**MISTERTON PARISH COUNCIL,**

**Minutes of the Meeting of Misterton Parish Council held at The Granary Room, Grove House Stables, Grovewood Road on 13th February 2024**

**Present:** Cllrs: P. Marsden, S. Taylor, T. Shrewsbury, A. Bland, M. Robertson, A. Archer,

S. Gibbons, G. Collett.

Mrs. A. Harrison –Clerk to the Council.

County Cllr Tracey Taylor.

**23/24/161** Receive Apologies and Approve Reasons for Absence

 A. Stead, H. Brand, B. Cooper, N. Jaggard-Smith (reasons given to members).

 **Resolved:** That the reasons for absence be approve.

**23/24/162** Receive Declarations of Interest (other than standing interests).

None

**23/24/****163** Approval of the Minutes of the Council Meeting –9th January 2024

 **Resolved:** That the minutes be approved as a true and accurate record.

**23/24/164** Matters Arising from the Minutes

 23/24/156 Library – Reported that the volunteer events for the year had now been approved. The ‘pancake event’ held earlier in the day, had also been very successful.

**23/24/165** Public Discussion Period.- No public in attendance

**23/24/166** Financial Matters

a) Receive Bank Reconciliation

**Resolved:** That the bank reconciliation be received to 31st December

b) Budget Monitoring –December 2023

**Resolved:** That the budget monitoring schedule be received.

 c) Approve Monthly Accounts February 2024

**Resolved:** That the monthly accounts be approved to February 2024.

d) Approve internal auditor appointment for 2023-24

 Independence and financial experience of the proposed internal auditor noted.

 **Resolved:** That Julie Marshall be appointed internal auditor for 2023-24

**23/24/167** Police

Receive crime statistics (1 theft)

**23/24/****168** District Councillor Report

 Apology provided.

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**23/24/169** County Councillor Report

West Burton STEP site - demolition commenced

Budget Proposal - 4.84%.to be considered by full Council w/c 19th February, with no cuts to front line services proposed.

The new property manager had visited the library site and noting the continued deterioration of the building and the impact on services.

**23/24/170** Church Meadow/Sports Field/Windmill Gardens

1. Receive & approve advertising board proposal.

Members considered the comprehensive proposal/report provided by Cllr Robertson. Noted that if funding was raised from advertising and ring fenced for sports field use by the Parish Council, it would still need to be the Parish Council who ultimately decided how the funds were spent. The sports clubs would of course be invited to advise what equipment etc. they would like the Council to fund from such proceeds.

**Resolved:** That members were agreeable to the advertising boards, in the proposed locations at the ground together with the suggested advertisement fees and approved a planning application being made on the Councils behalf.

(Landlord approval for advertising boards still awaited).

1. Receive proposed antenna planning application.

**Resolved:** Members received the proposed planning application details and had no objections.

(A copy of the application had been forwarded to the landlord who had already agreed the installation of an antenna).

1. Approve repair of cricket site screens

Further quote from one of the cricket club volunteers to be sourced before a final decision was made.

**23/24/171** Highways

Pot holes noted including on Grovewood Road. (Clerk to report)

**23/24/172** Library/Old Library – Review parking fees

 **Resolved:** That fees be increased to £120 per annum from March 2024.

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**23/24/173** Approve 2024 Gala on the old school field

 **Resolved:** That the event be approved on the old library field subject to provision of public liability insurance and risk assessment.

Fencing adjacent to the gable end to be considered.

**23/24/174** Consider Citizen of the Year 2024

 **Resolved:** That members agreed that a competition should be run but any winners to be given awards at the D-Day event and a new name to be considered for the competition at the March meeting.

**23/24/175** D-Day Event including consider/approve expenditure

It was reported that plans included a picnic on the old library field, there would be a 40s theme, including music. Army jeeps etc to attend. Beacon to be lit on Jubilee Garden and reading of the proclamation. Specific expenditure to be approved at the March meeting.

