– Pecuniary interest as a beneficiary on the monthly accounts.

**23/24/****103** Approval of the Minutes of the Council Meeting –12th October 2023

 **Resolved:** That the minutes be approved as a true and accurate record.

**23/24/104** Matters Arising from the Minutes

23/24/083 Pudge Bins – Noted no further response to date from BDC.

 23/24/083 Church Meadow - No further update regarding the purchase of land but it was progressing.

 23/24/083 Sports field - No further reply from Langley’s.

 23/24/084 Highways - Gringley Road resurfacing – noted some pot holes had been filled but others remained.

23/24/092 Library – Noted that the minutes were a little negative.

23/24/094 Capital Working Group- Cllr Marsden advised he wished to be removed from the group.

 23/24/093 Neighbourhood Plan - Noted additional consultancy fees of £550 to be added to the December Agenda for approval.

**23/24/105** Public Discussion Period.

 No public in attendance

**23/24/106** Financial Matters

a) Receive Bank Reconciliation

**Resolved:** That the bank reconciliation be received to 30th September

b) Budget Monitoring – September 2023

 **Resolved:** That the budget monitoring schedule be received.

Members noted any items that were over budget and approved the same.

c) Approve Monthly Accounts November 2023

**Resolved:** That the monthly accounts be approved to November 2023.

**23/24/107** Co-option

 **Resolved:** That Alan Archer to be co-opted onto the Council.

Cllr Archer signed the Declaration of Acceptance of Office in the presence of the proper officer.

**23/24/108** Police including receive crime statistics & Speed Watch update.

Crime statistics- Increase in the number of incidents recorded but noted that this may have been due to calls related to recent flooding.

 Speed Watch - Cllr Cooper provided a summary of the current scheme which was more robust. Volunteers were being sought, but only one person had come forward to date. To review further at the December meeting.

**23/24/****109** District Councillor Report

* ‘Small Business Saturday’ in Misterton on 2nd December.
* Brown bin collections (garden waste) end shortly until 26th February.
* Housing Allocations Policy- changes consultation until 3rd December.
* Cabinet decisions reported.
* Boost for Bassetlaw businesses with the Bassetlaw Accelerator project.

**23/24/110** Church Meadow/Sports Field/Windmill Gardens including receive independent play inspection report and consider quote for repairs.

Members had reviewed the Independent Play Inspection Report and discussed the important work required which if not undertaken could open the Council to liabilities.

 **Resolved**: That the more urgent repairs noted in the independent Report be approved (Clerk to arrange) with costs in the region of £2400.

Other desirable improvements (Item 1, 5, 6 & 7 for the sports field and Item 1-2 at Church Meadow) to be considered by the Sports Field Working Group with a budget included in the next financial year and comparative quotes obtained.

**23/24/111** County Councillor Report

* STEP project consultations noted
* Devolution - Royal assent now given with mayoral elections likely in May.
* Major infrastructure projects noted which would be dealt with at National level.

**23/24/112** Highways

No matters raised.

**23/24/113** Library

Noted the recent successful history event arranged by the volunteers, which was one of a number of successful events that had been arranged by the volunteers this year.

**23/24/114** Event Working Group – Christmas Event update.

Noted progress to date and roles allocated to members for the Christmas event

**23/24/115** Newsletter- Call for Copy

DEFERRED until December meeting.

**23/24/116** Items for Future Agenda

Speed Watch – consider funding of equipment

 Police – problems with motorbikes/trial bikes.

Sports Field – consider advertising board.

**23/24/117** Planning Applications

 **23/01204/HSE** Station House Station Road Misterton

Refurbishment Works Including Underpinning to the Kitchen Corner and Making Good The Brickwork, Filling In the 2 Openings in the Kitchen Outer Skin With Matching Brick, Re-Instating the Glass Canopy and Timber Fascia Below the Glass Canopy, Opening up Doorway and Install New Timber Doors, Construct New Floor, New Pitched Roof and New Windows and Door to Outbuilding 1, Demolish Chimney Between Outbuilding 1 and 2 to Roof Level (Red Brick) and Re-Build in Gault Yellow Brick, Construct New Flat Roof and Install New Doors to Outbuildings 2 and 3.

***No adverse comment***

**23/24/118** Planning determinations

**23/00247/FUL** Fountain Hill Farm Gringley Road Misterton. Retrospective Application for a Car Park for Cars and Secure Parking for Horse Boxes - ***Refused***

**23/00262/COU** Misterton Holiday Park Haxey Road. Change of Use of Part of Caravan Touring Site for the Siting of 9 Holiday Park Homes - ***Granted***

**23/24/119** Staffing Matters- Local Government Pay Deal and Real Living Wage

Clerk provided details of the recent local government pay deal which affected administrative staff, which would be backdated to April 2023 in accordance with their contract terms. Also considered the recommended change to the Real Living Wage

**Resolved**: That the pay deal be agreed and the Real Living Wage increase (to £12 per hour) be applied to relevant staff from 1st April 2024.

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There being no other business the meeting was closed at 8.40pm

Signed …………………………………………………. Dated…………………………….

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| **PAYEE** | **ACCOUNT** | **TOTAL** |
| Misterton Phoenix CC | Donation | 250.00 |
| ARCO | Staff workwear (Reimburse PB) | 44.57 |
| BT Services Ltd | Broadband | 54.77 |
| Festive Lights | Christmas lights (Reimburse A Bland) | 584.97 |
| Bassetlaw District Council | Small lotteries licence fee (Annual) | 40.00 |
| Valda Energy | Sports field electricity | 21.45 |
| Jalapeno Business services | Monthly email subscription 365 | 90.96 |
| Nottinghamshire County Council | TMC cleaning | 187.79 |
| North Notts Landscapes | Sports field/old library Grass cutting | 346.80 |
| HP Instant Ink | HP ink subscription (Reimburse NP) | 19.98 |
| A Harrison | Quarterly Allowance | 150.00 |
| Anna Richards | Annual website hosting fees | 90.00 |
| H Jackson | Newsletter delivery | 50.00 |
| A Richards | Newsletter delivery | 50.00 |
| Kingfisher Print | Newsletter printing | 340.00 |
| J Greenfield | Grass cutting - Oct | 460.00 |
| P Marsden | Reimburse Raffle 1st prize hamper | 59.98 |
| Nisbets | Christmas event - cups (Reimburse A Bland) | 63.58 |
| Lyreco UK Ltd | Stationery | 75.91 |
| L Sabin | Library event expenses | 55.89 |
| Valda Energy | Jubilee Garden electricity | 17.67 |
| BT Services Ltd | Broadband | 54.52 |
| Various  | Salaries November (inc pay award backpay) | 4593.14 |
| Jalapeno Business services | Monthly anti-virus software | 9.31 |
| HMRC  | NICS and Income Tax (£1312.19 cemetery) | 1293.39 |
| Notts CC Pension Account | Employee/employer pension contributions | 1368.63 |
| **TOTAL** |  | **10373.31** |

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| **CEMETERY PAYEES** | **ACCOUNT** | **TOTAL** |
| Various  | Salaries - Nov | 75.67 |
| HMRC | Tax- Nov | 18.80 |
| **TOTAL** |   | **94.47** |