

Dear Councillor,

You are requested to attend the Annual Meeting of the Parish Council, to be held at the Granary Room, Grovewood Road, Misterton on **Tuesday 14th May 2024 at 7.20pm.**

Regard should be had to the requirements of Section 17 of the Crime and Disorder Act 1998 and the Race Relations Act 1976, as amended, throughout the meeting.

**A. Harrison**

**Clerk to the Council**  7th May 2024

**AGENDA**

**14th May 2024**

1. **TO ELECT A CHAIRMAN FOR THE ENSUING YEAR**
2. **DECLARATION OF ACCEPTANCE OF OFFICE BY THE CHAIRMAN**
3. **APOLOGIES FOR ABSENCE**
4. **TO RECEIVE DECLARATIONS OF INTEREST (other than Standing Interests)**
5. **TO ELECT A VICE-CHAIRMAN FOR THE ENSUING YEAR**
6. **TO APPROVE MINUTES OF THE COUNCIL MEETING – 9th April 2023**
7. **MATTERS ARISING FROM THE MINUTES**
8. **PUBLIC DISCUSSION PERIOD**
9. **FINANCIAL MATTERS**
10. Receive Budget Monitoring – Year End 31st March 2024
11. Receive Bank Reconciliation – Year end 31st March 2024
12. Approve Monthly Accounts for May 2024
13. **TO APPROVE THE FINAL ACCOUNTS FOR THE YEAR ENDED 31ST MARCH 2023**
14. **TO APPROVE THE ANNUAL RETURN (AGAR) S1 (Annual Governance Statement) FOR THE YEAR ENDED 31ST MARCH 2023**
15. **TO APPROVE THE ANNUAL RETURN (AGAR) S2 (Accounting Statements) FOR THE YEAR ENDED 31ST MARCH 2023**
16. **ELECTION OF COMMITTEES, ETC. REPRESENTATIVES:**

(a) Council Committees

 Strategic Review Committee

 Urgent Business Powers Committee

 Burial Committee

 (b) Council Working Groups

Newsletter working group

Events Working Group

Neighbourhood Plan

Emergency Plan

Capital Projects/Village Hall Working Group

Library Working Group

Green Working Group

Sports Field Working Group

 (c) Representatives

 North East Bassetlaw Forum

 Speedwatch

Police (Priorities setting meetings).

Standering Charity Trust

 CharlesCooper Trust

1. **REVIEW/APPROVE FOLLOWING POLICIES (on website)**

Standing orders

Code of Conduct

1. **POLICE**
2. **DISTRICT COUNCILLOR REPORT**
3. **COUNTY COUNCILLOR REPORT**
4. **CHURCH MEADOW/SPORTS FIELD/WINDMILL & JUBILEE GARDEN inc**
5. Sports field – approve addendum to advertising planning application to include club signage.
6. **HIGHWAYS**
7. **LIBRARY**
8. **BEST KEPT VILLAGE COMPETITION UPDATE**
9. **D-DAY EVENT UPDATE**
10. **CONSIDER VILLAGE CHAMPION NOMINATIONS**
11. **ITEMS FOR FUTURE AGENDA & AGREE NEXT MEETING**
12. **TO CONSIDER PLANNING APPLICATIONS**
13. **TO RECEIVE PLANNING DETERMINATIONS**