**23/24/176** Consider entry to the Best Kept Village Competition

 **Resolved:** That the competition be entered for 2024.

**23/24/177** Consider and approve poppy display on Windmill Garden for Remembrance.

 **Resolved:** That a poppy display for Remembrance was approved on Windmill Gardens.

The resident to liaise with Cllr Bland to ensure any installation was secure.

**23/24/178** Capital Working Group – Report

Noted surveys still awaited from members and review of the 5-year plan.

 Discussed at length the merits of the work being undertaken by the group, possible locations, funding opportunities & the type of hall/community hub required.

**23/24/179** Items for Future Agenda

Consider approval of costs to repairs of the cricket site screens

 “Citizen of the Year”- consider renaming.

 D-Day event expenditure

 5-Year Plan update

 Capital Working Group Report inc consider approval of a village hall in principle.

 Wildflower planting

**23/24/180** Planning Applications

 **24/00114/FUL** Misterton Holiday Park & Land Haxey Road

 Change of use of Part of Caravan Touring Site to 16 Holiday Park Homes.

 **Resolved:** No objection in principle but members would want to see adequate waste facilities on site and not have long term use of ‘holiday homes’

**23/24/181** Planning Determinations

 **23/01204/HSE** Station House Station Road Misterton

Refurbishment Works Including Underpinning to the Kitchen Corner and Making Good The Brickwork, Filling In the 2 Openings in the Kitchen Outer Skin With Matching Brick, Re-Instating the Glass Canopy and Timber Fascia Below the Glass Canopy, Opening up Doorway and Install New Timber Doors, Construct New Floor, New Pitched Roof and New Windows and Door to Outbuilding 1, Demolish Chimney Between Outbuilding 1 and 2 to Roof Level (Red Brick) and Re-Build in Gault Yellow Brick, Construct New Flat Roof and Install New Doors to Outbuildings 2 and 3 - ***Granted***

There being no other business the meeting was closed at 9.40pm

Signed …………………………………………………. Dated……………………………..

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| **PAYEE** | **ACCOUNT** | **TOTAL** |
| Valda Energy | Jubilee Garden electricity | 17.40 |
| Burton Dyson Solicitors | Church Meadow Surveyor Report fee refund | -180.00 |
| A Richards | Domain registrar update | 40.00 |
| Notts ALC | Training fee (TS) | 45.00 |
| BT Services Ltd | Broadband | 55.62 |
| Valda Energy | Sports field electricity | 18.31 |
| Air Ambulance | Donation | 177.00 |
| The Range | Cleaning products (Reimburse J Jones) | 17.72 |
| Amazon EU Sarl | Library A2 board | 26.99 |
| Jalapeno Business services | Monthly email subscription 365 | 90.96 |
| Notts ALC | Training fee (ALH) | 45.00 |
| Nottinghamshire County Council | TMC cleaning | 187.79 |
| HP Instant Ink | HP ink subscription (Reimburse NP) | 19.98 |
| A Harrison | Quarterly allowance | 150.00 |
| Burton Dyson | Annual legal storage fee | 15.00 |
| J A Greenfield | Misc grass cutting contract | 50.00 |
| Lightmain Company Limited | Playpark repairs  | 996.92 |
| Via East Midlands Ltd | School Crossing Patrol | 937.26 |
| Steve Fotheringham  | Pavilion external repairs | 118.00 |
| River Stewardship Company | Staff training – brush cutting  | 380.00 |
| Information Commissioner | Annual data protection fee | 35.00 |
| BT Services Ltd | Broadband | 60.12 |
| Various | Salaries February | 3398.59 |
| Jalapeno Business services | Monthly anti-virus software | 9.31 |
| HMRC  | NICS and Income Tax (£730.78 inc cemetery) | 711.78 |
| Notts CC Pension Account | Employee/employer pension contributions | 1013.30 |
| **TOTAL** |  | **8437.05** |

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| **CEMETERY PAYEE** | **ACCOUNT** | **TOTAL** |
| Various | Handyman -salary | 75.47 |
| HMRC | Tax- January | 19.00 |
| **TOTAL** |   | **94.47** |