**MISTERTON PARISH COUNCIL,**

**Minutes of the Meeting of Misterton Parish Council held at The Granary Room, Grove House Stables, Grovewood Road on 9th January 2024**

**Present:** Cllrs: P. Marsden, S. Taylor, T. Shrewsbury, A. Bland, B. Cooper, N Jaggard-Smith.

M. Robertson, H. Brand. I. Keat, A. Archer, S. Gibbons.

Mrs. A. Harrison –Clerk to the Council.

County Cllr Tracey Taylor.

Youth Councillors S Kaur, H. Jackson

**23/24/141** Receive Apologies and Approve Reasons for Absence

 G. Collett & A. Stead (reasons given to members).

 **Resolved:** That the reasons for absence be approved.

**23/24/142** Receive Declarations of Interest (other than standing interests).

None

**23/24/****143** Approval of the Minutes of the Council Meeting –12th December 2023

 **Resolved:** That the minutes be approved as a true and accurate record.

**23/24/144** Matters Arising from the Minutes

 23/24/138 Items for Future Agenda – Members were advised of recent discussions with the owner of the old depot regarding the operation of the business.

**23/24/145** Public Discussion Period.- No public in attendance

**23/24/146** Financial Matters

a) Receive Bank Reconciliation

**Resolved:** That the bank reconciliation be received to 30th November

b) Budget Monitoring –November 2023

**Resolved:** That the budget monitoring schedule be received.

 c) Approve Monthly Accounts January 2024

**Resolved:** That the monthly accounts be approved to January 2024.

Members noted that the Air Ambulance were to receive half of the Christmas proceeds therefore a further donation to be made to them in the sum of £177.00.

**23/23/147** Consider Budget papers including Clerks Report, reserves and set the precept.

 Members considered the level of general, capital and earmarked reserves inc CIL.

 **Resolved:** That the precept for 2024-25 be set at £117,288 an increase of £17.12 per year (£1.43 per month) with the tax base for 2024-25 being 713.88.

The increase allowed for an inflationary increase but also a modest increase towards projects and necessary maintenance planned during the year. Despite the increase, expenditure would exceed income by around £35,000 which would be taken from general reserves (or CIL if projects met the required criteria).

**23/24/148** Internal Audit Review - Review the system of internal control (including financial systems and the system of internal audit).

 **Resolved:** That the appointment of an internal auditor to be deferred until the next meeting.

**Resolved:** That the internal controls were adequate but Cllr Adam Archer agreed to review the bank statements against approved payments going forward.

**23/24/149** To review the following:

(a) Council Financial Risk Assessment Policy.

(b) Freedom of Information Publication Scheme.

(c) Protocol on Communications & Decision Making.

 Reviewed as follows:

(a) Financial Risk assessment unchanged but an updated assessment to be drafted by the Clerk in due course.

(b) Updated to include new Councillor details. Contact details requested from new members.

 (c).Unchanged.

**23/24/150** Approve Annual Investment Policy 2024-25

 **Resolved:** To add that the Council did not invest in Russian investments or tobacco.

 Clerk to check with the Public Sector Deposit Fund for their current protocols.

**23/24/151** Police including receive crime statistics & consider problems with motorbikes/trial bikes

Crime stats had not been received for the meeting**.** No matters raised by members re: motorbikes/trial bikes

**23/24/****152** District Councillor Report

* BDC commercial strategy to oversee the trading companies S80 & Bersahill.
* Rent increases in 2024-25 in accordance with government Social Rent Policy.
* BDC’s element of the Council Tax in 2024/25 is expected to increase by 2.99%.
* Housing stock capital programme to maintain properties to required standard.
* Details of support for flood hit homes and businesses from Strom Henk & future flood alleviation in Bassetlaw.

**23/24/153** County Councillor Report

Devolution – moving towards mayoral elections in May 2024

County Council Budget still to be set (22nd February) - 4.99% anticipated but not yet confirmed.

Flooding – with road closures noted at Bawtry and Gainsborough.

**23/24/154** Church Meadow/Sports Field/Windmill Gardens- Consider advertising board(s), agree provisional antenna location & approve grass cutting costs for 2024.

Cllr Robertson provided details of his proposal for advertising boards and the cost of planning permission. The Clerk to request permission from the landlord.

 **Resolved:** That Cllr Robertson put together a more detailed proposal in due course.

 **Resolved:** That a location between the pavilion and the current container

 be approved for the antenna (subject to planning consent being given).

**23/24/155** Highways

Noted the problem with potholes especially on Gringley Road. Also pot hole at the entrance to the sports field to be reported.

**23/24/156** Library including consider access for dogs to the library.

Noted request for dogs (in addition to guide /assistance dogs) to be allowed in the

library raised by a volunteer.

**Resolved:** That members advised that they would not want to have dogs (other than guide/assistance dogs) in the library but would be open to having ‘rings’ put on the front wall to allow dogs to be secured. (Noted this would not be on the building due to it being listed).

Volunteer Events – to be reviewed/approved by the Clerk/Library Working Group in due course.

**23/24/157** Capital Working Group – Update.

Report to be provided at the February meeting.

**23/24/158** Items for Future Agenda

Capital Working Group - Report

 Sports field – Receive advertising board proposal.

 Windmill Garden – Consider poppy display for remembrance.

 D-Day Event – including approve budget.

**23/24/139** Planning Applications

 None received.

**23/24/140** Planning Determinations

None

There being no other business the meeting was closed at 9.45pm

Signed …………………………………………………. Dated……………………………..

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| **CEMETERY PAYEES** | **ACCOUNT** | **TOTAL** |
| WAVE | Water charges | 82.29 |
| Various | Salaries | 75.67 |
| HMRC | Tax- January | 18.80 |
| **TOTAL** |   | **176.76** |

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| **PAYEE** | **ACCOUNT** | **TOTAL** |
| Amazon | Library items | 28.14 |
| Jalapeno  | Adjustment to DD | -40.80 |
| J Greenfield | Garden tender - hedges  | 600.00 |
| Planning with People | Neighbourhood plan consultancy fees | 550.00 |
| Senior Citizen Fund | Donation | 150.00 |
| Misterton PCC | Donation- Christmas proceeds | 177.50 |
| First Responders  | Donation - Christmas proceeds | 177.50 |
| Valda Energy | Sports field electricity | 26.50 |
| WAVE | Sports field water charges | 66.25 |
| Harworth Brass | Brass band fee- Christmas | 100.00 |
| Jalapeno Business services | Monthly email subscription 365 | 90.96 |
| Nottinghamshire County Council | TMC cleaning | 187.79 |
| Jalapeno Business services | IT Remote Support fees  | 81.60 |
| HP Instant Ink | HP ink subscription (Reimburse NP) | 19.98 |
| UK Flags Ltd | (Reimburse N Jaggard- Smith) Flags - D-Day event | 38.92 |
| Paul Boscolo | Lengthsman equipment (rods) | 19.99 |
| Various  | Salaries | 3671.09 |
| Jalapeno Business services | Monthly anti-virus software | 9.31 |
| HMRC  | NICS and Income Tax (£730.58 inc cemetery) | 711.78 |
| Notts CC Pension Account | Employee/employer pension contributions | 1013.30 |
| **TOTAL** |  | **7679.81** |